

**TOWN OF WESTON
MASSACHUSETTS**



**Town Manager
Request for Proposals - Designer Services
Re-use / Renovation of Josiah Smith Tavern and Old Library**

Addendum #1 – August 5, 2008

Following are responses to questions that have been received:

1) Does the Town require MBE/WBE certified consultants?

Yes – this requirement was inadvertently not included in the RFP. A new item 9 should be added under Criteria for Selection:

Capacity to meet goals of the Affirmative Action Marketing Program as mandated for municipal, state-assisted building projects under the Construction Reform Law, Chapter 193 of the Acts of 2004. The current goals for design contracts are 8% MBE and 4% WBE.

2) Can the designer submit supplemental documents?

The RFP allows the Designer to submit any documentation that will help the Designer demonstrate that they can perform the services needed to do the work.

3) What is the format preferred for the submittal?

The format for the submittal is left up to the Designer.

4) Are CAD files available?

CAD files will be made available to the successful proposer.

5) Are floor plans and elevations available?

Please see excerpts from the Powerpoint presentation made at May town meeting, which is now on the Town's website at:

http://weston.govoffice.com/index.asp?Type=B_BASIC&SEC={FF2AD100-31FE-41F1-A4F5-48E019C7F83E}&DE={1ACBC4B2-B577-48C1-A0E4-285A016C7E2C}

Additional questions should be addressed to Jerry McCarty, Facilities Director, at 781-529-8088 or mccartyg@mail.weston.org.