

Meeting Minutes

Weston Permanent Building Committee

September 8, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	No	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI	Chris Fitzgerald	Recreation Director
Adam King (virtual)	Rec. Commission	Eric Rosenthal	Rec. Commission
Melissa Crocker	Rec. Commission	Sharon Locke	Rec. Asst. Director

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

Public Comment:

- None.

Meeting Minutes:

- August 18, 2021, M/S. A/U.

JST Project:

- AG requested AutoCADD files for building plans to transmit to the prospective restaurant tenants. GJ to pursue with BWA.
- AG reported that a prospective restaurant tenant toured the building again.
- JDS presented Pay Requisition # 19 in the amount of \$468,935.63 and recommended approval. M/S. A/U.
- JDS presented CO #13 containing previously approved PCO's, in the amount of \$89,195.24 and recommended approval. M/S. A/U.
- JDS presented BWA reimbursable invoice in the amount of \$1,477.08 and recommended approval. M/S. A/U.
- JDS presented Wirth Assoc. invoice in the amount of \$13,420.00 and recommended approval. M/S. A/U.
- JDS presented PCO #120. Motion to deny the proposal based on previous PCO and defer the issue to anticipated negotiations with the general contractor. Motion seconded. A/U.
- JDS presented PCO # 124R1 in the amount of \$6,994.60 and recommended approval. M/S. A/U.
- JDS reported that the storm window color/tint issue has been resolved with a change to "museum grade".
- JDS reported on an issue raised relating to humidity in the tavern basement affecting HVAC equipment. MOCC preparing RFI to address.

Memorial Pool Renovation Project:

- Chris Fitzgerald noted the time as 8:00 PM and called the Recreation Commission meeting to order.
- The PBC in concert with the members of the Recreation Commission in attendance, listened to presentations and asked questions of the following design firms: CHA, BH&A, Weston & Sampson, and CBI.
- After deliberation and considerations of all in attendance a motion to place the design firms in order of preference is as follows: BH&A (pending confirmation that their proposed PM would be the primary point of contact), CBI, Weston & Sampson, and CHA. GJ to notify all presenting firms and engage BH&A in initial discussions.

Brook School Apartments Tenant Storage Project:

- GJ reported that the design work is progressing.

High School F Wing Roof Replacement:

- GJ reported that the project is moving forward, and that some roofing materials are reported to be not readily available.
- GJ presented the BWA invoice in the amount of \$24,560.00 in accordance with their contract and recommended approval. M/S. A/U.
- GJ presented the BWA invoice for reimbursable expenses in the amount of \$724.90 in accordance with their contract and recommended approval. M/S. A/U

Sustainability Committee:

- No report.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday September 22nd starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 11:03 PM

Respectfully submitted:

James N. Polando-Chair