

**Weston COA Governance Committee
Meeting Minutes, Tuesday September 12, 2023**

The meeting was called to order at 9:01 am by Chair, Joan Heilbronner.

Present: Sue Ruskin Friend, Joan Heilbronner, Linda Johnson, and Joan Ingersoll (ex officio)

Absent: Prather Palmer

Resident Concerns and Comments: None.

Minutes of the July 11 Meeting were approved unanimously by motion.

Director's Report

Joan provided an update on current happenings at the COA. Sadly, Kristen Frady will be leaving her position at the end of September. She will be greatly missed. A farewell event was held last week and widely attended. A search for a new Program Director is underway. 3 interviews are scheduled for next week.

Additional news includes:

Library meeting with Director

Brooks Books

Memory Café visits, supplies ordered, Meaningful Moments starting in November

Met with new school superintendent – community building ideas

Working with IT and Finance on credit card process

Updated board orientation powerpoint

32 people signed up for Mah Jongg

Invited to participate in development of Boston medical ride shuttle with Wayland and Sudbury

New driver Gene Conti

Village Table – 9 people

Merit increases through performance review process for Joyce, Chris, and Sandy

Meeting scheduled in October regarding performance measures (use new dashboard)

Town All Committee meeting scheduled for November 4th at Regis College

Joan vacation September 25-October 9

Committee Discussion

Joan and Linda completed discussions with committee chairs to determine the Board committee list for the current year. The discussions focused on: 1) whether the discussions within each committee were more appropriately had with the entire Board, 2) using the valuable time of our Board members to maximum efficiency to effect change town 3) ensuring compliance with Open Meeting Law, and 4) alleviating burdens on staff.

As a result of those meetings the following proposals were agreed to by the committee chairs. The Housing Committee will continue to meet as a Board committee. Community Connections will be redesignated as a focus group, which is in line with it's mission. Strategic Initiatives and Governance committees will be sunset. Transportation discussions have not been concluded.

Joan thanked the members for their time and energy given to the work of Governance Committee.

A motion was made to recommend the continuation of the Housing Committee as a Board committee, the redesignation of Community Connections as a focus group and the sunseting of the Governance and Strategic Initiatives Committees to the Board which was approved unanimously.

Other Business: No other business was discussed.

Because this meeting will be the final one for the Governance Committee, minutes for this meeting were taken contemporaneously. After review, a motion was made to approve these minutes for the September 12, 2023 meeting which was approved unanimously.

The meeting was adjourned at 9:49 am.

Respectfully submitted by Joan Heilbronner