

**Kendal Common Local Historic District Study Committee**  
**Meeting Minutes**  
**June 22, 2023**

Members Present: Alicia Primer (AP), Rick Brotman, (RB), Kathy Scadden (KS)  
Staff Present: Christine Zale (CZ)

KS Called meeting to Order 9:35 am and read open meeting law disclaimer from Governor regarding open meetings.

Public Comment: No Public Comment.

MHC Survey Update

- CZ provided an update from consultant Stacy Spies. Ms. Spies said the project is moving along just behind the initial schedule outlined. Kendal Common forms are still her priority to complete first.
- CZ has been in contact with the Town's GIS coordinator regarding the creation of the base map Ms. Spies will need for the completed survey.

Website Comments:

- RB discussed the Kendal Common Area History and Architecture page located on the Historical Commission webpage. He stated he would include a link to this page within his personal email to the neighborhood. CZ said this was linked on the study committee page.

Neighborhood Outreach Discussion:

Distributing website link & letter

- CZ shared the final draft letter on screen with active links to the bibliography and the Study Committee page.
- Edits were made on screen to include the link to the Kendal Common Architecture webpage and reduce the letter down to one page. CZ will submit this final letter version as a pdf to RB to distribute.
- RB will share the letter with the neighborhood secretary to share with residents.
- The committee discussed distributing the letter the Lexington Neighborhood Association at a later date.

Wetlands

- CZ shared a wetland map for French Rd.
- RB discussed a property within the neighborhood that ran into issues with title V and the inability to modify the septic system to accommodate a 4-bedroom house.
- CZ said when she reached out to Jordan, Conservation agent, there are a few other filings for properties in the neighborhood but they were older and not digital.
- RB said the information he was looking for was likely what was on the GIS and wanting to see the position of the wetlands and the impact on the buildable area of lots.
- CZ shared the GIS map of the neighborhood on screen with the wetlands overlay. The Committee agreed the wetlands don't greatly impact the buildable areas of many lots.

Future Workplan Discussion

Fall Meeting with Neighborhood

- The committee discussed letting the neighborhood sit with the letter for a little while over the summer and circle back with the neighborhood in September for a potential meeting in October.
- RB and CZ will inform the committee if they receive any feedback on the letter or website.

Schedule Next Meeting

- AP suggested meeting either 9/7 or 9/14.
- CZ will create a poll to confirm which date works with all members.

Adjournment- 10:25am: AP moved to adjourn. KS seconded and the motion passed in a unanimous vote.