

## Meeting Minutes

### Weston Permanent Building Committee

November 3, 2021

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	No	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:08 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- October 26, 2021, with edits M/S. A/U.

#### **JST Project:**

- GJ reported on the visit by the Planning Board on Tuesday the 25<sup>th</sup> and noted a couple of suggestions that they will discuss at a future meeting.
- A question about adding visual screening to the Eversource switch was noted and GJ will pursue the required setbacks for safety and transmit to Wes Wirth for consideration.
- GJ noted that Historic New England (HNE) visited the building and is generally satisfied with all the work that has been done. They did state that the storage of the removed doors will be addressed in a follow-up memo.
- GJ reported that BWA is scheduled for a “punch list” visit on November 10<sup>th</sup>. It was noted that an elevator inspection, safety rail at the 2<sup>nd</sup> floor lobby, handrails on the exterior front stairs and a few additional items are required to gain substantial completion and a Certificate of Occupancy. MOCC is aware of the complete list to reach substantial completion and has targeted November 9<sup>th</sup> for compliance.
- GJ presented Pay Requisition #21 in the amount of \$407,753.13 and reported CBI’s recommended approval. M/S. A/U.
- GJ presented PCO # 133 Item #2 in the amount of \$5,900.76 for additional drainage at the NW corner of the tavern and the CBI recommended approval. M/S. A/U.
- GJ noted that he has not seen the JST master lease and will continue to monitor for elements that are of importance to the town.

**Brook School Apartments Tenant Storage Project:**

- GJ indicated there are no updates at this time.

**Memorial Pool Renovation Project:**

- GJ reported that the kick-off meeting was held and included a presentation by the design team of current public pool options and feature. These are being considered by the Recreation Commission.

**High School F Wing Roof Replacement:**

- GJ reported that the MSBA has met and approved the SD phase and our paperwork for reimbursement is in place.
- Project is proceeding.

**Next Meeting:**

- The next meetings of the PBC will be held on Wednesday November 17<sup>th</sup> and December 1<sup>st</sup> and 15<sup>th</sup> starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:05 PM

Respectfully submitted:

James N. Polando-Chair