

WESTON COA GOVERNANCE COMMITTEE MEETING MINUTES

May 9, 2023

This in-person meeting at the COA was called to order at 9:00am by Chair Joan Heilbronner.

Present: Joan Heilbronner (Chair), Linda Johnson, Prather Palmer and Joan Ingersoll (ex Officio)

Absent: Sue Ruskin Friend and Tom Nicholson (Associate Member)

Resident Comments: None

Director's Report (Joan Ingersoll)

Joan gave a preview of the report she will share with the Board at the next meeting.

Officer's Slate

There have been no additional officer nominations since the slate was presented to the Board last month. Therefore, the Board will vote on the following slate of officers for FY24 at the meeting on May 18: Linda Johnson (Chair), Joan Heilbronner (Vice Chair) and Prather Palmer (Treasurer).

Board Committees Discussion

The purpose of this discussion was to begin the annual review of committees to consider whether any should be retired or new ones created. Operational issues such as problems with posting agendas and minutes in a timely manner were noted as well as demands on meeting space and staff time.

It was agreed that:

- clarification from Town Counsel about what constitutes a committee that must follow Open Meeting Law rules would be helpful
- we should consider organizing a committee chair summit
- timely postings are the responsibility of the committee chairs, not the Director.
- due to space and staff constraints, committee meetings will be fully in-person or fully Zoom rather than hybrid.

Proposed Retreat Update

The joint retreat with the Friends board tentatively scheduled for June has been postponed until fall.

Update of Meeting with UPC Designee

Joan, Joan, and Linda had an orientation session with UPC Designee Danielle Black on April 28. Danielle will attend Board and Strategic Initiative Committee meetings going forward.

There being no other business, the meeting was adjourned at 10:14am

Next meeting: June 13, 2023

Respectfully submitted by Linda Johnson, 14 June 2023