

# **FY2017 TOWN MANAGER'S RECOMMENDED BUDGET and FINANCING PLAN**



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**TOWN OF WESTON**

**January 26, 2016**

# FY17 Budgetary Goals

- Deliver current levels of service efficiently and cost effectively
- Address increased demand for service in some departments – especially roadway maintenance
- Minimize increases in debt, where possible, by funding smaller capital items with cash
- Plan for the Town's future financial stability by adding to reserves

# FY17 Budget Overview

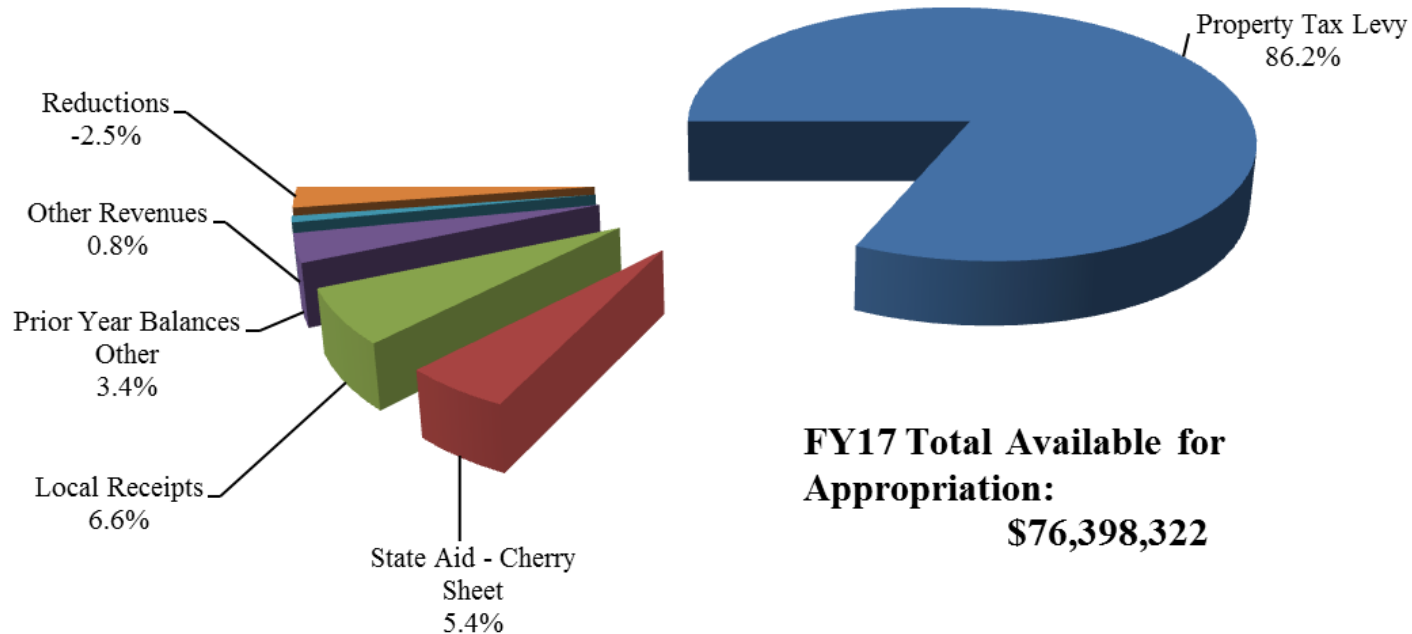
FY16 Approved Budget	\$74,959,859
FY17 Proposed Budget	\$76,398,322
Increase	1.9%

# FY17 Revenue Projection

	FY2016 Estimated	FY2017 Projected	DOLLAR CHANGE FY16- 17	PERCENT CHANGE FY16- 17
<b>PROPERTY TAX LEVY</b>	\$63,348,917	\$65,874,871	\$2,525,954	4.0%
<b>STATE AID - CHERRY SHEET</b>	\$4,124,869	\$4,124,869	\$0	0.0%
<b>LOCAL RECEIPTS</b>	\$4,734,897	\$5,075,794	\$340,897	7.2%
<b>PRIOR YEAR BALANCES/OTHER</b>	\$4,101,000	\$2,633,500	(\$1,467,500)	-35.8%
<b>TOTAL PROJECTED REVENUES</b>	\$76,309,683	\$77,709,034	\$1,399,351	1.8%
<b>REDUCTIONS IN REVENUES</b>	(1,850,303)	(1,898,711)	(\$48,408)	2.6%
<b>OTHER REVENUES</b>	500,479	587,999	87,520	17.5%
<b>AVAILABLE FOR APPROPRIATION</b>	\$74,959,859	\$76,398,322	\$1,438,463	1.9%

# FY17 Sources of Revenue

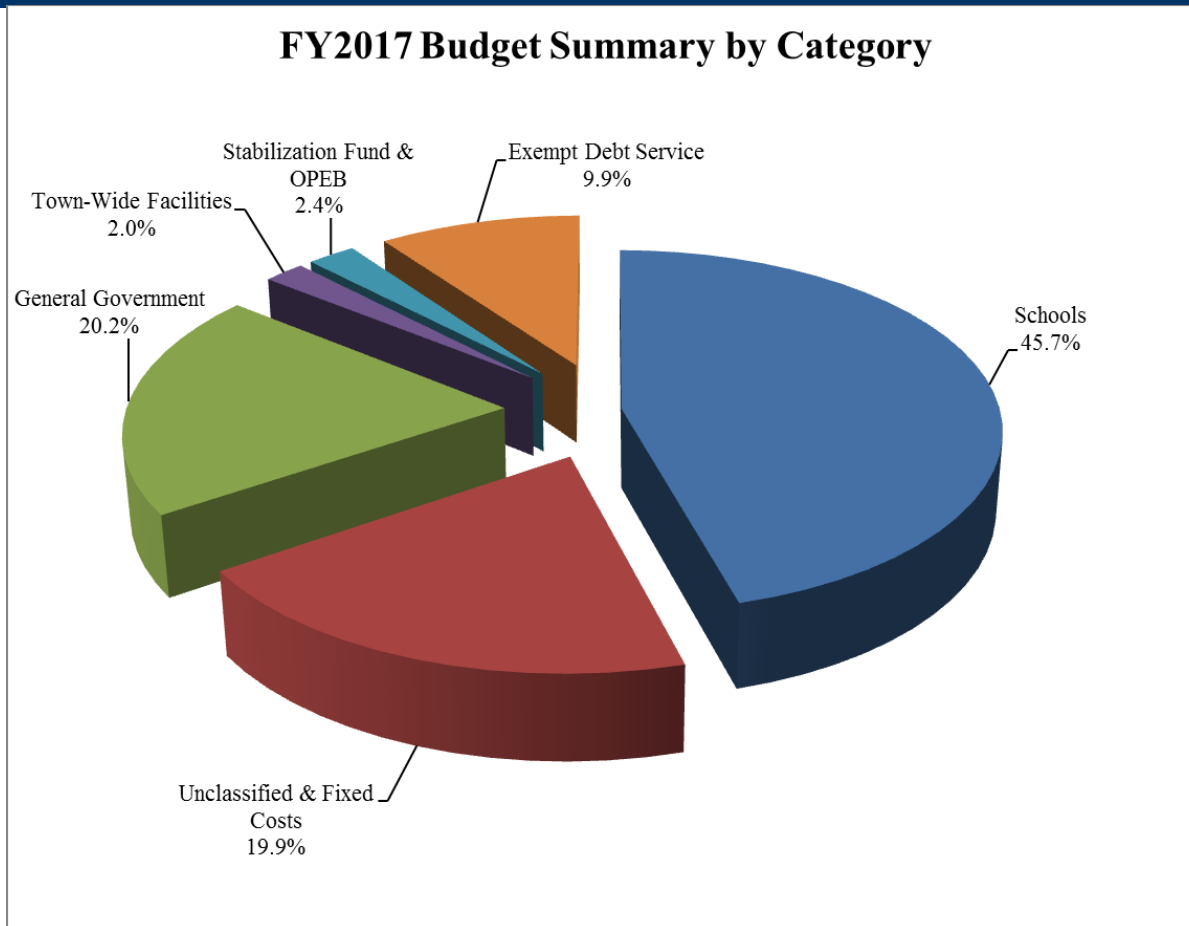
## FY2017 Funding Source by Revenue Type



# FY17 Budget Summary

	Recommended		\$ Change	% Change
	FY16 Budget	FY17 Budget		
Schools	38,220,429	38,710,957	490,528	1.3%
Unclassified & Fixed Costs	16,284,861	16,833,433	548,572	3.4%
General Government	16,953,606	17,125,280	171,674	1.0%
Town-Wide Facilities	1,534,038	1,716,135	182,097	11.9%
Stabilization Fund & OPEB	<u>1,966,925</u>	<u>2,012,517</u>	<u>45,592</u>	2.3%
<b>Total Budget</b>	<b>\$74,959,859</b>	<b>\$76,398,322</b>	<b>\$1,438,463</b>	<b>1.9%</b>
<b>Projected Revenue</b>	<b>\$74,959,859</b>	<b>\$76,398,322</b>	<b>\$1,438,463</b>	<b>1.9%</b>
<b>(Shortfall) Surplus</b>	<b>\$0</b>	<b>\$0</b>		
Debt Service Exempt from Proposition 2 1/2	\$7,926,753	\$8,394,077	\$467,324	5.9%
<b>Grand Total Budget</b>	<b>\$82,886,612</b>	<b>\$84,792,399</b>	<b>\$1,905,787</b>	<b>2.3%</b>

# FY17 Budget Summary by Category



# FY17 Components of Increase

<b>Appropriation</b>		<b>FY17 Change</b>
Schools (Superintendent's Budget)		
Salaries	\$754,872	
Program Improvements	315,048	
Offsets	(65,882)	
Other Changes	(2,343)	
Special Education	(65,349)	
Utilities	(175,000)	
Enrollment	<u>(195,818)</u>	
Total School Budget Increase		490,528
Municipal Increases Above Level Service		354,948
Middlesex Retirement System		287,644
Group Health Insurance & Medicare		195,025
Facilities -Town wide		182,097
Salaries (Municipal)		168,491
Post Employment Benefits Reserve		45,592
Fire Equipment		(210,000)
All Other Changes - Net		(75,862)
<b>Total Increase from FY16 to FY17</b>		<b>\$1,438,463</b>



# FY17 New Budget Requests – Recommended

**Town of Weston  
FY17 Town Manager's Proposed Budget  
New Budget Requests - Recommended  
(in priority order)**

<i>Ranking</i>	<i>Departmental Budget Items</i>	<i>Amount</i>	<i>Cumulative Amount</i>
1	Construction of Public Ways/Roadway Maintenance	\$ 250,000	\$ 250,000
2	Council on Aging (COA) Salaries - Make up loss of other funding source	7,200	257,200
3	Assistant Planner with Support for Historical Commission	30,000	287,200
4	Addition of a K-9 Unit to Police Department	1,000	288,200
5	Tree Inventory & Assessment - first year	25,000	313,200
6	Increase hours for Part-Time Office Assistant - Town Manager's Office	3,300	316,500
7	Open Library at Noon on Sundays	8,448	324,948
8	Contribution from COA Budget to Maintenance of Community Center	30,000	354,948
<b>Total New Budget Requests</b>		<b>\$ 354,948</b>	

# FY17 New Budget Requests – Not Recommended

<i>Budget Item</i>	<i>Amount</i>
Full-Time Custodian for Police Department	\$ 43,181
Custodial Service for Council on Aging	\$ 13,090
Budget Visualization Software	7,500
Comprehensive Annual Financial Report (CAFR)	5,000
Administrative Assistance for Board of Health	2,700
<b>Total</b>	<b>\$ 71,471</b>

# Other Budget Highlights

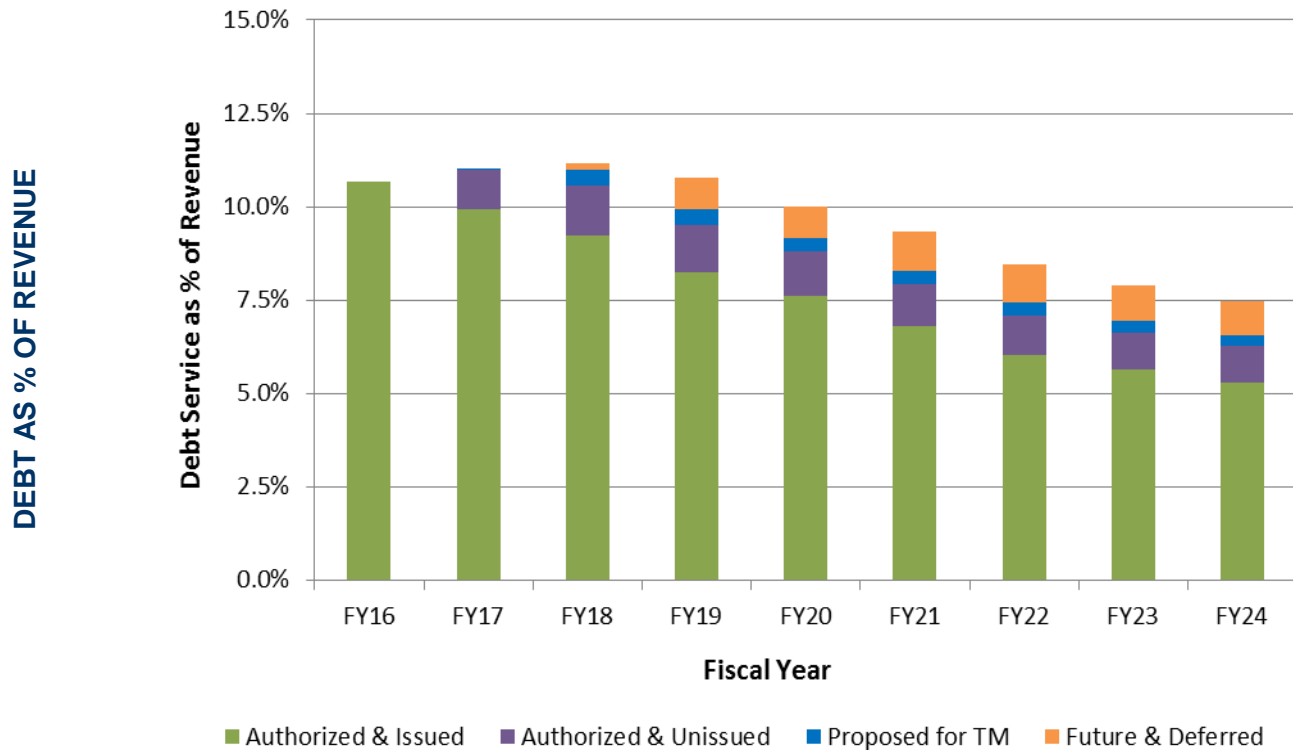
- Salaries
  - 11 of 12 collective bargaining agreements expire 6/30/16
- Benefits
  - Group health insurance
  - Middlesex Retirement System
  - OPEB
- Energy Savings – solar panels

# Recommended Capital Requests – Debt Funded by Borrowing\*

PROJECT		AMOUNT FINANCED	DEBT SERV. YEARS	EST. BAN INT. RATE	EST. BOND INT. RATE	FY2017	FY2018
17-1	Drainage Improvements	300,000	30	2.50%	3.75%	3,750	21,250
17-2	South Side Drainage Improvements	350,000	30	2.50%	3.75%	4,375	24,792
17-3	Cook's Pond Dam and Pump Rehabilitation	170,500	30	2.50%	3.75%	2,131	12,077
17-4	Case Campus Master Plan	1,350,000	10	2.50%	3.75%	16,875	185,625
17-5	Case House Rehabilitation Design	270,000	20	2.50%	3.75%	3,375	23,625
17-6	Middle School Paving	350,000	10	2.50%	3.75%	4,375	48,125
17-7	Police Department Fiber Loop	92,000	10	2.50%	3.75%	1,150	12,650
<b>PROJ. NEW LEVY SUPPORTED DEBT SERV.</b>		<b>2,882,500</b>				<b>36,031</b>	<b>328,144</b>

\*The complete table, including impact of proposed projects on total general fund debt service, can be found in Tab 17, Table I.

# Projected Future Debt Service as % of Revenue



FISCAL YEAR

# General Fund

## Recommended Capital Requests – Cash & Departmental Operations

		FUNDING SOURCE	FY2017	Operating Budget	Retained Earnings
<b>DEPARTMENT OF PUBLIC WORKS</b>					
18-1	Roadway Improvements	Operating Budget	650,000	650,000	-
18-2	Departmental Equipment	Operating Budget	245,000	245,000	-
18-3	Sidewalk Reconstruction	Operating Budget	110,000	110,000	-
18-4	Guard Rail Improvements	Operating Budget	50,000	50,000	-
			<b>1,055,000</b>	<b>1,055,000</b>	-
<b>FACILITIES TOWN-WIDE</b>					
18-5	Town-Wide Facilities Improvements	Operating Budget	509,237	509,237	-
18-6	Equipment	Operating Budget	108,000	108,000	-
			<b>617,237</b>	<b>617,237</b>	
<b>FIRE DEPARTMENT</b>					
18-7	Car 2	Operating Budget	60,000	60,000	
18-7	Equipment Replacement	Operating Budget	40,000	40,000	
			<b>100,000</b>	<b>100,000</b>	-
<b>POLICE DEPARTMENT</b>					
18-8	Replacement Vehicles	Operating Budget	130,000	130,000	-
			<b>130,000</b>	<b>130,000</b>	-
<b>SCHOOL DEPARTMENT</b>					
18-9	School - Bus Replacement (3)	Operating Budget	233,808	233,808	-
			<b>233,808</b>	<b>233,808</b>	-
<b>TOTAL GENERAL FUND</b>			<b>2,136,045</b>	<b>2,136,045</b>	-

# Enterprise Funds

## Recommended Capital Requests – Cash & Departmental Operations

		FUNDING SOURCE	FY2017	Operating Budget	Retained Earnings
<b>WATER ENTERPRISE</b>					
18-10	Water Hydrant Rehab Program	Operating Budget	50,000	50,000	-
			<b>50,000</b>	<b>50,000</b>	<b>-</b>
<b>BROOK SCHOOL APARTMENTS ENTERPRISE</b>					
18-11	Repairs & Replacements	Operating Budget	138,640	138,640	-
18-12	Capital Improvements	Retained Earnings	100,000	-	100,000
			<b>238,640</b>	<b>138,640</b>	<b>100,000</b>
<b>GRAND TOTAL</b>			<b>2,424,685</b>	<b>2,324,685</b>	<b>100,000</b>

# Recommended Capital Requests – Debt Funded by Water Revenues

PROJECT		AMOUNT FINANCED	DEBT SERV. YEARS	EST. BAN INT. RATE	EST. BOND INT. RATE	FY2017	FY2018
19-1	Water Main Rehab Program	140,000	30	2.50%	3.75%	1,750	9,917
<b>PROJ. REVENUE (WATER) SUPPORTED DEBT SERV.</b>		<b>140,000</b>				<b>1,750</b>	<b>9,917</b>

\*The complete table, including impact of proposed projects on total water enterprise fund debt service, can be found in Tab 19, Table III.



# Planning for the Unexpected and for Financial Stability

- \$580,000 reserved in the free cash account
- \$250,000 for Stabilization Fund
- \$1,652,517 for Post Employment Benefits (OPEB) reserve – full amount of annual required contribution (ARC)
- Complete summary of reserves - FY17 Revenue Projection – Appendix 7

# Revenue & Expense Variables

- State Aid – June?
- GIC Health Insurance Premium Increases - March
- Debt Exclusion - May

# Updated Projection of Future Budgets

**FY18:** possible \$190,000 shortfall

**FY19:** possible \$450,000 shortfall

