

## Meeting Minutes

### Weston Permanent Building Committee

August 4, 2021

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Jenne DosSantos (JDS)	CBI	Cam Peters	Resident

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- July 21, 2021, M/S. A/U.

#### **JST Project:**

- AG reported that the access to the chicken coop/shed will remain as originally designed with a step up into the space from the outside.
- AG noted a meeting on-site with Wes Wirth to discuss fencing and granite posts. The fencing is now considered too high at 42" above grade and the two granite posts North of the connector are too tall and the westerly post will block the view of the "Tavern" sign. The Friends would like to reconsider the issues now that they are seen at the site. JNP reminded all that revisions at this time are not to be considered lightly and that costs associated with changes are a real concern.
- GJ noted that the location of the fence to the North of the connector appears to be in-line with ground mounted pull boxes and irrigation piping that is part of the Town Center project, and some coordination will need to be done. PBC noted that the working group should review and make decisions on these items.
- AG reported that a new flashing detail was issued by BWA.
- NL reported on a potential drainage issue from the garden access from the sidewalk. GJ to review and report.
- GJ reported that MOCC has been asked for a cost to install a concrete pad for the dumpster, in lieu of asphalt.
- JDS presented PCO #94R1 for new flooring as the design called for reuse, however there is not enough material to salvage, in the amount of \$12,918.71 as a NTE pending full review by the OPM and Architect and recommended approval. M/S. A/U.
- JDS presented PCO #110 for floor sanding as the existing surfaces need additional preparation for proper finishing, in the amount of \$23,694.60 as a NTE pending full review by the OPM and Architect and recommended approval. M/S. A/U.
- JDS presented PCO #114 to replace the siding on the north wall of the Connector, in the amount of \$15,993.03 as a NTE pending full review by the OPM and Architect and recommended approval. M/S. A/U.
- JDS presented CO #12 containing previously approved PCO's, in the amount of \$34,994.17 and recommended approval. M/S. A/U.
- JDS presented BWA monthly invoice in the amount of \$14,599.00 and recommended approval. M/S. A/U.
- GJ presented CBI monthly invoice in the amount of \$26,390.00 and recommended approval. M/S. A/U.
- JDS reported that the Architect and structural engineer have submitted additional services request in the amount of \$2,300.00 for work required because of a contractor error and the charges will be reimbursed by MOCC.
- GJ reported that he has been talking with MOCC management about the completion schedule and will report any significant progress.

#### **Brook School Apartments Tenant Storage Project:**

- TT reported that the project is moving along and based on the preliminary construction cost estimate the Architect has been asked to offer cost saving considerations.

- TT reported working with Facilities to identify potential water infiltration issues along the South wall. A plan to assess has been developed and is proceeding.
- GJ presented CBI invoice in the amount of \$1,229.25 and \$4,917.00 and recommended approval. M/S. A/U.
- GJ noted that the preliminary construction cost estimate was reported to be about \$500,000, and that this was a verbal statement without back up. Formal estimate is due in about a week.
- GJ reported that the Working Group reviewed Option B and made some minor comments and instructed CBI (Design Team) to proceed with Option B.

#### **BSA Building E Proposal:**

- TT Requested assistance to continue the initial design process that included Conceptual Design options and was tabled for about 2 years, to move the project through Design Development. TT noted that the EHC would like to apply for CPC funding to be considered at the Special Town Meeting in the fall of 2021.
- TT is considering a schedule that would support a funding request for the construction at the Special Town Meeting in the fall of 2022.
- Cam Peters arose to speak on behalf of many neighbors that have signed a petition against any additional building on the BSA campus, and specifically request the PBC make any discussion about adding a building transparent to the residents of Weston. JNP informed Mr. Peters that the PBC does not have the authority to act on this request and suggested that all concerns be brought to the Select Board, the Elderly Housing Committee, and the Community Preservation Committee. (Authors note: When Mr. Peters arose to talk, the PBC had completed the discussions and the EHC representative had left the meeting).

#### **High School F Wing Roof Replacement:**

- GJ reported that the MSBA reimbursement has been confirmed to be 31%.
- GJ presented an invoice from P3 (the project OPM) in the amount of \$1,000.00 and recommended approval. M/S. A/U.
- GJ reported that rooftop unit weights are needed, and they have been promised by August 12<sup>th</sup>.
- The design schedule is TBD.

#### **Sustainability Committee:**

- GJ reported that street light update to LED throughout the ToW is being review by Eversource.

#### **Memorial Pool Renovation Project:**

- The RFP has been issued.
- There is a site walk for potential bidders on August 12<sup>th</sup>. Responses to RFP due on August 20<sup>th</sup>.
- TB has been selected as the PBC representative for the project.

- GJ reported that a member of the Recreation Commission has indicated interest in being on the working group and this is to be confirmed.

**Next Meeting:**

- The next meeting of the PBC will be held on Wednesday August 18<sup>th</sup> starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:50 PM

Respectfully submitted:

James N. Polando-Chair