

January 24 – 29, 2016

Engineering Division:

- 1) Pond Brook Circle Drainage Project ongoing – Final paving, final grading and loaming and seeding will take place next Spring, and additional final landscaping will take place next Spring;
- 2) Black Oak Pump Station Project ongoing – Work still remaining is pavement work and landscaping.
- 3) Various Locations (Pine Street, Highland Street/Winter Street, and Summer Street) Drainage Project – Landscaping, loaming and seeding will be completed Spring 2016;
- 4) Solar PV Project – Solar array construction nearing completion. Utility pole work from Church Street to Transfer Station next action item;
- 5) Old Colony Road Water Main Project (FY16) – Proposal to be advertised in February 2016 with design done in-house;
- 6) Overseeing consultants' work on several sidewalk feasibility studies (Merriam Street, Highland Street, and Warren Avenue) – Feasibility plans available for viewing on-line. Outreach by Committee conducted;
- 7) Overseeing consultant's work on the modification of the Boston Post Road / Wellesley Street intersection study and the Boston Post Road / School Street intersection study;
- 8) Consultant contract finalized to study functional and aesthetically sensitive railing alternatives along Church Street retaining wall;
- 9) Finalizing consultant proposal for the Paines Hill Water Tank Improvement Project;
- 10) Brown Street Sidewalk Project advertised. Bid Opening September 17th. Project will be rebid in the Spring;
- 11) Route 30 (South Avenue) and Wellesley Street Signal Improvement Project bids opened. MassDOT evaluating bid results and bid items. Anticipate contract award over the next couple of weeks;
- 12) Overseeing survey work for drainage work for construction season 2016 (Newton Street);
- 13) Currently reviewing 9 Stormwater Permits;
- 14) Currently issued 33 Stormwater permits which also requires construction inspection;



Case Campus

Water Division:

- 1) Completed approximately 15 DigSafes;
- 2) Performed weekly water samples (4) and station/tank inspections;
- 3) Conducted two final meter reads;
- 4) Began repainting of Wellesley Street Pump Station pumps;
- 5) Responded to and completed repair for curb stop on Oak Street;
- 6) Continued reading water meters;
- 7) Assisted Highway Division with plowing operations during the weekend.

Park and Cemetery Division:

- 1) Officiated one committal service;

- 2) Performed grounds maintenance at parks;
- 3) Assisted Facilities Department by excavating test pits at Case Campus;
- 4) Assisted Highway Division with snow and ice operations.

Solid Waste and Recycling Division:

- 1) Processed approximately 23 tons of solid waste and 17 tons of recycling;
- 2) Picked up trash and recycling at various town buildings;
- 3) Policed Transfer Station for litter;
- 4) Ongoing Voluntary Pilot PAYT Program;
- 5) Assisted Highway Division with snow and ice operations.

Highway/Stormwater Divisions:

- 1) Conducted a general sanding operation, plowed sidewalks and plowing operations;
- 2) Cleaned and washed equipment;
- 3) Check and filled potholes throughout the community;
- 4) Check and filled sand barrels throughout the community;
- 5) Check and cleared culverts and outlets at brook crossings throughout the community;
- 6) Cleaned out catch basins in the southerly portion of the community.

Vehicle Maintenance Division:

- 1) Performed routine maintenance (fluid services, tires and brakes, exhaust, steering and suspension, exterior trim work and electrical repairs) on ten school buses, two police vehicles, eight DPW trucks and other equipment, one recreation vehicle, and one school grounds vehicle;
- 2) Performed sander / plow repairs on two vehicles;
- 3) Assisted Highway Division with snow and ice operations.