

Meeting Minutes

Weston Permanent Building Committee

August 18, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	No	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

Public Comment:

- None.

Meeting Minutes:

- August 4, 2021 with edits, M/S. A/U.

JST Project:

- AG agreed that the door hardware issues will be finally decided upon at the August 5, 2021 working group meeting.
- GJ presented the following PCO's, in the absence of the project OPM and based on a CBI report dated August, 18, 2021:
 - PCO #61R1 for revisions to the HVAC in the Tavern attic in the amount of \$1,873.22 and recommended for approval by CBI. M/S. A/U.
 - PCO #72R1 for miscellaneous signage revisions in the Tavern in the amount of \$1,498.39 and recommended for approval by CBI. M/S. A/U.
 - PCO #77R2 for additional plaster repairs in the Tavern in the amount of \$24,382.83. It was noted that this had earlier been approved as a NTE cost of \$21,604.53. After some discussion and questions about the scope of the work a motion to "table" was seconded. A/U to table until a future date.
 - PCO #86 for the relocation of ACC4 attic in the amount of \$667.99 and recommended for approval by CBI. M/S. A/U.
 - PCO #88R1 for revisions to doors in the amount of \$1,362.13 and recommended for approval by CBI. M/S. A/U.
 - PCO #90R2 to reframe the soffits in the Pantry in the amount of \$1,761.53 and recommended for approval by CBI. M/S. A/U.
 - PCO #93R3 for revisions to the HVAC and glass wall in the Tavern attic in the amount of \$8,400.19 and recommended for approval by CBI. M/S. A/U.
 - PCO #95 for revisions to the lighting dimmers in the Tavern attic in the amount of \$3,827.76 and recommended for approval by CBI. M/S. A/U.
 - PCO #96R1 to add veneer stone support angle to the Tavern addition in the amount of \$4,393.48 and recommended for approval by CBI. M/S. A/U.
 - PCO #97 to add electrical receptacles to ACCU3-4 and 1-2 in the amount of \$1,010.58 and recommended for approval by CBI. M/S. A/U.
 - PCO #98R2 to add power to the HVAC control and relocate an attic light in the amount of \$2,611.73 and recommended for approval by CBI. M/S. A/U.
 - PCO #99R1 for additional hazardous material abatement for plaster repairs the Tavern attic in an amount NTE \$2,611.73 and recommended for approval contingent upon CBI final review. M/S. A/U.
 - PCO #101 for additional fastening of old improperly fastened roof sheathing in the amount of \$660.05 and recommended for approval by CBI. M/S. A/U.
 - PCO #102 for revisions to the courtyard drainage in the amount of \$840.13 and recommended for approval by CBI. M/S. A/U.
 - PCO #103 for structural repairs to NW corner of the barn foundation in the amount of \$8,801.09 and recommended for approval by CBI. M/S. A/U.
 - PCO #104 for revisions to the attic stair landing in the Tavern attic in the amount of \$873.56 and recommended for approval by CBI. M/S. A/U.
 - PCO #105R1 to close a foundation opening in the amount of \$404.18 and recommended for approval by CBI. M/S. A/U.

- PCO #106 for revisions to the HVAC structural supports in the Tavern attic in the amount of \$2,406.61 and recommended for approval by CBI. M/S. A/U.
- PCO #107 to reinstall wood siding in room 101 in the amount of \$448.51 and recommended for approval by CBI. M/S. A/U.
- PCO #109 for revisions Stair 4 in the amount of \$2,618.39 and recommended for approval by CBI. M/S. A/U.
- PCO #111R1 for foundation repairs to the barn foundation in the amount of \$4,103.75 and recommended for approval by CBI. M/S. A/U.
- PCO #112 for surveying for reconcile elevations at the chicken coop entry door and the garden entrance in the amount of \$2,325.94 and recommended for approval by CBI. M/S. A/U.
- PCO #115 to provide a concrete dumpster pad in lieu of asphalt in the amount of \$3,029.62 and recommended for approval by CBI. M/S. A/U.
- PCO #116R1 for repairs to door E122A in the amount of \$1,452.45 and recommended for approval by CBI. M/S. A/U.
- GJ requested authorization for the working group to make final approval of changes to the door hardware in a timely manner. M/S. A/U.
- GJ reported that the floor finish manufacturer has indicated that “primer” is not required and upon review of the floor preparation the working group be authorized to make the final decision. M/S. A/U.
- GJ presented the proposal by the Friends to modify the fence height north of the connector, eliminate the fence north of the Tavern, removed the two granite light posts north of the connector and revise the fence picket size and spacing. GJ reported that preliminary sketches had been presented to MOCC and a budgetary “order-of-magnitude” cost for the proposed revision be prepared. MOCC has responded with the following: Modify fence height and picket size/spacing \$11,000 as the fences have been fabricated. Eliminate the fence north of the Tavern for a credit of \$2,200. Removal of two granite light posts for \$6,800. After consideration of the requested changes a motion to eliminate the fence north of the Tavern, leave the two granite light posts and not modify the fencing north of the connector. M/S. Accepted (4 yes, 1 no).
- AG noted her opposition to leaving the two granite light posts and not modifying the fencing will not provide the aesthetic from the street that is requested by the Friends and will not be acceptable by HNE. AG also reminded all that the Tavern sign will be visually blocked by one of the granite light posts and is unacceptable to the Friends.
- NL requested review of the detail of the granite posts on the face of the new ramp to the Tavern front door, as they appear to be at different heights.
- GJ requested approval to locate the “Washington Plaque” about 5 feet east of the location shown on the plans to avoid ledge removal. M/S. A/U.

Brook School Apartments Tenant Storage Project:

- GJ reported that the Design Development documents are due this week and requested review by all PBC members.

High School F Wing Roof Replacement:

- GJ reported that the Schematic Design report is due on August 23rd and all PBC members review.

Sustainability Committee:

- GJ reported that street light update to LED throughout the ToW is being reviewed by Eversource.

Memorial Pool Renovation Project:

- GJ reported that 4 Architects attended the pre-proposal site visit.
- GJ reminded all the proposals are due on August 24th.
- GJ reported that Adam King will be the Recreation Commission representative for the project.

BSA Building E Proposal:

- GJ noted that the facilities group is working with the EHC on the CPC application and the deadline for filing is September 14th.

ESSR Federal Grant:

- GJ reported developing a document for recommissioning and indoor air considerations in all school buildings (except the Field School, based on the age and condition of the HVAC system) to comply with the Federal Grant opportunity.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday September 8th and 22nd starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 10:00 PM

Respectfully submitted:

James N. Polando-Chair