

**Weston Public Library
Board of Trustees**

Meeting Minutes *June 7, 2021*

In Attendance (IN PERSON!)

- Jenn Warner, Director
- Alli Palmgren, Assistant Director
- Linda DeLaney, Trustee
- Emily Hutcheson, Secretary
- Joe Mullin, Vice-Chair
- Julie Panagakos, Chair
- Susan Scott, Trustee
- Chris Welles, Trustee
- Cecily Cassum AIC Board Chair
- Camille Schmidek, FWPL President

Reorganization of the Board

- The meeting was called to order by Jenn Warner at 9:35AM.
- **Motion:** by Julie Panagakos to elect Susan Scott as Chair. **Second:** by Joe Mullin. **Motion passed unanimously.**
- **Motion:** by Susan Scott to elect Julie Panagakos as Vice Chair. **Second:** by Chris Welles. **Motion passed unanimously.**
- **Motion:** by Julie Panagakos to elect Emily Hutcheson as Secretary. **Second:** by Linda DeLaney. **Motion passed unanimously.**

Approval of Minutes of May 3, 2021

- **Motion:** by Julie Panagakos to approve the Minutes of May 3, 2021. **Second:** by Joe Mullin. **Motion passed unanimously.**

Director's report

- As the pandemic regulations ease, the Library continues to expand services, increase open hours, and put back furniture.
- Materials no longer need to be quarantined; the Reading Room is now open for patrons.
- Patrons are still requested to wear masks.
- The Community Room will remain closed to the public for the summer so that Staff can have a large room for breaks.
- The Long Range Planning Committee continues to meet. Next step is a survey of the public.
- **Motion:** by Julie Panagakos to approve the FY'22 Holiday Schedule as printed. **Second:** Chris Welles. **Motion passed unanimously.**
- Alli reported on her research for replacements needed for the self check-out station at the circulation desk and for a new one in the Children's Room. The cost would be \$33,275.
- **Motion:** by Joe Mullin to authorize the purchase of two new self-check out stations for the circulation desk and one for the Children's Room, funds to come from the recent \$10,000 gift from Barbara Adler Melone in memory of her husband William, with the balance from the Elizabeth Paine Library Trust. **Second:** by Chris Welles. **Motion passed unanimously.**

AIC report

- Cecily reported on the exciting new members selected for the AIC Board: Ian Roy, Ruth Weinstein, Anthony Butler, Adam Day, Steven Hubbard, Vanessa Schaefer, and Ali Dorman Fernandez. Each of them brings a wealth of unique and needed talents to the Board. They will all be teaching classes without pay. We thank them all for their time and expertise.

- **Motion:** by Joe Mullin to confirm the new members of the AIC Board. **Second:** by Linda DeLaney. **Motion passed unanimously.**
- Cecily gave an overview of the AIC reopening plans, and the expenses, programs and current budget needs.
- Jenn detailed which of the Library's trust funds could be used for the \$331,700 needed by the AIC. She has earmarked the Warren Memorial, Mead, McNutt-Morse, J. Batchelder and Library Group F to be used in entirety. A portion of the Elizabeth Paine Trust could make up the remainder.
- Jenn will run this plan by the Commissioners of Trust Funds to get their thoughts.
- A thorough discussion took place about using our trust funds to ensure the AIC is up and running well after this difficult year. We have the view in mind that eventually the AIC will be self-supporting.
- **Motion:** by Joe Mullin, to transfer money from selected trust funds to the AIC. **Second:** by Emily Hutcheson. **Motion passed unanimously.**

Pavilion update and site survey payment discussion

- Julie reported that we all had similar thoughts on simplifying some of Dario and Greg's plans for the pavilion, so they will proceed with the design.
- A new site survey was required as part of the feasibility study, and has been carried out.
- **Motion:** by Julie Panagakos to approve up to \$10,000 from trust funds to pay for the site survey. **Second:** by Chris Welles. **Motion passed unanimously.**

Announcements

- Jenn reported on her call to a vendor to inquire about a renting a tent for 6 weeks this summer. Since the Community Room will be closed to the public until September, the tent could be used for summer programs, as a trial in anticipation of the pavilion.
- **Motion:** by Joe Mullin to authorize using up to \$4,000 from trust funds to rent a tent this summer. **Second:** by Linda DeLaney. **Motion passed unanimously.**

Adjournment: Chris Welles moved to adjourn at 11:05AM

Next Meeting: July 19, 2021 at 9:30AM

Respectfully submitted,
Emily Hutcheson, secretary