

Meeting Minutes

Weston Permanent Building Committee

April 21, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	No		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:06 PM.

Public Comment:

- None.

Meeting Minutes:

- April 7, 2021, with edits. M/S. A/U.

JST Project:

- AG reported on the discussions with BWA related to the Summer Kitchen wall and ceiling details, the ceremonial stair and handrail details, and the kitchen cabinet mounting heights.
- GJ reported on the stone wall undermining conditions and the scheduled meeting on 4/22 with the Town planner and Town center representatives site meeting to review potential solutions.
- AG suggested that any future potential restaurant tenant walk-throughs be done after the dormer is installed and building closed-in, so all could get a better understanding of the spaces. It was noted that this area will not be revised and enclosed for some weeks, and AG requested a notification when this would be ready.
- GJ presented PCO #67R1 for the insulation modifications to the connector roof areas in the amount of \$62,240.55 as a not-to-exceed cost and recommended approval. It was noted that one area (identified as area 3 on the plan presented) is not part of the kitchen and may be able to use a less elaborate detail. GJ to investigate and report to the “working group”. M/S. A/U.
- GJ presented PCO #79 for power to the BioClear unit in the amount of \$5,534.57 as a not-to-exceed cost and recommended approval. M/S. A/U.
- GJ presented PCO #80R1 for revisions to the Tavern Attic Sprinklers (wet to dry system) and other miscellaneous changes. PBC questioned some of the reasons for the changes and without clear understanding of the changes, the issue was moved to be tabled. M/S. A/U.
- GJ presented PCO #81 to change various light fixtures in the amount of \$14,167.51 as a not-to-exceed cost and recommended approval. M/S. A/U.
- GJ reported on a conversation with Crystal of MOCC relating to the project schedule and that MOCC was working on a “recovery schedule” and revisions to the overall project schedule and had a meeting scheduled with CBI and the TOW on 4/29 to discuss.

Brook School Apartments Tenant Storage Project:

- GJ received the proposal from CBI and is reviewing. There are open questions about the number of meetings to be included in the base scope and GJ is in negotiations with CBI.
- GJ reported that the TOW purchasing department has also begun review of the proposal.

Case House:

- GJ reported no updates at this time.

High School F Wing Roof Replacement:

- GJ reported on the MSBA’s commitment for reimbursement for some of the costs to replace the roof. This is limited to the roofing only and based on past experience will reimburse about 30% of the cost, as a best guestimate.
- GJ noted that part of the work is to replace a rooftop HVAC unit that is beyond it’s useful life, and that costs for this work are not part of the reimbursement.

Sustainability Committee:

- PB stated that the Climate Action Plan is available for review and comment.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday May 5th and 19th starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:45 PM

Respectfully submitted:

James N. Polando-Chair