

Meeting Minutes

Weston Permanent Building Committee

July 21, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:06 PM.

Public Comment:

- None.

Meeting Minutes:

- July 7, 2021, M/S. A/U.

JST Project:

- AG reported the painting of the interior is proceeding well.

- AG reported the carpentry work is very good.
- AG reported on a meeting to discuss flooring and flooring finishes was conducted.
- GJ presented PCO #51R1 for miscellaneous foundation repairs in the amount of \$17,995.87 with no schedule impact and recommended approvals as it has been reviewed and accepted by BWA and CBI. M/S. A/U.
- GJ reminded all that the walkway to the Chicken Coop needs resolution soon. A good discussion with options and considerations ensued. Reminder that the Working Group was previously authorized to make the final decision and it is expected no later than Thursday July 22.

Brook School Apartments Tenant Storage Project:

- GJ reported that a Working Group meeting was held earlier today, and the design team proposed 2 layout options.
- GJ noted that the preliminary construction cost estimate was reported to be about \$400,000, and that this was a verbal statement without back up. Formal estimate is due in about a week.
- GJ reported that the Working Group reviewed Option B and made some minor comments and instructed CBI (Design Team) to proceed with Option B.

EHC/ Sunrise Opportunity:

- Requested to be removed from discussion at this time.

Case House:

- GJ reported that the newel post cap has been installed, thereby completing all construction work and requested final approval to release the final payment of \$59,598.21. M/S. A/U.
- GJ reported that the contractor has been responsive with warranty issues that have arisen.

High School F Wing Roof Replacement:

- GJ reported the design is in process.
- GJ reported that the MSBA reimbursement appears to be in the 31% range and will require confirmation.
- The design schedule is TBD.

Sustainability Committee:

- GJ reported that Kortni has scheduled a meeting with an electric vehicle charging station vendor.

Memorial Pool Renovation Project:

- The RFP has been modified based on review comments by the PBC, Recreation Commission Director and the Facilities Group as of July 21st and recommended approval so it can go to the ToW purchasing for issuance. M/S. A/U.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday August 4th and 18th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:15 PM

Respectfully submitted:

James N. Polando-Chair