

## Meeting Minutes

### Weston Permanent Building Committee

July 25, 2022

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Teddy Bascom (TB)	Yes	Adrienne Giske (AG) Friends JST	No
Walter Chaffee (WC)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Neil Levitt (NBL)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Dan Colli	Yes		
Jim Polando (JNP)-Chair	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Chris Fitzgerald	Rec. Director	Adam King	Rec Commission
Tom Scarlatta (TS)	BH+A		

List of abbreviations:

A/U=Approved Unanimously

NTE=Not to Exceed

BH + A=Bargmann Hendrie + Archetype

OPM=Owner's Project Manager

CO=Change Order

PCO=Proposed Change Order

CDs=Construction Documents

SB=Select Board

EHC=Elderly Housing Committee

T&M=Time and Materials

HNE=Historic New England

ToW=Town of Weston

M/S=Moved and Seconded

WFD=Weston Fire Dept.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:05 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- July 13, 2022, with edits, M/S. A/U.

#### **Memorial Pool Renovation Project:**

- TS presented a list of contractors that have requested drawings and stated that many are familiar and have done this type of work in the past. TS believes that the contractor's listed represent most major trades that are required.

- TS reviewed the comments received from PBC members and the BH+A responses.
- Various PBC members asked additional questions of TS related to the drawings and specifications.
- TS stated that BH+A will be issuing an addendum on Wednesday July 26, 2022, to address many of the issues raised by Facilities and the PBC.
- TS reported that Filed Sub-Bids are due Wednesday August 3, 2022.

**JST Project:**

- GJ met with the Landscaper to get a price for ongoing maintenance.
- GJ received the report from Wirth Assoc. He notes that it needs to be revised to be for Substantial Completion and will contact Wirth to follow-up.
- GJ reported that training for the irrigation system operation is schedule for next week.

**Middle School RTU Replacement:**

- GJ reported no change in status.

**High School F Wing Roof Replacement:**

- GJ reported that the project is on hold due to material procurement until the summer of 2023.

**Next Meeting:**

- The next meetings of the PBC will be held on Wednesday August 3<sup>rd</sup> and 17<sup>th</sup> starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 9:00 PM

Respectfully submitted:

James N. Polando-Chair