

Meeting Minutes

Weston Permanent Building Committee

April 6, 2022

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Vacant		Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP) Virtual	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

Public Comment: None

Meeting Minutes:

- March 16, 2022, with edits. M/S. A/U.

JST Project:

- JG reported that the landscape work has restarted.

- JG presented Pay Requisition # 25 in the amount of \$519,885.72 and noted that it has been vetted and recommended for approval. This requisition releases some retainage based on the monetized punch list and retains \$258,183.83 as a balance due. M/S. A/U.
- GJ presented PCCO #19 in the amount of \$81,461.55 and recommended approval. M/S. A/U.
- GJ presented CBI proposal for additional services #17P276-C in the amount of \$64,000.00 for OPM and Clerk services during the project's time extension. M/S. A/U.
- GJ presented CBI proposal for additional services #17P276-D in the amount of \$10,500.00 for Contract Settlement services and the extended project closeout phase. M/S. A/U

Memorial Pool Renovation Project:

- GJ distributed a memo from BH+A along with an updated design schedule. The schedule indicates Construction Document completion on July 13th. The schedule has very little detail and PBC members voiced concern about its accuracy and inclusion of all necessary tasks. GJ to follow-up with BH+A.
- The memo stated that BH+A plans to meet with the Town Planner and the Conservation staff towards the end of April.

Fire Department Needs Study:

- Reviewed the revised RFP and noted preferences and edits, M/S. A/U.
- GJ to incorporate changes and facilitate the issuance with the purchasing department.
- JNP to be the PBC liaison for the project.

Middle School RTU-3:

- Enterprise Mechanical was the low bidder with a bid of \$419,230.00. Snowden came in at \$452,000.00 and Ambient came in at \$446,200.00.
- Based on past experience with Enterprise Mechanical and pending adequate funding is in place, GJ to proceed with awarding contract to Enterprise Mechanical.

High School F Wing Roof Replacement:

- GJ reported that the project bids were received today, and the project was initially budgeted for \$850,000.
 - Young Development was low bidder at \$1,194,400 and Alternate #1 was included for \$0.00.
 - Greenwood Industries was at \$1,572,000 and Alternate #1 was included for \$0.00.
 - Gibson Roofing was at \$1,609,000.00 and Alternate #1 was included for \$0.00.
 - Stanley Roof was at \$1,699,000.00 and Alternate #1 was included for -\$55,000.00.
- GJ reported that P3 will be contacting MSBA and work with GJ to develop a funding method to cover the additional cost so the project can proceed.
- GJ presented an invoice from P3 (OPM) in the amount of \$5,672.50 for services through the bidding phase and recommended approval. M/S. A/U.

Building Plaques:

- GJ presented two mock-ups. One with the town seal engraved and the other with the seal applied to the plaque.
- A change to the recognition line was proposed to read “Renovated through the generosity of the residents of Weston”. M/S. A/U.
- Motion to approve the engraved version of the plaques, seconded. A/U.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday April 20th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 9:15 PM

Respectfully submitted:

James N. Polando-Chair