

Meeting Minutes

Weston Permanent Building Committee

October 6, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne Dos Santos	CBI		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:03 PM.

Public Comment:

- None.

Meeting Minutes:

- September 22, 2021, M/S. A/U.

JST Project:

- AG reported that there a lot of small things that are being dealt with.

- AG noted that there is a walk-through tomorrow with a prospective restaurant tenant.
- AG reported that that Forest and Trails Group has visited the building.
- GJ reported that MOCC has confirmed an October 15, 2021, substantial completion date.
- GJ noted that the Friends of the Josiah Smith Tavern (FoJST) need to complete their lease agreement with the Town prior to signing any leases with tenants.
- GJ to coordinate discussion with Wes Wirth and the Planning Board's (PB) landscape consultant to review all items of concern prior to next PB meeting.
- GJ discussed possible planting approach if some plants are not available, due to the season.
- JDS presented Pay Requisition #20 in the amount of \$473,798.78 and recommended approval. M/S. A/U.
- JDS presented PCCO # 14 in the amount of \$49,485.84 and recommended approval. M/S. A/U.

Sustainability Committee:

- GJ reported that the street light replacement program (all LED) is underway.
- GJ noted that a new proposal for LED replacement lamps and replacing the existing ballasts with drivers has been received and requests no outlay of funds from the ToW, thanks for Kortni and the Facilities Group.
- GJ reported that the Facilities Group is still looking for projects under the Green Communities Act.
- Electric charging stations initiative has hit a snag as the stations require a direct electrical feed from the grid. This sounds like more information is needed as this will affect the installation of a station at the JST.
- GJ to check whether Water Conservation group meetings should include Kortni.

Brook School Apartments Tenant Storage Project:

- GJ reported that due to the cancellation of the Special Town Meeting, the project schedule will be revised to have bids-in-hand for annual town meeting in May.

Memorial Pool Renovation Project:

- GJ reported that the design contract is in place and the design team is looking to establish a kick-off meeting date.

High School F Wing Roof Replacement:

- GJ presented Invoice for BWA in the amount of \$6,140.00 for services through completion of the SD design phase and recommended approval. M/S. A/U.
- GJ presented Invoice for P3 in the amount of \$3,900.00 for services through completion of the SD design phase and recommended approval. M/S. A/U availability.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday October 20th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:20 PM

Respectfully submitted:

James N. Polando-Chair