

**RECREATION MASTER PLAN STEERING COMMITTEE
MEETING MINUTES
FRIDAY, SEPTEMBER 17, 2021**

Pursuant to Gov. Baker's Executive Order dated March 12, 2020 modifying the requirements of the Open Meeting Law, the Recreation Master Plan Steering Committee, to ensure the safety of all participants, held its meeting remotely via Zoom: MEETING LINK: <https://us02web.zoom.us/j/86979696644>, Meeting ID: 869 7969 6644.

Members present: Melissa Crocker, Trevor MacDonald, Charlie Hipwood, Shirley Small-Rougeau, Attia Linnard, Kelly Larocque, Mark Ferris, Ben Polimer, Christopher Fitzgerald, Pete Foley, Mike McGrath.

Absent: Pam Martin.

Guest: Alex Cobb.

The meeting began at 7:02 AM.

Resident Comments: Mr. MacDonald announced that Pam Martin would not be able to attend meetings because of schedule conflicts. There was further discussion among the Committee about finding a replacement, which may include changing the groups that some of the current members represent.

Minutes: The minutes from The July 23 meeting were reviewed and approved.

Project updates:

Burchard Park Infield renovation – started prior than the September 15 expected date, the winning bid came in at \$74,500. Yesterday they started laying sod on fields 3, 4 and 5, have been laser grading infield, the fields performed as hoped with the recent rains. As of now they are on schedule for substantial completion on the agreed upon date, but starting to run into supply chain issues for things like bases. This could delay full completion.

Weston Memorial Pool design – Four designers submitted proposals, all were interviewed in a joint meeting between PBC and Recreation Commission on September 8. Each one was ranked from most to least preferred, have started contract negotiations with the most preferred.

There was an additional discussion about the Weston Middle School pool and status of ongoing maintenance items. This led to the awareness that funds were acquired for a feasibility of ongoing capital projects at the Middle School and High School complex and more detailed reporting on that status will be forthcoming in future meetings.

Pickleball Court CPC request placeholder:

Mr. Fitzgerald and Ms. Crocker reported that a CPC application for \$60,000 for feasibility and design of pickleball courts was submitted prior to the September 14 deadline. The RMPSC discussed amount

needed, locations and the predicted costs within the Master Plan. The Committee is in favor of moving forward, to include a more detailed feasibility that would involve public input on possible locations. Committee members were in favor of keeping the request submitted and pursuing. Mr. Fitzgerald stated that this was discussed at Recreation Commission on September 15 who was supportive of the application.

Field and Grounds update:

Attached.

Future meetings and adjournment:

The next meeting was scheduled for Friday, October 15, 7 AM via Zoom.

The meeting adjourned at 8:15 AM.

Fields and Grounds Coordinator Update- September 17th, 2021

- We had a wet and humid August, hurricanes and tropical rain kept things wet and moist.
- Precipitation totals for July 8.57", August 5.72", September so far 4.52"
- Fields mowed weekly, lawns mowed biweekly.
- Fields were sprayed on August 18th. 31 acres were sprayed for crabgrass, growth regulator, wetting agent and liquid fertilizer. Final large-scale spray of the year. Program was very successful again this year.
- Fields- 31 acres were fertilized on August 26th for fall sports.
- Case House and Library beech trees were treated for canker on September 3rd.
- Birch trees in front of library were air spaded and leaf mulch applied on September 16th. The air spading will reduce root compaction, allow rain and nutrients to move into roots better. Leaf mulch will add nutrients. Trees had griddled roots and some were planted to deep years ago.
- Coordinated spraying for mosquitoes with Eastern Middlesex County Mosquito Project at both Case Campus and the HS/MS before school and fall sports started. Will keep communications with EMCMP if a follow up application is necessary.
- Traffic signs on HS/MS campus were reviewed, some old/redundant signs were removed, and others are being reinstalled with new signs.
- Added 7 "new" non paved parking spot near the MS Tennis Courts.
- Late summer/fall ornamental bed work continues. Pruning bushes, cutting back perennials, mulching beds, etc.
- Received 3 bids for Burchard project. Low bid was \$74,500, New England Sports Turf, LLC. Project started on August 30th, will be wrapped up on September 30th.
- Tree pruning at Burchard Park on August 5-6th. Oaks were pruned at parking lot and tennis courts for safety and cabling large limbs. Honey locus trees next to field 5 and driveway were pruned as well.
- Fields for fall HS/MS and youth sports were painted for soccer, football, and field hockey. 16 total fields were painted, now will be painted weekly.
- Field School Field was slice seeded on August 31st.
- Field School Courtyard was slice seeded on August 30th.
- Tick tubes were applied at CS, Alphabet Field, Field 7 end of August.

-Field 1 was deep cleaned on September 13th. This includes sweeping, vacuum, brooming, and magnet. We did notice a small ripple along the parking lot edge in the carpet. Our contractor was notified.

-Core Aeration bid for 39 acres and sweeping cores on 4.5 acres was awarded, and tentatively scheduled to start on October 6th.

-Deeptine aeration bid for 19 high use fields was awarded and working on scheduling in early November.

- Coordinated our septic vendor on pumping all town systems in August.

-Monitoring irrigation installation and turf establishment at Town Center project.

- Contractor repaired fencing on Field 1, Field 2, Field 2 batting cages, HS Tennis Courts, and Brook School Soccer Field.

-Communications with Shaw Sports Turf, RAD Sports and Activitas on Proctor Field seam issues. Project was started on August 2, and then completed on August 9th. Shaw brought a seam crew from Washington State to complete the gluing.

-Working on upgrading communications our irrigation controllers. Starting with 5 controllers with the most coverage issues. 3G cellular service is being discontinued and will be going to ethernet/wifi where possible and then 4G cellular. Proctor Field system has been complete, working as expected. Next system will be Field School, next week.

-Contractors worked on crack sealing all driveways, parking lots on the HS/MS and Case Campus. After that was completed, new traffic lines were repainted on both campuses.

- Large planters for vehicle control in front of Field School and the Council of Aging have been delivered. Will be installed in fall.

-School grounds continue to move equipment/setup for custodial staff, Food Service, IT Department, wastewater treatment plant deliveries, large or heavy interoffice mail, deliveries, scrap metal pickup, etc. Will continue regular moves for the district. COVID supplies moved for the school district regularly.