

Meeting Minutes

Weston Permanent Building Committee

September 22, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Al Aydelott	Friends of JST		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

Public Comment:

- None.

Meeting Minutes:

- September 8, 2021, M/S. A/U.

JST Project:

- AG reported on the project progress and general activities currently being done by the construction team, based on the MOCC reports.
- AG noted that the elevator panels (interior walls) are not on site, as previously reported by MOCC.
- AG reported that the glass panel at the handrail on the second floor is not on site.
- AG reported that MOCC has stated an October 15, 2021 is the substantial completion date.
- GJ reported that the requested CADD files have been delivered to the Friends of JST.
- GJ presented the following PCO's, in the absence of the project OPM:
 - PCO #77R2 for additional plaster work and associated remediation in the amount of \$24,382.83 and recommended for approval by CBI. M/S. A/U.
 - PCO #118 for additional irrigation system sleeves below relocated walkways in the amount of \$2,054.61 and recommended for approval by CBI. M/S. A/U.
 - PCO #119 for miscellaneous carpentry work in the amount of \$10,719.20 and recommended for approval by CBI. M/S. A/U.
 - PCO #129 for landscape changes and noted recent receipt of the PCO and not yet reviewed. After some discussion and many open questions, a motion to "table" until more detail is available was seconded. U/A.
 - PCO #122 for floorboard repair in the amount of \$1,186.13 and recommended for approval by CBI. M/S. A/U.
 - PCO #126 for changing the porch columns as the installed columns are smaller than requested by the working group. PCO proposed a not-to-exceed amount of \$11,692.94 and recommended for approval by CBI. M/S. A/U.
- GJ is requested to confirm that PCO labor burden of 48% is per contract.
- It was noted that no PCO's have requests for time extension.

Brook School Apartments Tenant Storage Project:

- GJ reported that the project is moving along and NL comments on the SD have been transmitted to the design team.
- GJ noted that the design team is working on cost savings options and ideas.

High School F Wing Roof Replacement:

- GJ reported that the construction schedule will most likely be the summer of 2022, due to material availability.

Sustainability Committee:

- No updates or issues.

Memorial Pool Renovation Project:

- GJ noted receipt of the design proposal from BH&A, is within the budget and is being reviewed by the Recreation Commission.

BSA Building E Proposal:

- GJ noted that the EHC has submitted their application to the CPC.

Fire Department Study:

- GJ reported that the Collins Center study is late, so proceeding with an RFP for design services is premature.
- GJ stated that based on the current need for gender separation of facilities, the Facilities Department is moving ahead with modification in concert with the WFD.

HS/MS Campus Master Plan:

- GJ reported moving ahead with planning and will contact Ken Newburg as the school committee liaison, to request input.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday October 6th and 20th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:10 PM

Respectfully submitted:

James N. Polando-Chair