

**Weston Public Library  
Board of Trustees**

**Meeting Minutes August 10, 2021**

**In Attendance**

- Jenn Warner, Director
- Alli Palmgren, Assistant Director
- Linda DeLaney, Trustee
- Emily Hutcheson, Secretary
- Joe Mullin, Trustee
- Julie Panagakos, Vice-Chair
- Susan Scott, Chair
- Chris Welles, Trustee

The meeting was called to order by Susan Scott at 9:32 AM.

**Approval of minutes**

- **Motion:** to approve the minutes of July 19, 2021 by Joe Mullin. **Second:** by Chris Welles. **Motion approved unanimously.**

**Director's report**

- The community survey launched by the Long Range Planning Committee is going well, with 250 responses so far.
- Book and material orders continue to take more time than usual because of the pandemic.
- Many patrons and staff are back to wearing masks due to the threat of the Delta variant.
- After consulting with the Board of Health, all three of the study rooms are back in use now.
- Paul Angiolillo has agreed to chair the Art and Exhibition Committee, and has some displays lined up starting in September.
- Because the stewartia tree planted in memory of Ruth Sheehan has died, resident Theresa Levinson has agreed with Jenn to move the memorial marker to a different stewartia located near the front walkway.
- **Motion:** by Joe Mullin to move the Ruth Sheehan memorial marker to the stewartia tree on the walk front way and to remove the dead tree. **Second:** by Linda DeLaney. **Motion passed unanimously.**
- The Community Room, Art Gallery, and Business Office will be painted in late August.
- Three new self-checkout machines are due to arrive the week of August 16.

**AIC report**

- Jenn reported on the good activity at the AIC. Teen programs have been especially well attended, including "Build your own 3-D Printer" and "Filmmaking".
- A part-time studio technician has been hired to help with all the activity and interest.
- The selection of an in-house social media consultant is underway.

**Pavillon Master Plan discussion**

- A thorough discussion took place with each of us expressing thoughts on moving forward with plans to make a new outdoor meeting space.
- In addition to the pavilion, another idea is to build a retaining wall below the existing back patio and fill behind it in order to expand and level the square footage of the patio. Access would be from the library, using the emergency door from the Children's Room.

- **Motion:** by Joe Mullin to approve the Master Plan by Dario Designs as presented, with the understanding that a cost estimate will be provided. **Second:** by Julie Panagakos. **Motion passed unanimously.**

**Financial planning discussion**

- Susan has contacted a colleague who has agreed to review our trust funds and offer advice on how we can use and sustain them wisely.

**Adjournment: Julie Panagakos moved to adjourn at 10:55AM.**

**Next meeting: September 13, 2021 at 9:30AM**

Respectfully submitted,  
Emily Hutcheson, secretary