

Meeting Minutes

Weston Permanent Building Committee

May 18, 2022

PBC Members	Present	Temporary Members	Present
Teddy Bascom (TB)	Yes	Adrienne Giske (AG) Friends JST	No
Walter Chaffee (WC)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Neil Levitt (NBL)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Dan Colli	Yes		
Jim Polando (JNP)-Chair	Yes		
Gary Jarowski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne dos Santos	JST OPM	Eric Rosenthal	Chair-Recreation Commission

List of abbreviations:

A/U=Approved Unanimously

BH + A=Bargmann Hendrie + Archetype

CO=Change Order

CDs=Construction Documents

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order

SB=Select Board

T&M=Time and Materials

ToW=Town of Weston

WFD=Weston Fire Dept.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

JNP welcomed new member Dan Colli and introduced the other members and GJ.

Public Comment:

- None.

Meeting Minutes:

- May 4, 2022, M/S. A/U.

JST Project:

- DCAMM rating for contractor's reviewed and discussed. All subcontractor reviews accepted as prepared by Socotec (Owner's OPM). General Contractor's review discussed and a recommendation for adding one point to the Socotec rating based on Contractor's performance on change orders and additional work requests during construction. M/S for all reviews, seconded. A/U.
- GJ reported that the final landscaping is nearing completion and the contractor is trying to complete by May 20th.
- GJ noted the irrigation system installation is proceeding well and is paralleling the landscape planting.
- Final project costs being developed and GJ will be working with Socotec over the next few weeks to complete.

Memorial Pool Renovation Project:

- GJ reported that he wrote an email to BH+A (1 PM on 5/18/2022) about the project design schedule and the need to get updated drawings and information to all parties. a meeting with the Town Planner and the Conservation Agent on-site to get a general understanding of the scope and what would be needed for their reviews. No response as of this meeting.
- Based on all of our concerns about meeting the design schedule for bids in hand at the special Town Meeting set by the SB for September 13, 2022, GJ is to request BH+A at the next PBC meeting to present the project progress and confirm they will meet the date for issuing documents for bidding. GJ to request updated documents from BH+A be delivered to the PBC by May 31, a day ahead of the next scheduled PBC meeting.
- Eric Rosenthal shared his concerns about schedule and moving forward.

Middle School RTU Replacement:

- GJ noted that the contract has been executed and a May 25th kick-off meeting is scheduled.
- The RTU has been submitted and approved.

High School F Wing Roof Replacement:

- GJ reported that Young Development has been awarded the project.
- GJ noted that MSBA is satisfied with our method of funding the project, to receive the MSBA reimbursement.

Building Plaques:

- GJ passed around the final plaque mock-up. M/S. A/U.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday June 1st and 15th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:10 PM

Respectfully submitted:

James N. Polando-Chair