

Meeting Minutes

Weston Permanent Building Committee

June 2, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	No		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting	John Thompson	WAIC Rep.
Audrey Pepper	WAIC Member		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:08 PM.

Public Comment:

- None.

Meeting Minutes:

- May 19, 2021. M/S. A/U.

JST Project:

- AG reported on site meeting to discuss the hallway flooring and confirmed that SI 91 issued earlier today is acceptable.
- AG stated that the stone wall repairs were discussed along with the stone veneer mock-up on the foundation is being redone.
- AG addressed the Locust post that is being proposed and that this would be dealt with at the working group meeting on Thursday.
- John Thompson and Audrey Pepper requested that the JST project include a path from the H/C (Handicapped) parking area to the north of the WAIC be provided as it is a much easier access to the WAIC patio at the south of the build and that a path connecting the WAIC patio be extended to connect to the path along the South of the JST. Although this request is understood and the PBC is sympathetic to the request, there have been many discussions about these connections and because any path provided as an official pedestrian pathway needs to need ADA requirement and the slope from the H/C parking area is too great for compliance a path could not be provided. A connector path from the patio to the path at the south of the JST is not an accessible route either, as there are stairs that connect this path (provided for maintenance access only and not a pedestrian pathway) it was noted that any connection would not provide a pedestrian connection to the JST parking area. John and Audrey noted their disappointment at the outcome and thanked the PBC for their consideration and explanation.
- JDS presented BWA's monthly invoice in the amount of \$14599.00 and recommended approval. M/S. A/U.
- JDS presented Pay Requisition # 16 in the amount of \$444,113.70 and recommended approval. The PBC noted a reduction in the request from the previous invoice and concern about MOCC maintaining the project schedule. M/S. A/U.
- JDS presented CO # 10 in the amount of \$35,043.98 and recommended approval as it includes previously approved PCO's. M/S. A/U.
- JDS presented an updated project schedule and pointed out that it shows substantial completion on September 13, 2021, about 45 days later than the contractual substantial completion date. JDS further noted that the CBI review of the schedule includes some illogical connections and delay claims that cannot be substantiated. JDS further noted that the MOCC PM in discussion with JDS agreed that there are problems with the project schedule as presented. Many of the PBC members stated their issues and concerns with the schedule and requested documentation be prepared and forwarded to MOCC. JDS noted that a letter outlining the illogical connections, and rejection of delay claims based on the project's critical path will be drafted and sent this week.
- JDS requested that the PBC take into consideration the fair and equitable practices of MOCC during the project as they have been good partners throughout the construction phase. PBC noted the request and agrees in general with the statement but needs to establish a firm date for substantial completion, as the ToW will incur costs for the project extending beyond the contractual date of substantial completion.
- JDS presented an updated project budget. After discussion and review it appears to indicate a reasonable condition of the funds available.

Brook School Apartments Tenant Storage Project:

- GJ reported on the project kick-off meeting and the proposed plan revisions to better use the available natural light. Meeting was considered positive the project is progressing.
- Discussion about natural ventilation of the storage units for maintaining reasonable temperature and humidity levels similar to the adjacent building areas and will be considered by the design team.

Case House:

- GJ reported no updates at this time.

MSBA HS Building F roof replacement:

- GJ reported that the OPM contract has been settled and the OPM is negotiating scope and fee with the Architect.

Sustainability Committee:

- Kortni is working on multiple initiatives and will be reporting progress in the future.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday June 16th starting at 7:00 PM and is scheduled to be an in-person meeting at the Case House without the ability to attend virtually.
- GJ to confirm availability of an appropriate meeting space at the Case house with the School Committee and Administration.

Meeting adjourned: 8:55 PM

Respectfully submitted:

James N. Polando-Chair