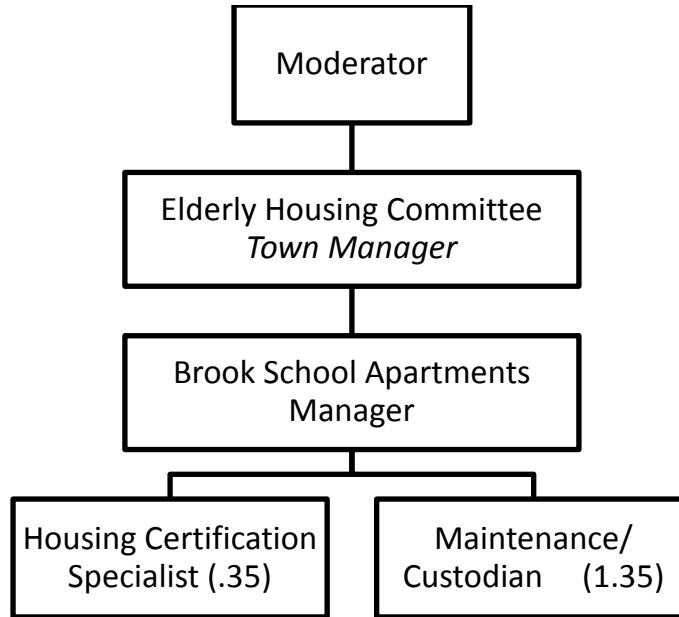


**TOWN OF WESTON
FY18 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
BROOK SCHOOL APARTMENTS ENTERPRISE FUND**



	Actual FY15	Actual FY16	Budget FY17	Town Manager Recommended FY18 Budget	\$ Change	% Change
BROOK SCHOOL APARTMENTS ENTERPRISE FUND						
Revenues						
CPA - Debt Service	334,472	307,917	282,283	273,773	(8,510)	-3.0%
Retained Earnings - Capital	100,000	250,000	100,000	100,000	-	-
Rentals & Interest Income	1,188,809	1,245,802	1,217,422	1,228,654	11,232	0.9%
Total	1,623,282	1,803,719	1,599,705	1,602,427	2,722	0.2%
Expenditures						
Salaries	169,359	165,223	180,314	192,154	11,840	6.6%
Expenses	295,271	336,308	385,300	381,200	(4,100)	-1.1%
Repairs & Replacements+	123,230	130,623	138,460	146,768	8,308	6.0%
Payment in Lieu of Taxes	21,697	22,239	22,795	23,365	570	2.5%
Capital Improvements+	100,000	250,000	100,000	100,000	-	-
Debt Service (Enterprise Fund)	334,472	307,917	282,283	273,773	(8,510)	-3.0%
subtotal	1,044,030	1,212,309	1,109,152	1,117,260	8,108	0.7%
Debt Service (Community Preservation Funds)	334,472	307,917	282,283	273,773	(8,510)	-3.0%
Indirect Costs (transfer to General Fund)	169,119	182,646	208,270	211,394	3,124	1.5%
Total	1,547,622	1,702,872	1,599,705	1,602,427	2,722	0.2%

**Town of Weston
FY18 Town Manager's Proposed Budget**

HEALTH AND HUMAN SERVICES: Brook School Elderly Housing Complex

Description of Services

The former Brook School was converted to an elderly and handicapped rental housing complex in 1979 with an addition completed in the fall of 2004. The complex now contains 75 apartments for the elderly and disabled. The U.S. Department of Housing and Urban Development provides a subsidy for 42 of these units under the Section 8 program. Another 13 units are deed restricted as affordable units under the Community Preservation Act. The subsidized waiting list was reopened in March of 2015 and the average wait is approximately two years. The Complex is managed by a Manager who is overseen by the Elderly Housing Committee.

The funding plan for the Brook School Apartments, developed when the expansion project was brought forward, calls for all operating and debt service expenses, as well as indirect Town costs and an in-lieu of tax payment, to be covered by a combination of rental income and CPA funding. The Brook School Elderly Housing Complex is budgeted in an enterprise fund.

FY18 Departmental Goals

1. Integrate the Warren Avenue Housing Project into the Brook School Management.
2. Improve awareness in the Weston community of the Brook School Apartments.

Staffing Levels	FY15 Funded	FY16 Funded	FY17 Funded	FY18 Requested
Manager	1	1	1	1
Housing Certification Specialist	0.32	0.32	0.35	0.35
Maintenance/Custodian	1.38	1.38	1.35	1.35
Total FTE	2.7	2.7	2.7	2.7

Budget Recommendations

Level Services: The increase in the continuing balance account is for ongoing repairs and replacements related to the maintenance of rental units and is consistent with the pro forma financing plan. The recommended appropriation from retained earnings to the capital improvements fund is based on retained earnings certified at \$132,466 as of 6/30/16.

New Requests Recommended by Town Manager: None requested

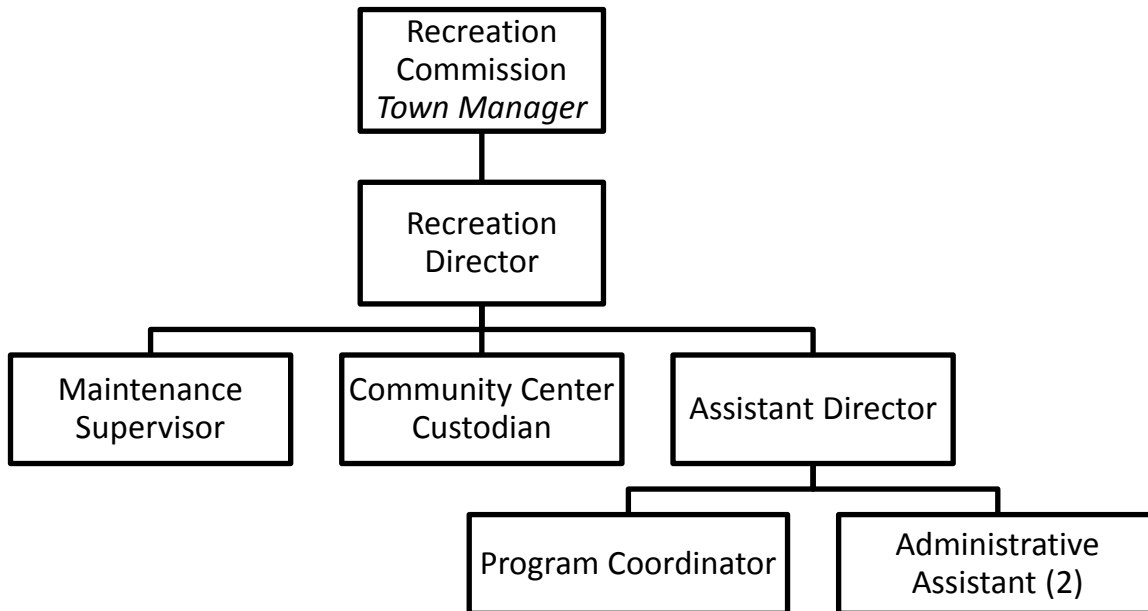
New Requests Not Recommended by Town Manager: None

**Town of Weston
FY18 Town Manager's Proposed Budget**

	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEPT REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQ	TOTAL		
Brook School Apartments Enterprise Fund										
Salaries	169,359	179,545	165,223	180,314	188,704	192,154	-	192,154	11,840	6.6%
Sub-total Personnel Salaries	169,359	179,545	165,223	180,314	188,704	192,154	-	192,154	11,840	6.6%
Electricity	45,877	50,600	47,215	50,000	50,000	50,000	-	50,000	-	-
Oil/Gas	59,769	70,000	54,561	70,000	65,000	65,000	-	65,000	(5,000)	-7.1%
Water	12,937	17,000	13,939	17,000	17,000	17,000	-	17,000	-	-
Repair & Maintenance Building	51,467	70,000	53,513	70,000	70,000	70,000	-	70,000	-	-
Building Safety	16,717	27,500	34,291	27,000	27,000	27,000	-	27,000	-	-
Window Cleaning	-	12,500	6,980	12,500	12,500	12,500	-	12,500	-	-
Septic Service	6,245	9,000	5,733	9,000	7,000	7,000	-	7,000	(2,000)	-22.2%
Repair - Vehicle & Equipment	1,405	600	538	1,200	1,000	1,000	-	1,000	(200)	-16.7%
Trash Removal	3,765	3,600	3,380	3,800	3,800	3,800	-	3,800	-	-
Snow Removal	34,055	33,600	29,874	35,000	35,000	35,000	-	35,000	-	-
Extermination	928	1,100	1,131	1,100	1,100	1,100	-	1,100	-	-
Environmental Maintenance	3,190	8,000	3,580	8,000	6,000	6,000	-	6,000	(2,000)	-25.0%
Legal	259	2,000	962	2,000	1,500	1,500	-	1,500	(500)	-25.0%
Telephone	5,101	5,000	5,491	5,200	5,500	5,500	-	5,500	300	5.8%
Office Supplies	3,885	4,000	3,591	4,000	4,000	4,000	-	4,000	-	-
Custodial Supplies	12,196	15,500	13,173	15,500	15,500	15,500	-	15,500	-	-
Grounds	20,818	30,000	47,435	45,000	48,000	48,000	-	48,000	3,000	6.7%
Conference/Training	65	1,500	1,674	1,500	2,000	2,000	-	2,000	500	33.3%
All Other	16,593	7,500	9,245	7,500	9,300	9,300	-	9,300	1,800	24.0%
Sub-total Expenses	295,271	369,000	336,308	385,300	381,200	381,200	-	381,200	(4,100)	-1.1%
BSA-Continuing Balance Accts										
Repairs & Replacements+	123,230	130,623	130,623	138,460	146,768	146,768	-	146,768	8,308	6.0%
Capital Improvement Fund+	100,000	250,000	250,000	100,000	100,000	100,000	-	100,000	-	-
Sub-total Cont Bal Accts	469,036	380,623	380,623	238,460	246,768	246,768	-	246,768	8,308	3.5%
Debt Service	334,472	307,917	307,917	282,283	273,773	273,773	-	273,773	(8,510)	-3.0%
Payment in Lieu of Taxes	21,697	22,239	22,239	22,795	23,365	23,365	-	23,365	570	2.5%
Total	1,289,837	1,259,324	1,212,309	1,109,152	1,113,810	1,117,260	-	1,117,260	8,108	0.7%

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**TOWN OF WESTON
FY18 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
RECREATION DEPARTMENT ENTERPRISE FUND**



	Actual FY15	Actual FY16	Budget FY17	Town Manager Recommended FY18 Budget	\$ Change	% Change
RECREATION ENTERPRISE						
Revenues						
Tax Levy and General Fund Revenues	471,003	485,521	514,069	510,306	(3,763)	-0.7%
Contribution from Council on Aging	-	-	30,000	30,000	-	-
Retained Earnings	76,723	68,000	45,000	92,000	47,000	104.4%
User/Program Fees	986,403	1,034,053	1,063,449	1,090,713	27,264	2.6%
Total	1,534,129	1,587,574	1,652,518	1,723,019	70,501	4.3%
Expenditures						
Salaries	1,001,088	983,334	1,129,368	1,170,494	41,126	3.6%
Expenses	439,200	452,133	441,400	470,475	29,075	6.6%
Community Center	73,864	70,094	81,750	82,050	300	0.4%
Emergency Generator+	-	49	-	-	-	-
Total	1,514,151	1,505,611	1,652,518	1,723,019	70,501	4.3%

**Town of Weston
FY18 Town Manager's Proposed Budget**

CULTURAL AND LEISURE: Recreation Department – Enterprise Fund

Description of Services

The Recreation Department offers a comprehensive and varied program of public recreation activities, services and resources to Town and area residents. Nearly 500 programs are offered over the course of the year serving over 7,500 participants. Nearly all programs are offered on a fee basis. The Recreation Department is budgeted in an Enterprise Fund. This permits the Town to better track the revenues and expenditures of this department and provide the Recreation Commission with more flexibility in adding or changing program offerings. The Town's General Fund, however, continues to fund approximately 30% of the total budget. The Recreation Department offers the following programs and services:

- Soccer and baseball field maintenance
- Preschool programs
- Recreation nights and dances
- Adult sports
- Summer camps
- Memorial Pool
- Swim lessons
- Weekend gym and swim programs
- Cooperative programs with WCCA
- Maintain 7 outdoor recreation fields, 15 tennis courts, 3 outdoor basketball courts and 1 playground
- Community Center maintenance and rental
- Special events
- Junior Broadway Drama Club
- Band concerts
- After school programs
- Adult programs
- Maintain Tavernside Playground
- Annual Egg Hunt on Town Green
- Water Exercise Classes; Swim Lessons
- Red Waves swim team
- 15 tennis courts/three basketball courts
- Weston Skating Club co-sponsor
- Joint field scheduling with Schools
- Maintain 2 rinks and College Pond skating areas

FY18 Departmental Goals

1. Develop programming to improve program participation by middle school, teen and adult populations.
2. Continue work with Field Steering Committee and Field and Grounds Coordinator to improve maintenance efforts on all Town Fields.

Staffing Levels (not including seasonal staff)	FY15 Funded	FY16 Funded	FY17 Funded	FY18 Requested
Recreation Director	1	1	1	1
Assistant Director	1	1	1	1
Program Coordinator	1	1	1	1
Maintenance Supervisor	1	1	1	1
Administrative Assistant	2	2	2	2
Custodian	1	1	1	1
Total FTE	7	7	7	7

Budget Recommendations

Level Services: The Community Center also houses the Council on Aging, programs of which have expanded in recent years. \$30,000 is again included in the COA budget to cover a portion of the cost of operating and maintaining the Community Center. This is an additional General Fund revenue source for the Recreation Enterprise Fund.

New Requests Recommended by Town Manager: Funds are requested to purchase a Smithco tractor to maintain the dirt areas of baseball and softball infields.

New Requests Not Recommended by Town Manager: None

**Town of Weston
FY18 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEP REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
Administration										
Repair/Maint-Vehicle										
Computer Hardware Maintenance	-	1,200	1,195	700	1,000	1,000	-	1,000	300	42.9%
Computer Software Maintenance	4,494	5,000	3,127	5,000	4,500	4,500	-	4,500	(500)	-10.0%
Bank Service/Credit Card Fees	22,809	23,000	37,163	24,000	24,000	24,000	-	24,000	-	-
Printing & Advertising	50	-	16	-	-	-	-	-	-	-
Education & Training	119	200	319	200	400	400	-	400	200	100.0%
Postage	732	3,000	748	1,500	1,000	1,000	-	1,000	(500)	-33.3%
Communications	3,701	4,200	2,944	4,200	4,200	4,200	-	4,200	-	-
Stationery	-	-	405	-	-	-	-	-	-	-
Photocopying	1,428	800	1,036	1,500	1,500	1,500	-	1,500	-	-
Office Supplies	6,076	5,000	6,358	5,000	5,500	5,500	-	5,500	500	10.0%
First Aid	897	250	375	1,000	500	500	-	500	(500)	-50.0%
In-State Travel	446	1,000	2,006	1,000	1,000	1,000	-	1,000	-	-
Out-of-State Travel	1,382	400	930	1,500	1,500	1,500	-	1,500	-	-
Dues	1,388	500	1,128	500	1,000	1,000	-	1,000	500	100.0%
Conference	3,787	3,000	4,434	3,000	3,000	3,000	-	3,000	-	-
All Other Expense	4,379	2,000	5,429	2,000	1,000	1,000	-	1,000	(1,000)	-50.0%
	51,688	49,550	67,613	51,100	50,100	50,100	-	50,100	(1,000)	-2.0%
Administrative - Personnel										
Regular Compensation	201,670	157,852	195,428	161,666	157,285	157,285	-	157,285	(4,381)	-2.7%
Overtime	-	1,000	-	1,000	1,000	1,000	-	1,000	-	-
Temporary Compensation	98	400	168	400	400	400	-	400	-	-
Estimated COLA	-	8,502	-	7,271	7,271	9,912	-	9,912	2,641	36.3%
	201,768	167,754	195,596	170,337	165,956	168,597	-	168,597	(1,740)	-1.0%
sub-total Administration	253,456	217,304	263,209	221,437	216,056	218,697	-	218,697	(2,740)	-1.2%
Adult Programs										
Contract Services/Labor	5,565	5,300	6,893	2,000	6,000	6,000	-	6,000	4,000	200.0%
Program Supplies	4,863	3,500	7,137	4,200	4,200	4,200	-	4,200	-	-
All Other Expense	200	500	497	200	500	500	-	500	300	150.0%
	10,627	9,300	14,526	6,400	10,700	10,700	-	10,700	4,300	67.2%
Adult Programs-Personnel										
Regular Compensation	12,534	14,248	11,504	15,164	15,664	15,664	-	15,664	500	3.3%
Temporary Compensation	49,656	50,000	44,049	52,000	52,000	52,000	-	52,000	-	-
	62,190	64,248	55,554	67,164	67,664	67,664	-	67,664	500	0.7%
sub-total Adult Programs	72,817	73,548	70,079	73,564	78,364	78,364	-	78,364	4,800	6.5%
Youth Programs										
Contract Services	104,651	116,000	116,102	116,000	116,000	116,000	-	116,000	-	-
Program Supplies	14,705	22,000	14,116	22,000	18,000	18,000	-	18,000	(4,000)	-18.2%
All Other Expense	-	1,500	219	1,500	1,000	1,000	-	1,000	(500)	-33.3%
	119,356	139,500	130,437	139,500	135,000	135,000	-	135,000	(4,500)	-3.2%
Youth Programs-Personnel										
Regular Compensation	29,527	70,614	25,839	65,287	66,817	66,817	-	66,817	1,530	2.3%
Temporary Compensation	231,195	256,000	224,116	265,000	255,000	255,000	-	255,000	(10,000)	-3.8%
	260,722	326,614	249,955	330,287	321,817	321,817	-	321,817	(8,470)	-2.6%
sub-total Youth Programs	380,078	466,114	380,391	469,787	456,817	456,817	-	456,817	(12,970)	-2.8%
Concessions										
Contract Services/Labor	8,736	-	11,838	9,500	10,000	10,000	-	10,000	500	5.3%
Program Supplies	2,660	11,000	2,313	2,000	3,000	3,000	-	3,000	1,000	50.0%
All Other Expense	-	500	-	200	200	200	-	200	-	-
	11,396	11,500	14,151	11,700	13,200	13,200	-	13,200	1,500	12.8%
Concessions-Personnel										
Regular Compensation	1,651	837	1,719	2,573	1,807	1,807	-	1,807	(767)	-29.8%
Temporary Compensation	15,691	12,705	16,653	11,520	15,000	15,000	-	15,000	3,480	30.2%
	17,343	13,542	18,372	14,093	16,807	16,807	-	16,807	2,714	19.3%
sub-total Concessions	28,739	25,042	32,523	25,793	30,007	30,007	-	30,007	4,214	16.3%

**Town of Weston
FY18 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEP REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Camp Outer Limits</u>										
Recreation Uniforms	1,656	1,000	1,630	1,500	1,700	1,700	-	1,700	200	13.3%
Program Supplies	570	750	751	750	800	800	-	800	50	6.7%
All Other Expense	107	300	591	300	300	300	-	300	-	-
Field Trips Expenses	20,575	23,000	19,570	23,000	23,000	23,000	-	23,000	-	-
	22,908	25,050	22,542	25,550	25,800	25,800	-	25,800	250	1.0%
<u>Camp Outer Limits-Personnel</u>										
Regular Compensation	2,856	5,254	1,454	7,048	7,259	7,259	-	7,259	211	3.0%
Temporary Compensation	16,119	15,460	11,510	17,760	22,920	22,920	-	22,920	5,160	29.1%
	18,975	20,714	12,963	24,808	30,179	30,179	-	30,179	5,371	21.7%
sub-total Camp Outer Limits	41,883	45,764	35,505	50,358	55,979	55,979	-	55,979	5,621	11.2%
<u>Camp ABC</u>										
Uniforms	-	-	-	-	-	-	-	-	-	-
Professional/Consulting Services	5,710	4,600	1,785	4,600	4,600	4,600	-	4,600	-	-
Transportation Services	-	-	-	-	-	-	-	-	-	-
Recreation Uniforms	800	1,100	815	1,100	1,000	1,000	-	1,000	(100)	-9.1%
Art/Program Supplies	1,391	900	1,361	1,000	1,600	1,600	-	1,600	600	60.0%
All Other Expense	2,417	150	1,451	150	1,500	1,500	-	1,500	1,350	900.0%
	10,318	6,750	5,412	6,850	8,700	8,700	-	8,700	1,850	27.0%
<u>Camp ABC-Personnel</u>										
Regular Compensation	2,856	8,874	1,454	7,048	7,259	7,259	-	7,259	211	3.0%
Temporary Compensation	20,056	22,736	22,181	27,306	31,812	31,812	-	31,812	4,506	16.5%
	22,912	31,610	23,634	34,354	39,071	39,071	-	39,071	4,717	13.7%
sub-total Camp ABC	33,230	38,360	29,047	41,204	47,771	47,771	-	47,771	6,567	15.9%
<u>Camp Adventure</u>										
Professional/Consulting Services	4,525	8,000	3,995	6,000	5,000	5,000	-	5,000	(1,000)	-16.7%
Recreation Uniforms	1,656	1,800	1,630	1,800	1,800	1,800	-	1,800	-	-
Program Supplies	2,927	2,400	2,715	2,400	2,400	2,400	-	2,400	-	-
All Other Expense	1,352	500	1,581	500	1,500	1,500	-	1,500	1,000	200.0%
Field Trip Expenses	11,581	10,000	10,044	10,000	12,000	12,000	-	12,000	2,000	20.0%
	22,041	22,700	19,965	20,700	22,700	22,700	-	22,700	2,000	9.7%
<u>Camp Adventure-Personnel</u>										
Regular Compensation	2,856	8,874	1,454	7,048	7,259	7,259	-	7,259	211	3.0%
Temporary Compensation	45,942	40,680	44,306	49,380	54,380	54,380	-	54,380	5,000	10.1%
	48,797	49,554	45,760	56,428	61,639	61,639	-	61,639	5,211	9.2%
sub-total Camp Adventure	70,838	72,254	65,725	77,128	84,339	84,339	-	84,339	7,211	9.3%
<u>Memorial Pool/Swimming</u>										
Uniforms	-	-	-	-	-	-	-	-	-	-
Electricity	13,822	11,500	16,159	14,000	17,000	17,000	-	17,000	3,000	21.4%
Water	2,897	3,500	4,152	3,500	3,500	3,500	-	3,500	-	-
Repair & Maintenance	34,694	27,000	46,606	24,000	24,000	24,000	-	24,000	-	-
Recreation Uniforms	4,943	6,300	5,876	6,500	6,500	6,500	-	6,500	-	-
Cleaning Supplies	559	700	1,954	1,200	1,200	1,200	-	1,200	-	-
Chlorine	12,383	14,500	12,307	14,500	14,500	14,500	-	14,500	-	-
Chemicals	5,021	2,500	1,307	2,500	2,500	2,500	-	2,500	-	-
Program Supplies	3,099	3,000	4,032	3,000	4,500	4,500	-	4,500	1,500	50.0%
All Other Expense	5,861	4,500	6,402	4,500	6,000	6,000	-	6,000	1,500	33.3%
	83,280	73,500	98,795	73,700	79,700	79,700	-	79,700	6,000	8.1%
<u>Memorial Pool/Swimming-Personnel</u>										
Regular Compensation	22,236	39,266	20,101	33,846	38,070	38,070	-	38,070	4,224	12.5%
Temporary Compensation	103,709	104,311	102,264	120,388	132,350	132,350	-	132,350	11,962	9.9%
	125,945	143,577	122,365	154,234	170,420	170,420	-	170,420	16,186	10.5%
sub-total Memorial Pool	209,224	217,077	221,159	227,934	250,120	250,120	-	250,120	22,186	9.7%

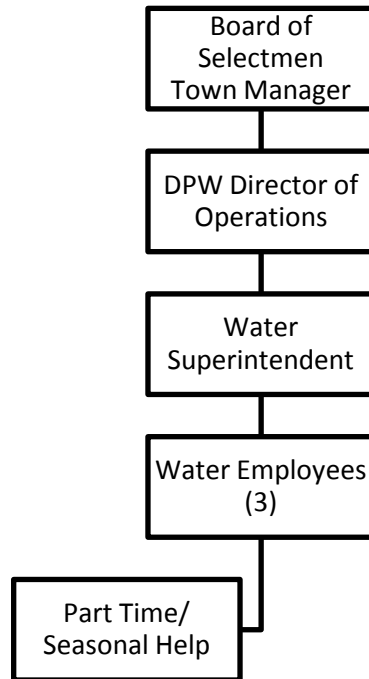
**Town of Weston
FY18 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEP REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Middle School Gym/Pool Programs</u>										
Energy	13,109	9,500	16,629	12,000	15,000	15,000	-	15,000	3,000	25.0%
Non-energy - Water	1,273	-	1,159	1,000	1,500	1,500	-	1,500	500	50.0%
Chemicals/Pool Supplies	6,325	2,250	3,252	3,000	3,000	3,000	-	3,000	-	-
All Other	3,337	2,500	3,624	2,500	3,000	3,000	-	3,000	500	20.0%
sub-total Middle School Gym/Pool	24,044	14,250	24,663	18,500	22,500	22,500	-	22,500	4,000	21.6%
<u>Middle School Gym/Pool Personnel</u>										
Regular Compensation	4,128	2,511	4,298	7,479	6,842	6,842	-	6,842	(637)	-8.5%
Temporary Compensation	16,125	10,600	19,831	4,680	3,780	3,780	-	3,780	(900)	-19.2%
	20,254	13,111	24,129	12,159	10,622	10,622	-	10,622	(1,537)	-12.6%
sub-total Middle School Programs	44,298	27,361	48,792	30,659	33,122	33,122	-	33,122	2,463	8.0%
<u>Facilities/Fields</u>										
Energy (Elec, Oil, Gas)	851	3,300	87	3,300	1,500	1,500	-	1,500	(1,800)	-54.5%
Non-energy - Water	77	125	77	125	500	500	-	500	375	300.0%
Electricity-College	183	-	-	-	-	-	-	-	-	-
Repair & Maintenance	37,861	34,000	19,144	40,000	35,000	35,000	-	35,000	(5,000)	-12.5%
Repair - Vehicles & Equipment	1,724	2,500	3,663	2,500	3,000	3,000	-	3,000	500	20.0%
Rent-Equipment	3,203	800	2,978	2,500	2,500	2,500	-	2,500	-	-
Contract Services	13,927	500	95	3,000	3,000	3,000	-	3,000	-	-
Sundry Supplies	630	1,500	813	1,200	1,200	1,200	-	1,200	-	-
Loam	-	250	-	250	250	250	-	250	-	-
Fertilizer/Seeds	130	-	611	200	1,000	1,000	-	1,000	800	400.0%
Vehicle Supplies	6,361	7,500	3,675	7,500	5,000	5,000	-	5,000	(2,500)	-33.3%
Equipment	-	-	-	-	-	-	22,000	22,000	22,000	-
	64,948	50,475	31,142	60,575	52,950	52,950	22,000	74,950	14,375	23.7%
<u>Facilities/Fields Personnel</u>										
Regular Compensation	34,991	81,134	9,165	67,034	73,694	73,694	-	73,694	6,660	9.9%
Temporary Compensation	42,640	9,180	70,575	16,250	16,250	16,250	-	16,250	-	-
	77,631	90,314	79,741	83,284	89,944	89,944	-	89,944	6,660	8.0%
sub-total Facilities/Fields	142,579	140,789	110,883	143,859	142,894	142,894	22,000	164,894	21,035	14.6%
<u>KWEST Camp</u>										
Uniforms	800	250	815	850	850	850	-	850	-	-
Program Supplies	180	300	464	350	350	350	-	350	-	-
Field Trip Expenses	5,866	9,000	6,113	9,000	9,000	9,000	-	9,000	-	-
All Other	49	250	356	250	250	250	-	250	-	-
	6,894	9,800	7,748	10,450	10,450	10,450	-	10,450	-	-
<u>KWEST Camp Personnel</u>										
Regular Compensation	2,572	3,569	1,163	6,871	7,080	7,080	-	7,080	209	3.0%
Over-Time Compensation	-	-	-	-	-	-	-	-	-	-
Temporary Compensation	-	10,295	-	11,600	12,840	12,840	-	12,840	1,240	10.7%
	2,572	13,864	1,163	18,471	19,920	19,920	-	19,920	1,449	7.8%
sub-total KWEST Camp	9,466	23,664	8,911	28,921	30,370	30,370	-	30,370	1,449	5.0%
<u>Sports Camp</u>										
Professional & Consu	(5,700)	500	610	600	600	600	-	600	-	-
Recreation Uniforms	800	700	815	850	850	850	-	850	-	-
Program Supplies	619	725	1,455	725	725	725	-	725	-	-
Field Trip Expenses	5,008	5,000	4,381	5,000	5,000	5,000	-	5,000	-	-
All Other	1,257	200	967	200	1,000	1,000	-	1,000	800.00	400.0%
	1,983	7,125	8,228	7,375	8,175	8,175	-	8,175	800	10.8%
<u>Sports Camp Personnel</u>										
Regular Compensation	2,856	3,569	1,454	6,871	7,080	7,080	-	7,080	209	3.0%
Temporary Compensation	13,935	12,795	13,237	15,840	16,680	16,680	-	16,680	840	5.3%
	16,791	16,364	14,690	22,711	23,760	23,760	-	23,760	1,049	4.6%
sub-total Sports Camp	18,774	23,489	22,918	30,086	31,935	31,935	-	31,935	1,849	6.1%

**Town of Weston
FY18 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEP REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Red Waves Swim Team</u>										
Transportation	-	300	-	300	300	300	-	300	-	-
Uniforms	709	900	1,880	3,500	2,500	2,500	-	2,500	(1,000)	-28.6%
Program Supplies	7,663	3,000	3,939	3,000	4,000	4,000	-	4,000	1,000	33.3%
Dues	1,200	1,000	990	1,200	1,200	1,200	-	1,200	-	-
All Other	145	3,200	103	1,000	500	500	-	500	(500)	-50.0%
	9,717	8,400	6,912	9,000	8,500	8,500	-	8,500	(500)	-5.6%
<u>Red Waves Personnel</u>										
Regular Compensation	8,257	5,859	8,597	6,004	9,936	9,936	-	9,936	3,932	65.5%
Temporary Compensation	28,311	38,480	36,241	34,100	31,225	31,225	-	31,225	(2,875)	-8.4%
	36,567	44,339	44,837	40,104	41,161	41,161	-	41,161	1,056	2.6%
sub-total Red Waves Swim Team	46,284	52,739	51,749	49,104	49,661	49,661	-	49,661	556	1.1%
<u>Community Center</u>										
Electricity	33,397	34,000	34,669	38,000	38,000	38,000	-	38,000	-	-
Non-energy - Water	1,085	1,500	1,443	1,500	1,800	1,800	-	1,800	300	20.0%
Oil & Gas	9,308	10,000	7,502	10,000	10,000	10,000	-	10,000	-	-
Repair & Maintenance	9,061	11,000	7,382	10,500	10,500	10,500	-	10,500	-	-
Repair/Maint Cleaning Equipment	45	700	740	700	700	700	-	700	-	-
Trash Removal	1,060	1,300	1,100	1,300	1,300	1,300	-	1,300	-	-
Contract Services	16,022	13,000	12,128	15,000	15,000	15,000	-	15,000	-	-
Sundry Supplies	3,550	4,000	4,556	4,000	4,000	4,000	-	4,000	-	-
All Other Expense	335	750	574	750	750	750	-	750	-	-
	73,864	76,250	70,094	81,750	82,050	82,050	-	82,050	300	0.4%
<u>Community Center Personnel</u>										
Regular Compensation	76,399	88,113	77,417	86,233	94,192	94,192	-	94,192	7,959	9.2%
Overtime	-	1,500	-	4,000	4,000	4,000	-	4,000	-	-
Temporary Compensation	7,696	1,800	6,626	3,200	3,200	3,200	-	3,200	-	-
WCC - Event Supervisor	4,527	6,000	10,533	7,500	7,500	7,500	-	7,500	-	-
	88,621	97,413	94,576	100,933	108,892	108,892	-	108,892	7,959	7.9%
sub-total Community Center	162,485	173,663	164,670	182,683	190,942	190,942	-	190,942	8,259	4.5%
<u>Continuing Balance Accounts</u>										
Emergency Generator+	-	-	49	-	-	-	-	-	-	-
sub-total Continuing Balance Acct	-	-	49	-	-	-	-	-	-	-
Grand Total	1,514,151	1,597,168	1,505,611	1,652,518	1,698,378	1,701,019	22,000	1,723,019	70,501	4.3%

**TOWN OF WESTON
FY18 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
WATER DIVISION ENTERPRISE FUND**



	Actual FY15	Actual FY16	Budget FY17	TOWN MANAGER RECOMMENDED FY18 BUDGET	\$ Change	% Change
WATER ENTERPRISE						
Revenues						
Water Charges	3,017,208	3,631,893	3,832,081	4,347,381	515,300	13.4%
Retained Earnings	200,000	217,385	100,000	-	(100,000)	-100.0%
Total	3,217,208	3,849,278	3,932,081	4,347,381	415,300	10.6%
Expenditures						
Salaries	257,464	265,614	279,162	289,719	10,557	3.8%
Expenses	236,515	227,315	234,280	234,280	-	-
MWRA Assessment/Water Purchases	2,025,205	2,247,535	2,491,600	2,877,800	386,200	15.5%
Capital Improvement Projects	7,500	65,000	65,000	67,500	2,500	3.8%
Debt Service (non-exempt)	444,649	526,613	540,848	552,073	11,225	2.1%
Indirect Costs (transfer to General Fund)	349,510	317,833	321,191	326,009	4,818	1.5%
Total	3,320,843	3,649,910	3,932,081	4,347,381	415,300	10.6%

**Town of Weston
FY18 Town Manager's Proposed Budget**

PUBLIC WORKS: Water Division-Enterprise Fund

Description of Services

The Department of Public Works Water Division is responsible for the maintenance and repair of all aspects of the Town's water system. Responsibilities include installing water services for new residential and commercial construction, water main replacement, water main repairs, installation of hydrants, leak detection, cross-connection control and the replacement of older water meters.

While shown as part of the DPW budget, the Water Division is an Enterprise Fund and, therefore, is not included in the General Fund. 100 percent of the direct and indirect costs for water service are covered by water fees and charges.

FY18 Departmental Goals

1. Continue our high standards relating to water quality and maintaining our water distribution system.
2. Continue to improve Water Division services by increasing supervision of division employees.
3. Develop water conservation educational program to reduce water usage.
4. Continue efforts to reduce unaccounted for water with yearly leak detection and timely repair of water service and water main leaks.
5. Utilize the Water System Hydraulic Analysis as a tool to improve water quality, safety and delivery.
6. Continue program of mapping out annual activities such as exercising gates.

Staffing Levels	FY15 Funded	FY16 Funded	FY17 Funded	FY18 Requested
Water Superintendent	1	1	1	1
Heavy Equipment Operator	1	1	1	1
Meter Reader/Installer	1	1	1	1
Water Systems Specialist	1	1	1	1
Part Time/Seasonal Help	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>
Total FTE	4	4	4	4

Budget Recommendations

Level Services: The overtime budget is increased to reflect actual amounts needed in the last several years. Weston's water consumption for calendar year 2016 increased by approximately 80 million gallons, and when combined with a projected 1.0% rate increase by the MWRA, the assessment for FY18 is expected to increase by 15.5%. The line item for the DEP Safe Drinking Water Assessment will also increase due to water consumed in calendar year 2016.

New Requests Recommended by Town Manager: None

New Requests Not Recommended by Town Manager: None

**Town of Weston
FY18 Town Manager's Proposed Budget**

PUBLIC WORKS-WATER ENTERPRISE	ACTUAL FY15	BUDGET FY16	ACTUAL FY16	BUDGET FY17	DEP REQ FY18	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQ	TOTAL		
Water Division Salaries										
Regular Compensation	217,850	260,847	241,186	249,062	256,945	258,619	-	258,619	9,557	3.8%
Overtime Compensation	32,109	17,000	18,441	17,000	18,000	18,000	-	18,000	1,000	5.9%
Temp/Seasonal	-	6,000	1,800	6,000	6,000	6,000	-	6,000	-	-
Out-of-Dept Pay	-	1,500	-	1,500	1,500	1,500	-	1,500	-	-
Police Details	7,505	5,600	4,186	5,600	5,600	5,600	-	5,600	-	-
Sub-total Personal Services	257,464	290,947	265,614	279,162	288,045	289,719	-	289,719	10,557	3.8%
Expenses										
Energy	71,061	75,000	75,911	75,000	75,000	75,000	-	75,000	-	-
Repairs & Maintenance	2,337	4,000	2,915	4,000	4,000	4,000	-	4,000	-	-
Rentals & Leases	1,788	2,500	1,788	2,500	2,500	2,500	-	2,500	-	-
Professional & Consulting Services	18,137	20,400	19,424	20,400	20,400	20,400	-	20,400	-	-
Communications	3,010	3,200	3,111	3,200	3,200	3,200	-	3,200	-	-
Office Supplies	5,559	7,750	5,274	7,750	7,750	7,750	-	7,750	-	-
Building/Equipment Repair & Supplies	3,203	5,800	10,007	5,800	5,800	5,800	-	5,800	-	-
Custodial Supplies	355	300	120	300	300	300	-	300	-	-
Vehicular Supplies	12,050	9,430	14,821	9,430	9,430	9,430	-	9,430	-	-
Other DPW Supplies/Materials	16,292	9,500	5,672	9,500	9,500	9,500	-	9,500	-	-
Protective Work Clothing	1,649	2,100	1,631	2,100	2,100	2,100	-	2,100	-	-
Out-of-State Travel	-	100	42	100	100	100	-	100	-	-
Dues/Memberships	663	1,000	867	1,000	1,000	1,000	-	1,000	-	-
Distribution System Improvements	85,483	75,000	72,333	75,000	75,000	75,000	-	75,000	-	-
Additional/New Equipment	1,637	1,200	-	1,200	1,200	1,200	-	1,200	-	-
Cross Connection Test	13,290	15,000	13,400	15,000	15,000	15,000	-	15,000	-	-
Survey Cross Connection	-	2,000	-	2,000	2,000	2,000	-	2,000	-	-
sub-total Expenses	236,515	234,280	227,315	234,280	234,280	234,280	-	234,280	-	-
MWRA Assessment/Water Purchase										
Intergovernmental Expenses	2,020,042	2,235,375	2,242,309	2,485,600	2,870,000	2,870,000	-	2,870,000	384,400	15.5%
DEP Safe Drinking Water Act Assessment	5,163	5,300	5,226	6,000	7,800	7,800	-	7,800	1,800	30.0%
sub-total MWRA/Water Purchase	2,025,205	2,240,675	2,247,535	2,491,600	2,877,800	2,877,800	-	2,877,800	386,200	15.5%
Capital Improvement Projects										
Large Meter Replacement Program+	7,500	7,500	7,500	7,500	7,500	7,500	-	7,500	-	-
Water Hydrant Rehabilitation Program+	-	50,000	50,000	50,000	50,000	50,000	-	50,000	-	-
Water Storage Tank Maint. +	-	7,500	7,500	7,500	10,000	10,000	-	10,000	2,500	33.3%
sub-total Capital Improvement Projects	7,500	65,000	65,000	65,000	67,500	67,500	-	67,500	2,500	3.8%
Debt Service (non-exempt)										
Bond Redemption	326,600	396,600	396,600	412,400	420,200	420,200	-	420,200	7,800	1.9%
Bond Interest	112,150	112,482	112,482	110,358	106,997	117,747	-	117,747	7,389	6.7%
BAN Interest	5,899	7,150	5,031	11,190	10,750	14,126	-	14,126	2,936	26.2%
BAN Paydowns	-	-	12,500	6,900	-	-	-	-	(6,900)	-100.0%
sub-total Debt Service	444,649	516,232	526,613	540,848	537,947	552,073	-	552,073	11,225	2.1%
Total Water Division	2,990,462	3,347,134	3,332,077	3,610,890	4,005,572	4,021,372	-	4,021,372	410,482	11.4%