

Kendal Common Local Historic District Study Committee
Meeting Minutes
May 18, 2023

Members Present: Alicia Primer (AP), Rick Brotman, (RB), Henry Stone (HS), David Fixler (DF)
Staff Present: Christine Zale (CZ)

AP Called meeting to Order 9:35am and read open meeting law disclaimer from Governor regarding open meetings.

Public Comment: No Public Comment.

Active Webpage Review:

- CZ shared the webpage on screen. She asked if the committee agreed with changing the webpage title to ‘Kendal Common Local Historic District Study Committee.’ Everyone agreed with the changes.
- The Committee asked that the sidebar links be embedded into the main webpage.
- DF asked if some of the photos could be resized/less compressed and if some of the text could be realigned. CZ will reach out to Michelle LeBlanc to see about those changes.

Neighborhood Outreach Discussion:

Letter & Future Neighborhood meeting

- The Committee discussed if any properties were currently threatened in the neighborhood. RB said at this time it appears none are in danger of being torn down.
- CZ shared the draft letter on screen. She asked the committee if they wanted to include the link to DF’s compiled bibliography. Everyone agreed with including the link to a more concise list of sources.
- There was a discussion of current neighborhood make up, houses currently on the market, and the feelings of some residents who may be opposed to the creation of a district.
- The committee made edits to the letter on screen to change the language regarding holding future neighborhood meetings.
- CZ shared DF’s bibliography on screen. There was a discussion of which sources would be most helpful to residents and reorganizing the format. DF said he would rework the page and send it back to CZ for posting online.
- There was a discussion of when to potentially hold a neighborhood meeting. RB suggested sending the letter out mid-summer with the aim for a post Labor Day meeting.
- RB said he could distribute the letter and would include his own introductory letter to share the website.
- There was a discussion of potentially having a kick off meeting with the neighborhood in late September.
- RB asked about the wetlands area in the neighborhood and what impact that had on what areas could be buildable. CZ will reach out the Conservation agent regarding an updated wetlands map. There was a discussion of perceived protections of non-conforming lots.

Workplan Discussion

- DF will edit his bibliography and have CZ post and distribute.
- RB will distribute the finalized letter this summer.
- AP and RB will review wetlands map for the neighborhood and potentially speak with the Town Planner regarding buildable areas.

Meeting Minutes

- HS made a motion to approve the minutes from 1/5/23, 2/2/23, and 3/2/23. DF seconded and the motion passed in a unanimous roll call vote.

Schedule Next Meeting

- The Committee tentatively scheduled the next meeting for 6/22 9:30am.

Adjournment- 10:20am: HS moved to adjourn. DF seconded and the motion passed in a unanimous vote.