

Weston Finance Committee  
Meeting Minutes  
March 18, 2021

A meeting of the Finance Committee of the Town of Weston, which was duly called and posted in compliance with the laws of the Commonwealth of Massachusetts, was held virtually on Thursday, March 18th, 2021 at the Weston Town Hall. There being a quorum present the meeting was called to order at 7:02pm.

Present for the meeting were:

Finance Committee: Lisa Reitano – Chair, John McDonald, Jim Philipkosky, Karen Meslin, John Sallay, Bharath Venkataraman, and Lisa Schwallie.

Also Present: Leon Gaumond, Town Manager (“TM”), Susan Kelley, Finance Director, and Jenn Warner, Library Director.

John McDonald was appointed to serve as Secretary pro tempore and charged with keeping the minutes of the meeting. The meeting was recorded by Weston Media and is available online.

- 1) There were no resident comments.
- 2) The minutes of the meeting of March 11th were approved by all members present.
- 3) Karen Meslin introduced Jenn Warner, Library Director, and the Library budget. The proposed budget is comparable to the budget approved last year. The director stated that all library employees returned to work full-time on July 1st, 2020. Although the library is now open, the curbside pickup for books offered during the pandemic continues five days per week. The various restrictions such as the closure of the library in 2020 were all prescribed by the State.

Jenn stated that in order to maintain certification the library budget must increase by 2 & 1/2% over the average of the budget for the prior 3 years. Without certification the library would still be part of the Minuteman Network, however it would lose other lending privileges. The library expects to receive approximately \$125K from library trust funds which it may use for various purchases in the coming year. Last, Jenn mentioned that a new manager for the WAIC was hired in January 2020. She also stated that the Library Trustees had provided the WAIC \$240K in seed money and the Chair of the Board raised an additional \$100K for the WAIC.

- 4) Susan Kelly briefly discussed FY 22 budget. Although the budget is not final, she and Leon suggested that it would not be significantly different than the budget proposed in January. The median tax bill is projected to increase by 5.3% due to

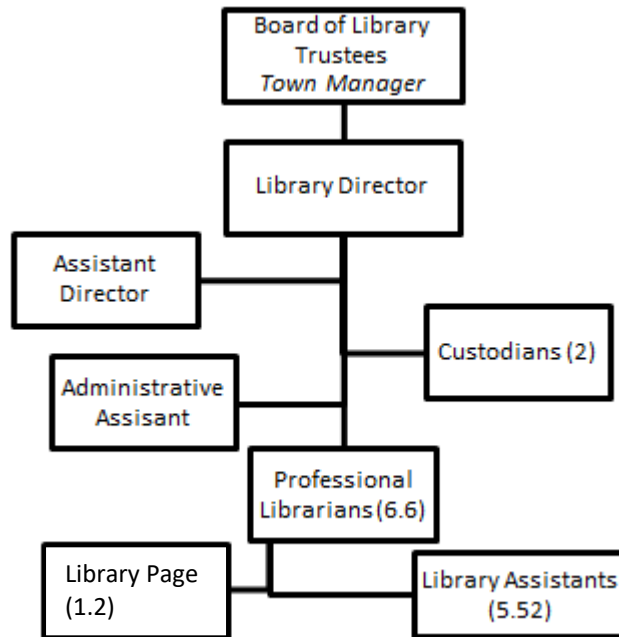
a 3.8% increase in the tax rate and an assumed 1.5% increase in assessed value.

- 5) The committee discussed their preliminary views of the budget. A couple members did not support the budget, however most supported it although some had reservations. Several expressed concern that the path the Town is on is not sustainable. A final discussion and vote on the budget is expected at the next meeting.
- 6) The committee agreed to consider and vote on certain articles for the warrant. The committee agreed to unanimously support the following articles from the warrant (note the numbers of the articles may change in the final warrant): Art. #5 Accept Ch 90 Road Funds, Art. #6 Property Tax Deferral, Art. #7 Water Enterprise, Art. #8 Water Main, Art. #10 Brooks School Budget, Art. #11 Cable Funds Transfer, Art. #12 Department Revolving Funds, Art. #19 Regional Housing, Art. #23 Case Tree Preservation and Art #24 Community Housing Correction.
- 7) The committee briefly discussed some changes to the FY22 Fincom report. A full draft of the proposed report will be circulated before the next meeting. We expect to approve the final version at that meeting.
- 8) The meeting adjourned at 9:40pm.

Respectfully submitted,

John McDonald

**TOWN OF WESTON  
FY22 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN  
PUBLIC LIBRARY**



	Actual FY19	Budget FY20	Actual FY20	Budget FY21	Town Manager Recommended FY22 Budget	FY21 to FY22 \$ Change	% Change
<b>LIBRARY</b>							
<b>Revenues</b>							
Tax Levy and General Fund Revenues	1,279,321	1,439,766	1,335,833	1,501,561	1,514,937	13,376	0.9%
Fines and forfeits	26,429	24,000	19,679	24,000	12,000	(12,000)	(0.50)
Rentals	725	500	-	500	500	-	-
<b>Total</b>	<b>1,306,475</b>	<b>1,464,266</b>	<b>1,355,513</b>	<b>1,526,061</b>	<b>1,527,437</b>	<b>1,376</b>	<b>0.1%</b>
<b>Other Sources of Funding</b>							
Library State Aid	34,275	21,564	-	21,564	21,564	-	-
Gifts	55,167	30,000	-	30,000	30,000	-	-
Expendable Trusts	139,117	125,000	-	125,000	125,000	-	-
<b>Subtotal</b>	<b>228,560</b>	<b>176,564</b>	<b>-</b>	<b>176,564</b>	<b>176,564</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,535,035</b>	<b>1,640,830</b>	<b>1,355,513</b>	<b>1,702,625</b>	<b>1,704,001</b>	<b>1,376</b>	<b>0.1%</b>
<b>Expenditures</b>							
Salaries	1,067,827	1,200,794	1,133,842	1,264,099	1,267,425	3,326	0.3%
Expenses	116,149	143,162	101,361	139,962	138,012	(1,950)	-1.4%
Library Materials	79,999	80,000	80,000	80,000	80,000	-	0.0%
Minuteman Library Network+	42,500	40,310	40,310	42,000	42,000	-	0.0%
<b>Total</b>	<b>1,306,475</b>	<b>1,464,266</b>	<b>1,355,513</b>	<b>1,526,061</b>	<b>1,527,437</b>	<b>1,376</b>	<b>0.1%</b>
<b>Funded Outside the Town Budget</b>							
Expenses	89,442	51,564	-	51,564	51,564	-	-
Materials	139,117	125,000	-	125,000	125,000	-	-
<b>Subtotal</b>	<b>228,560</b>	<b>176,564</b>	<b>-</b>	<b>176,564</b>	<b>176,564</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,535,035</b>	<b>1,640,830</b>	<b>1,355,513</b>	<b>1,702,625</b>	<b>1,704,001</b>	<b>1,376</b>	<b>0.1%</b>

**Town of Weston  
FY22 Town Manager's Proposed Budget**

**PUBLIC LIBRARY**

**Description of Services**

The mission of the Weston Public Library is to provide materials, resources and programs for lifelong learning and enjoyment. The Library serves the entire community by making available collections on a broad array of subjects of interest to its patrons. It is a forum for the community, providing a welcoming and well-maintained facility for meetings, informal gatherings, lectures and other cultural events (Mission Statement reaffirmed September 10, 2012).

The Library has two requirements it must meet to maintain its State accreditation:

1. The municipal appropriations for the Library budget must increase by 2.5 percent over the average of the budget for the prior three years; and
2. 16 percent of the budget must be expended on materials (i.e., books, periodicals, databases). The funds for materials can come from any source. For the Weston Library, expenditures for materials need to equal approximately \$244,990. Approximately \$164,990 of this amount comes from Trust funds, with the remaining amount coming from the Town's appropriation.

**FY22 Departmental Goals**

1. Digitize local history items and create online archive
2. Planning to utilize outdoor space for programming by adding a covered pavilion
3. Tech upgrade replacing staff desktop computers with laptops and adding chromebook lending

Staffing Levels	FY19 Funded	FY20 Funded	FY21 Funded	FY22 Recommended
Director	1	1	1	1
Assistant Director	1	1	1	1
Professional Staff - Full Time	4	4	4	4
Professional Staff - Part Time	2.6	2.6	2.6	2.6
Para-Professional Staff - Full Time	1	1	1	1
Para-Professional Staff - Part Time	4.52	4.52	4.52	4.52
Administrative Assistant	1	1	1	1
Pages	1	1	1	1
Custodians	2	2	2	2
<b>Total FTE</b>	<b>18.12</b>	<b>18.12</b>	<b>18.12</b>	<b>18.12</b>

**Budget Recommendations**

Level Services: Approximately 65% of the annual funding for library materials is provided from trust funds for the benefit of the Library.

New Requests Recommended by Town Manager: None

New Requests Not Recommended by Town Manager: None

**Town of Weston  
FY22 Town Manager's Proposed Budget**

PUBLIC LIBRARY	ACTUAL FY19	BUDGET FY20	ACTUAL FY20	BUDGET FY21	DEP REQ FY22	TOWN MGR'S RECOMMENDATION			FY21 to FY22	
						LEVEL SERVICE	NEW REQ	TOTAL	\$ Change	% Change
<b>Library</b>										
Salaries	845,397	990,983	901,651	1,039,820	1,039,820	1,039,820	-	1,039,820	-	0.0%
Salaries - Admin.	222,429	209,811	232,191	224,279	227,605	227,605	-	227,605	3,326	1.5%
<b>Sub-total Personal Services</b>	<b>1,067,827</b>	<b>1,200,794</b>	<b>1,133,842</b>	<b>1,264,099</b>	<b>1,267,425</b>	<b>1,267,425</b>	<b>-</b>	<b>1,267,425</b>	<b>3,326</b>	<b>0.3%</b>
<b>Administration</b>										
Repair-Office Equipment	11,000	11,000	9,249	11,000	11,000	11,000	-	11,000	-	0.0%
Rent-Equipment	3,082	3,200	3,016	3,200	3,200	3,200	-	3,200	-	0.0%
Postage	1,100	1,100	260	-	300	300	-	300	300	-
Office Supplies	4,370	4,500	1,318	4,500	4,500	4,500	-	4,500	-	0.0%
Library Supplies	12,110	12,500	15,477	12,500	12,500	12,500	-	12,500	-	0.0%
Computer Supplies	6,862	7,000	6,836	7,000	7,000	7,000	-	7,000	-	0.0%
In-State Travel	656	600	296	-	500	500	-	500	500	-
Out-of-State Travel	1,398	1,000	1,833	-	-	-	-	-	-	-
Dues	589	1,212	995	1,212	1,212	1,212	-	1,212	-	0.0%
Subscriptions & Publications	1,198	1,300	1,366	1,300	1,300	1,300	-	1,300	-	0.0%
Conference	501	500	830	-	-	-	-	-	-	-
All Other	2,399	2,500	2,500	2,500	2,500	2,500	-	2,500	-	0.0%
Library Equipment	12,909	12,000	12,092	12,000	12,000	12,000	-	12,000	-	0.0%
<b>Sub-total Administration</b>	<b>58,173</b>	<b>58,412</b>	<b>56,070</b>	<b>55,212</b>	<b>56,012</b>	<b>56,012</b>	<b>-</b>	<b>56,012</b>	<b>800</b>	<b>1.4%</b>
<b>Physical Plant</b>										
Electricity	33,237	55,000	23,480	55,000	52,000	52,000	-	52,000	(3,000)	-5.5%
Oil/Gas	12,418	17,250	11,498	17,250	16,500	16,500	-	16,500	(750)	-4.3%
Water	834	1,000	725	1,000	1,000	1,000	-	1,000	-	0.0%
Repair & Maintenance Building	6,214	6,000	4,467	6,000	6,000	6,000	-	6,000	-	0.0%
Comfort Supplies	1,025	1,250	491	1,250	1,250	1,250	-	1,250	-	0.0%
Sundry Supplies	1,352	1,250	1,252	1,250	1,250	1,250	-	1,250	-	0.0%
Cleaning Supplies	2,896	3,000	3,378	3,000	4,000	4,000	-	4,000	1,000	33.3%
<b>Sub-total Physical Plant</b>	<b>57,976</b>	<b>84,750</b>	<b>45,291</b>	<b>84,750</b>	<b>82,000</b>	<b>82,000</b>	<b>-</b>	<b>82,000</b>	<b>(2,750)</b>	<b>-3.2%</b>
<b>Sub-total Expenses</b>	<b>116,149</b>	<b>143,162</b>	<b>101,361</b>	<b>139,962</b>	<b>138,012</b>	<b>138,012</b>	<b>-</b>	<b>138,012</b>	<b>(1,950)</b>	<b>-1.4%</b>
<b>Materials</b>										
Fiction/Non-Fiction	38,998	39,000	38,960	39,000	39,000	39,000	-	39,000	-	0.0%
Periodicals	15,987	16,000	15,807	16,000	16,000	16,000	-	16,000	-	0.0%
Microforms	8,018	8,000	7,772	8,000	8,000	8,000	-	8,000	-	0.0%
Audio	4,997	5,000	5,002	5,000	5,000	5,000	-	5,000	-	0.0%
Other Media	8,989	9,000	9,333	9,000	9,000	9,000	-	9,000	-	0.0%
Non-Book	2,009	2,000	2,248	2,000	2,000	2,000	-	2,000	-	0.0%
Software	1,001	1,000	878	1,000	1,000	1,000	-	1,000	-	0.0%
<b>Sub-total Materials</b>	<b>79,999</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>0.0%</b>
<b>Minuteman Library Network</b>										
Assessment	42,500	40,310	40,310	42,000	42,000	42,000	-	42,000	-	0.0%
<b>Sub-total Minuteman Lib Net</b>	<b>42,500</b>	<b>40,310</b>	<b>40,310</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>-</b>	<b>42,000</b>	<b>-</b>	<b>0.0%</b>
<b>Total</b>	<b>1,306,475</b>	<b>1,464,266</b>	<b>1,355,513</b>	<b>1,526,061</b>	<b>1,527,437</b>	<b>1,527,437</b>	<b>-</b>	<b>1,527,437</b>	<b>1,376</b>	<b>0.1%</b>

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Town of Weston, MA  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
016011 LIBRARY-ADMINISTRATION							
016011 524400 REPAIR/MAINT-OFFI	11,000	0	11,000	4,973.31	.00	6,026.69	45.2%
016011 527200 RENT-EQUIPMENT	3,200	0	3,200	2,256.52	759.80	183.68	94.3%
016011 534300 POSTAGE	1,100	0	1,100	217.00	.00	883.00	19.7%
016011 542500 OFFICE SUPPLIES	4,500	0	4,500	1,027.06	.00	3,472.94	22.8%
016011 542503 LIBRARY SUPPLIES	12,500	0	12,500	6,247.44	.00	6,252.56	50.0%
016011 558200 COMPUTER SUPPLIES	7,000	0	7,000	6,047.80	.00	952.20	86.4%
016011 571100 IN-STATE TRAVEL	600	0	600	256.98	.00	343.02	42.8%
016011 572100 OUT-OF-STATE TRAV	1,000	0	1,000	999.53	.00	.47	100.0%
016011 573100 DUES	1,212	0	1,212	825.00	.00	387.00	68.1%
016011 573200 SUBSCRIPTIONS & P	1,300	0	1,300	265.20	.00	1,034.80	20.4%
016011 573400 CONFERENCES	500	0	500	525.00	.00	-25.00	105.0%*
016011 578600 ALL OTHER EXPENSE	2,500	0	2,500	804.73	.00	1,695.27	32.2%
016011 585100 EQUIPMENT	12,000	0	12,000	9,048.39	537.00	2,414.61	79.9%
TOTAL LIBRARY-ADMINISTRATION	58,412	0	58,412	33,493.96	1,296.80	23,621.24	59.6%
0160117 LIBRARY MATERIALS							
0160117 558101 FICTION AND NON-	39,000	0	39,000	36,807.28	.00	2,192.72	94.4%
0160117 558102 PERIODICALS	16,000	0	16,000	4,144.53	.00	11,855.47	25.9%
0160117 558103 MICROFORMS	8,000	0	8,000	4,926.91	.00	3,073.09	61.6%
0160117 558104 AUDIO RECORDINGS	5,000	0	5,000	5,002.02	.00	-2.02	100.0%*
0160117 558105 OTHER MEDIA	9,000	0	9,000	9,333.37	.00	-333.37	103.7%*
0160117 558106 OTHER NON-BOOK	2,000	0	2,000	2,247.90	.00	-247.90	112.4%*
0160117 558107 COMPUTER SOFTWARE	1,000	0	1,000	427.44	.00	572.56	42.7%
TOTAL LIBRARY MATERIALS	80,000	0	80,000	62,889.45	.00	17,110.55	78.6%
016012 LIBRARY-PERSONNEL							
016012 511100 SALARIES-ALL OTHE	975,298	15,685	990,983	570,218.53	.00	420,764.29	57.5%
016012 511101 SALARIES-ADMINIST	209,811	0	209,811	154,202.25	.00	55,608.75	73.5%
TOTAL LIBRARY-PERSONNEL	1,185,109	15,685	1,200,794	724,420.78	.00	476,373.04	60.3%

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Town of Weston, MA  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>016013 LIBRARY-PHYSICAL PLANT</u>							
<u>016013 521200 ELECTRICITY</u>	55,000	0	55,000	13,581.41	26,651.30	14,767.29	73.2%
<u>016013 522500 OIL/GAS HEAT</u>	17,250	0	17,250	4,986.27	12,263.73	.00	100.0%
<u>016013 523100 WATER</u>	1,000	0	1,000	395.50	.00	604.50	39.6%
<u>016013 524100 REPAIR/MAINT-BUILD</u>	6,000	0	6,000	3,393.69	.00	2,606.31	56.6%
<u>016013 543100 COMFORT ITEMS</u>	1,250	0	1,250	436.39	.00	813.61	34.9%
<u>016013 543900 SUNDRY SUPPLIES</u>	1,250	0	1,250	666.19	.00	583.81	53.3%
<u>016013 545100 CLEANING SUPPLIES</u>	3,000	0	3,000	2,814.19	.00	185.81	93.8%
TOTAL LIBRARY-PHYSICAL PLANT	84,750	0	84,750	26,273.64	38,915.03	19,561.33	76.9%
<u>01611 MINUTEMAN LIBR NETWORK (C.B.)</u>							
<u>01611 585100 EQUIPMENT</u>	40,310	0	40,310	40,310.00	.00	.00	100.0%
TOTAL MINUTEMAN LIBR NETWORK (C.B.)	40,310	0	40,310	40,310.00	.00	.00	100.0%
TOTAL GENERAL FUND	1,448,581	15,685	1,464,266	887,387.83	40,211.83	536,666.16	63.3%
TOTAL EXPENSES	1,448,581	15,685	1,464,266	887,387.83	40,211.83	536,666.16	
GRAND TOTAL	1,448,581	15,685	1,464,266	887,387.83	40,211.83	536,666.16	63.3%

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Town of Weston, MA  
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
016011 LIBRARY-ADMINISTRATION							
<a href="#">016011 524400 REPAIR/MAINT-OFFI</a>	11,000	0	11,000	8,061.07	.00	2,938.93	73.3%
<a href="#">016011 527200 RENT-EQUIPMENT</a>	3,200	0	3,200	1,139.70	1,139.70	920.60	71.2%
<a href="#">016011 534300 POSTAGE</a>	0	0	0	327.00	.00	-327.00	100.0%*
<a href="#">016011 542500 OFFICE SUPPLIES</a>	4,500	0	4,500	2,135.46	.00	2,364.54	47.5%
<a href="#">016011 542503 LIBRARY SUPPLIES</a>	12,500	0	12,500	8,146.41	.00	4,353.59	65.2%
<a href="#">016011 558200 COMPUTER SUPPLIES</a>	7,000	0	7,000	5,075.06	.00	1,924.94	72.5%
<a href="#">016011 571100 IN-STATE TRAVEL</a>	0	0	0	74.45	.00	-74.45	100.0%*
<a href="#">016011 573100 DUES</a>	1,212	0	1,212	384.96	.00	827.04	31.8%
<a href="#">016011 573200 SUBSCRIPTIONS &amp; P</a>	1,300	0	1,300	161.54	.00	1,138.46	12.4%
<a href="#">016011 578600 ALL OTHER EXPENSE</a>	2,500	0	2,500	2,313.00	.00	187.00	92.5%
<a href="#">016011 585100 EQUIPMENT</a>	12,000	0	12,000	12,124.62	.00	-124.62	101.0%*
TOTAL LIBRARY-ADMINISTRATION	55,212	0	55,212	39,943.27	1,139.70	14,129.03	74.4%
0160117 LIBRARY MATERIALS							
<a href="#">0160117 558101 FICTION AND NON-</a>	39,000	0	39,000	31,233.97	.00	7,766.03	80.1%
<a href="#">0160117 558102 PERIODICALS</a>	16,000	0	16,000	10,604.29	.00	5,395.71	66.3%
<a href="#">0160117 558103 MICROFORMS</a>	8,000	0	8,000	4,528.30	.00	3,471.70	56.6%
<a href="#">0160117 558104 AUDIO RECORDINGS</a>	5,000	0	5,000	4,850.63	.00	149.37	97.0%
<a href="#">0160117 558105 OTHER MEDIA</a>	9,000	0	9,000	4,455.61	.00	4,544.39	49.5%
<a href="#">0160117 558106 OTHER NON-BOOK</a>	2,000	0	2,000	2,014.91	.00	-14.91	100.7%*
<a href="#">0160117 558107 COMPUTER SOFTWARE</a>	1,000	0	1,000	978.00	.00	22.00	97.8%
TOTAL LIBRARY MATERIALS	80,000	0	80,000	58,665.71	.00	21,334.29	73.3%
016012 LIBRARY-PERSONNEL							
<a href="#">016012 511100 SALARIES-ALL OTHE</a>	1,039,820	2,452	1,042,272	575,739.91	.00	466,532.09	55.2%
<a href="#">016012 511101 SALARIES-ADMINIST</a>	224,279	5,717	229,996	143,233.56	.00	86,762.44	62.3%
TOTAL LIBRARY-PERSONNEL	1,264,099	8,169	1,272,268	718,973.47	.00	553,294.53	56.5%
016013 LIBRARY-PHYSICAL PLANT							
<a href="#">016013 521200 ELECTRICITY</a>	55,000	0	55,000	34,736.75	20,263.25	.00	100.0%



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FOR 2021 08

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<u>016013 522500 OIL/GAS HEAT</u>	17,250	0	17,250	4,732.10	10,267.90	2,250.00	87.0%
<u>016013 523100 WATER</u>	1,000	0	1,000	333.50	.00	666.50	33.4%
<u>016013 524100 REPAIR/MAINT-BUIL</u>	6,000	0	6,000	5,384.01	.00	615.99	89.7%
<u>016013 543100 COMFORT ITEMS</u>	1,250	0	1,250	500.80	.00	749.20	40.1%
<u>016013 543900 SUNDRY SUPPLIES</u>	1,250	0	1,250	1,251.40	.00	-1.40	100.1%*
<u>016013 545100 CLEANING SUPPLIES</u>	3,000	0	3,000	4,363.57	.00	-1,363.57	145.5%*
TOTAL LIBRARY-PHYSICAL PLANT	84,750	0	84,750	51,302.13	30,531.15	2,916.72	96.6%
01611 MINUTEMAN LIBR NETWORK (C.B.)							
<u>01611 585100 EQUIPMENT</u>	42,000	0	42,000	42,000.00	.00	.00	100.0%
TOTAL MINUTEMAN LIBR NETWORK (C.B.)	42,000	0	42,000	42,000.00	.00	.00	100.0%
TOTAL GENERAL FUND	1,526,061	8,169	1,534,230	910,884.58	31,670.85	591,674.57	61.4%
TOTAL EXPENSES	1,526,061	8,169	1,534,230	910,884.58	31,670.85	591,674.57	
GRAND TOTAL	1,526,061	8,169	1,534,230	910,884.58	31,670.85	591,674.57	61.4%

\*\* END OF REPORT - Generated by Susan Kelley \*\*

**TOWN OF WESTON  
FY22 TOWN MANAGER'S RECOMMENDED BUDGET**

	Cont App	FY21 Approp	FY22 Dept Req	Town Mgr's Recommendation			Salary Inc	Budget Adjust	Final Recom Budget	\$ Change	% Change
				Level Service	New Requests	Recomm Total					
<b>UNCLASSIFIED</b>											
Insurance		327,950	327,950	327,950	-	327,950			327,950	-	0.0%
	x	25,000	40,000	40,000	-	40,000			40,000	15,000	60.0%
		120,000	200,000	200,000	-	200,000			200,000	80,000	66.7%
		405,244	417,401	417,401	-	417,401		8,100	425,501	20,257	5.0%
	x	-	57,445	57,445	-	57,445			57,445	57,445	-
		878,194	1,042,796	1,042,796	-	1,042,796	-	8,100	1,050,896	172,702	19.7%
Fringe Benefits		11,788,064	12,147,348	12,147,348	-	12,147,348		88,320	12,235,668	447,604	3.8%
		5,668,652	5,898,122	5,898,122	-	5,898,122			5,898,122	229,470	4.0%
	x	260,000	280,000	280,000	-	280,000			280,000	20,000	7.7%
		17,716,716	18,325,470	18,325,470	-	18,325,470	-	88,320	18,413,790	697,074	3.9%
Reserve Fund		616,718	639,140	639,140	-	639,140			639,140	22,422	3.6%
Debt Service (non-excluded)		29,080	9,700	9,700	-	9,700			9,700	(19,380)	-66.6%
<b>TOTAL UNCLASSIFIED</b>		<b>19,240,708</b>	<b>20,017,106</b>	<b>20,017,106</b>	<b>-</b>	<b>20,017,106</b>	<b>-</b>	<b>96,420</b>	<b>20,113,526</b>	<b>872,818</b>	<b>4.5%</b>
<b>TOWN WIDE- OPERATIONS</b>											
<b>GENERAL GOVERNMENT</b>											
Town Manager's Office		556,956	558,400	558,400		558,400	10,460		568,860	11,904	2.1%
		131,175	137,825	137,825		137,825			137,825	6,650	5.1%
	x	80,000	80,000	80,000		80,000			80,000	-	0.0%
		768,131	776,225	776,225	-	776,225	10,460	-	786,685	18,554	2.4%
Salary Reserve (to be distributed) and Merit Pay (transfer account)		4,106	339,081	339,081		339,081	(122,679)		216,402	212,296	5170.4%
Legal		183,000	183,000	183,000		183,000			183,000	-	0.0%
Facilities Maintenance (Town Hall, Josiah Smith Tavern, Old Library)		74,870	74,500	74,500		74,500	1,428		75,928	1,058	1.4%
		108,025	104,025	104,025		104,025			104,025	(4,000)	-3.7%
	x	3,100	3,000	3,000		3,000			3,000	(100)	-3.2%
		185,995	181,525	181,525	-	181,525	1,428	-	182,953	(3,042)	-1.6%
Town Clerk & Registrars of Voters		222,469	195,023	195,023		195,023	3,731		198,754	(23,715)	-10.7%
		33,435	30,435	30,435		30,435			30,435	(3,000)	-9.0%
		255,904	225,458	225,458	-	225,458	3,731	-	229,189	(26,715)	-10.4%
Information Systems		433,124	450,437	430,437	20,000	450,437	8,565		459,002	25,878	6.0%
		453,000	487,500	463,122	24,378	487,500			487,500	34,500	7.6%
	x	105,500	174,102	89,102		89,102			89,102	(16,398)	-15.5%
		991,624	1,112,039	982,661	44,378	1,027,039	8,565	-	1,035,604	43,980	4.4%
Weston Vets Mem Ed Fund Comm		3,000	3,000	3,000		3,000			3,000	-	0.0%
Weston Service Program		15,600	15,600	15,600		15,600			15,600	-	0.0%
<b>Total-General Government</b>		<b>2,407,360</b>	<b>2,835,928</b>	<b>2,706,550</b>	<b>44,378</b>	<b>2,750,928</b>	<b>(98,495)</b>	<b>-</b>	<b>2,652,433</b>	<b>245,073</b>	<b>10.2%</b>
<b>FACILITIES TOWN-WIDE</b>											
Salaries		607,946	631,577	631,577		631,577	12,302		643,879	35,933	5.9%
Expenses		877,140	877,140	877,140		877,140			877,140	-	0.0%
Facilities Improvements-Town wide	x	711,835	675,045	675,045		675,045			675,045	(36,790)	-5.2%
Equipment Replacement	x	-	-	-		-			-	-	0.0%
<b>Total-Facilities Town-Wide</b>		<b>2,196,921</b>	<b>2,183,762</b>	<b>2,183,762</b>	<b>-</b>	<b>2,183,762</b>	<b>12,302</b>	<b>-</b>	<b>2,196,064</b>	<b>(857)</b>	<b>0.0%</b>

**TOWN OF WESTON  
FY22 TOWN MANAGER'S RECOMMENDED BUDGET**

		Cont App	FY21 Approp	FY22 Dept Req	Town Mgr's Recommendation			Salary Inc	Budget Adjust	Final Recom Budget	\$ Change	% Change
					Level Service	New Requests	Recomm Total					
<b>FINANCE</b>												
Finance Committee	Expenses		7,750	7,750	7,750		7,750			7,750	-	0.0%
Finance	Salaries		830,414	820,553	820,553		820,553	16,424		836,977	6,563	0.8%
	Expenses		131,190	143,054	141,755	1,299	143,054			143,054	11,864	9.0%
	subtotal		961,604	963,607	962,308	1,299	963,607	16,424	-	980,031	18,427	1.9%
<b>Total-Finance</b>			<b>969,354</b>	<b>971,357</b>	<b>970,058</b>	<b>1,299</b>	<b>971,357</b>	<b>16,424</b>	<b>-</b>	<b>987,781</b>	<b>18,427</b>	<b>1.9%</b>
<b>LAND USE, INSPECTIONAL SERVICES, PLANNING</b>												
Land Use, Inspections, Planning	Salaries		709,063	670,286	670,286		670,286	12,380		682,666	(26,397)	-3.7%
	Expenses		213,257	208,780	202,780	6,000	208,780			208,780	(4,477)	-2.1%
	Historical Commission- Historical Surverys	x		-	-		-			-	-	-
	Historical Commission-Historical Purposes	x	40,413	-	-		-			-	(40,413)	-100.0%
<b>Total-Land Use, Inspectional Services, Planning</b>			<b>962,733</b>	<b>879,066</b>	<b>873,066</b>	<b>6,000</b>	<b>879,066</b>	<b>12,380</b>	<b>-</b>	<b>891,446</b>	<b>(71,287)</b>	<b>-7.4%</b>
<b>PUBLIC SAFETY</b>												
Police/Animal Control	Salaries		3,526,003	3,669,636	3,669,636		3,669,636	6,208		3,675,844	149,841	4.2%
	Expenses		402,500	402,000	402,000		402,000			402,000	(500)	-0.1%
	Equipment and Apparatus	x	165,000	239,065	174,000		174,000			174,000	9,000	5.5%
	subtotal		4,093,503	4,310,701	4,245,636	-	4,245,636	6,208	-	4,251,844	158,341	3.9%
Fire	Salaries		3,333,975	3,548,334	3,482,657		3,482,657	6,785		3,489,442	155,467	4.7%
	Expenses		376,470	373,970	373,970		373,970			373,970	(2,500)	-0.7%
	Hydrant Service		44,000	44,000	44,000	-	44,000			44,000	-	0.0%
	Emergency Management	x	2,000	2,000	2,000	-	2,000			2,000	-	0.0%
	Equipment and Apparatus	x	470,000	20,000	20,000	-	20,000			20,000	(450,000)	-95.7%
	subtotal		4,226,445	3,988,304	3,922,627	-	3,922,627	6,785	-	3,929,412	(297,033)	-7.0%
<b>Total-Public Safety</b>			<b>8,319,948</b>	<b>8,299,005</b>	<b>8,168,263</b>	<b>-</b>	<b>8,168,263</b>	<b>12,993</b>	<b>-</b>	<b>8,181,256</b>	<b>(138,692)</b>	<b>-1.7%</b>
<b>VOC-TECH EDUCATION</b>												
Minuteman Regional Voc-Tech	Assessment		150,000	150,000	150,000	-	150,000			150,000	-	0.0%
<b>Total-Voc-Tech Education</b>			<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>
<b>PUBLIC WORKS</b>												
Salaries			2,363,326	2,365,496	2,365,496		2,365,496	22,525		2,388,021	24,695	1.0%
Expenses			1,297,575	1,302,030	1,302,030		1,302,030			1,302,030	4,455	0.3%
Snow and Ice Control	Salaries & Expenses		252,900	252,900	252,900		252,900			252,900	-	0.0%
Continuing Balance Accounts:	Construction of Public Ways	x	1,482,000	2,000,000	1,482,000	318,000	1,800,000			1,800,000	318,000	21.5%
	Departmental Equipment	x	241,500	488,000	325,000	163,000	488,000			488,000	246,500	102.1%
	Sidewalk Maintenance	x	260,000	210,000	210,000	-	210,000			210,000	(50,000)	-19.2%
	Stone Retaining Wall Repairs	x	10,000	10,000	10,000	-	10,000			10,000	-	0.0%
	Guard Rail Rehabilitation	x	50,000	50,000	50,000	-	50,000			50,000	-	0.0%
	Monitoring Groundwater-Landfill	x	30,000	30,000	30,000	-	30,000			30,000	-	0.0%
	Stormwater Permitting Compliance+	x	47,500	47,500	47,500	-	47,500			47,500	-	100.0%
	Parks and Cemeteries Equipment	x	11,500	-	-	-	-			-	(11,500)	100.0%
	Traffic & Sidewalk Committee	x	50,000	50,000	50,000	-	50,000			50,000	-	0.0%
	Cemetery Improvements	x	-	-	-	-	-			-	-	0.0%
	subtotal		2,182,500	2,885,500	2,204,500	481,000	2,685,500	-	-	2,685,500	503,000	23.0%
<b>Total - Public Works</b>			<b>6,096,301</b>	<b>6,805,926</b>	<b>6,124,926</b>	<b>481,000</b>	<b>6,605,926</b>	<b>22,525</b>	<b>-</b>	<b>6,628,451</b>	<b>532,150</b>	<b>8.7%</b>

**TOWN OF WESTON  
FY22 TOWN MANAGER'S RECOMMENDED BUDGET**

		Cont App	FY21 Approp	FY22 Dept Req	Town Mgr's Recommendation			Salary Inc	Budget Adjust	Final Recom Budget	\$ Change	% Change
					Level Service	New Requests	Recomm Total					
<b>HEALTH &amp; HUMAN SERVICES</b>												
Board of Health	Salaries		299,258	294,105	294,105	-	294,105	5,747		299,852	594	0.2%
	Expenses		7,800	7,800	7,800		7,800			7,800	-	0.0%
	Mental Health Services		25,000	25,000	25,000		25,000			25,000	-	0.0%
	subtotal		332,058	326,905	326,905	-	326,905	5,747	-	332,652	594	0.2%
Mosquito Control E. Middlesex	Expenses		44,000	45,918	45,918	-	45,918			45,918	1,918	4.4%
Council on Aging	Salaries		393,468	399,305	399,305	-	399,305	7,987		407,292	13,824	3.5%
	Expenses		45,150	45,150	45,150		45,150			45,150	-	0.0%
	Contribution to Community Center Maintenance		45,889	45,889	45,889		45,889			45,889	-	0.0%
	subtotal		484,507	490,344	490,344	-	490,344	7,987	-	498,331	13,824	2.9%
Veterans' Benefits	Expenses		48,501	48,501	48,501		48,501			48,501	-	0.0%
<b>Total-Health &amp; Human Services</b>			<b>909,066</b>	<b>911,668</b>	<b>911,668</b>	<b>-</b>	<b>911,668</b>	<b>13,734</b>	<b>-</b>	<b>925,402</b>	<b>16,336</b>	<b>1.8%</b>
<b>PUBLIC LIBRARY</b>												
Libraries	Salaries		1,272,268	1,267,425	1,267,425	-	1,267,425	8,137		1,275,562	3,294	0.3%
	Expenses		139,962	138,012	138,012	-	138,012			138,012	(1,950)	-1.4%
	Library Materials		80,000	80,000	80,000	-	80,000			80,000	-	0.0%
	Minuteman Library Network		42,000	42,000	42,000	-	42,000			42,000	-	0.0%
	subtotal		1,534,230	1,527,437	1,527,437	-	1,527,437	8,137	-	1,535,574	1,344	0.1%
<b>Total-Public Library</b>			<b>1,534,230</b>	<b>1,527,437</b>	<b>1,527,437</b>	<b>-</b>	<b>1,527,437</b>	<b>8,137</b>	<b>-</b>	<b>1,535,574</b>	<b>1,344</b>	<b>0.1%</b>
<b>TOTAL TOWN WIDE- OPERATIONS</b>			<b>23,545,913</b>	<b>24,564,149</b>	<b>23,615,730</b>	<b>532,677</b>	<b>24,148,407</b>	<b>-</b>	<b>-</b>	<b>24,148,407</b>	<b>602,494</b>	<b>2.6%</b>
<b>SCHOOLS- OPERATIONS</b>												
School Department	Salaries		35,978,392	36,688,635	36,688,635	-	36,688,635		(497,293)	36,191,342	212,950	0.6%
	Expenses		6,928,417	7,415,995	7,415,995	-	7,415,995		210,580	7,626,575	698,158	10.1%
<b>TOTAL SCHOOLS- OPERATIONS</b>			<b>42,906,809</b>	<b>44,104,630</b>	<b>44,104,630</b>	<b>-</b>	<b>44,104,630</b>	<b>-</b>	<b>(286,713)</b>	<b>43,817,917</b>	<b>911,108</b>	<b>2.1%</b>
<b>TOTAL UNCLASSIFIED, TOWN &amp; SCHOOL OPERATING BUDGET APPROPRIATIONS</b>			<b>85,693,430</b>	<b>88,685,885</b>	<b>87,737,466</b>	<b>532,677</b>	<b>88,270,143</b>	<b>-</b>	<b>(190,293)</b>	<b>88,079,850</b>	<b>2,386,420</b>	<b>2.8%</b>
<b>CAPITAL &amp; SEPARATE ARTICLES</b>												
Cash Capital	to be funded from Free Cash		-	634,000	-	634,000	634,000			634,000	634,000	-
Post Employment Benefits Reserve			1,023,254	2,225,491	2,225,491	-	2,225,491			2,225,491	1,202,237	117.5%
<b>Total-Separate Articles</b>			<b>1,023,254</b>	<b>2,859,491</b>	<b>2,225,491</b>	<b>634,000</b>	<b>2,859,491</b>	<b>-</b>	<b>-</b>	<b>2,859,491</b>	<b>1,836,237</b>	<b>179.5%</b>
<b>TOTAL UNCLASSIFIED, TOWN &amp; SCHOOL OPERATING BUDGET, CAPITAL &amp; SEPARATE ARTICLES</b>			<b>86,716,684</b>	<b>91,545,376</b>	<b>89,962,957</b>	<b>1,166,677</b>	<b>91,129,634</b>	<b>-</b>	<b>(190,293)</b>	<b>90,939,341</b>	<b>4,222,657</b>	<b>4.9%</b>
<b>Total Projected Revenue for Operating Budget</b>			<b>86,716,684</b>	<b>91,545,376</b>	<b>89,962,957</b>	<b>1,166,677</b>	<b>91,129,634</b>		<b>(190,293)</b>	<b>90,939,341</b>	<b>4,222,657</b>	<b>4.9%</b>
<b>Surplus (Deficit)</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXEMPT DEBT SERVICE</b>												
New Debt Service	proposed for debt exclusion-added to tax levy		-	-	-	-	-			-	-	-
Exempt Debt Service	added to the tax levy		10,233,342	9,951,617	9,951,617	-	9,951,617			9,951,617	(281,725)	-2.8%
<b>Total Exempt Debt Service</b>			<b>10,233,342</b>	<b>9,951,617</b>	<b>9,951,617</b>	<b>-</b>	<b>9,951,617</b>	<b>-</b>	<b>-</b>	<b>9,951,617</b>	<b>(281,725)</b>	<b>-2.8%</b>
<b>Total Projected Revenue for Exempt Debt Service</b>			<b>252,053</b>	<b>120,977</b>	<b>120,977</b>		<b>120,977</b>			<b>120,977</b>	<b>(131,076)</b>	<b>-52.0%</b>
<b>Net Exempt Debt Service</b>			<b>9,981,289</b>	<b>9,830,640</b>	<b>9,830,640</b>	<b>-</b>	<b>9,830,640</b>	<b>-</b>	<b>-</b>	<b>9,830,640</b>	<b>(150,649)</b>	<b>-1.5%</b>
<b>Grand Total Budget Appropriations (with gross exempt debt service)</b>			<b>96,950,026</b>	<b>101,496,993</b>	<b>99,914,574</b>	<b>1,166,677</b>	<b>101,081,251</b>	<b>-</b>	<b>(190,293)</b>	<b>#####</b>	<b>3,940,932</b>	<b>4.1%</b>
<b>Grand Total Budget Appropriations (with net exempt debt service)</b>			<b>96,697,973</b>	<b>101,376,016</b>	<b>99,793,597</b>	<b>1,166,677</b>	<b>100,960,274</b>	<b>-</b>	<b>(190,293)</b>	<b>#####</b>	<b>4,072,008</b>	<b>4.2%</b>

**TOWN OF WESTON  
FY22 TOWN MANAGER'S RECOMMENDED BUDGET**

	Cont App	FY21 Approp	FY22 Dept Req	Town Mgr's Recommendation			Salary Inc	Budget Adjust	Final Recom Budget	\$ Change	% Change
				Level Service	New Requests	Recomm Total					
<b>RECREATION ENTERPRISE FUND</b>											
Recreation											
Salaries		1,334,148	1,239,097	1,239,097	-	1,239,097			1,239,097	(95,051)	-7.1%
Expenses		535,255	482,405	482,405	-	482,405			482,405	(52,850)	-9.9%
Community Center Expenses		78,550	76,550	76,550		76,550			76,550	(2,000)	-2.5%
Equipment+	x	32,000	-	-		-			-	(32,000)	-100.0%
<b>total</b>		<b>1,979,953</b>	<b>1,798,052</b>	<b>1,798,052</b>	<b>-</b>	<b>1,798,052</b>	<b>-</b>	<b>-</b>	<b>1,798,052</b>	<b>(181,901)</b>	<b>-9.2%</b>
<b>WATER ENTERPRISE FUND</b>											
Water											
Salaries		311,521	322,019	322,019		322,019			322,019	10,498	3.4%
Expenses		260,850	255,850	255,850		255,850			255,850	(5,000)	-1.9%
MWRA Assessment/Water Purchases		2,406,000	2,936,200	2,936,200		2,936,200		(80,000)	2,856,200	450,200	18.7%
Debt Service (non-exempt)		617,068	671,442	671,442		671,442			671,442	54,374	8.8%
Capital Outlay	x	67,500	65,000	65,000		65,000			65,000	(2,500)	-3.7%
<b>total</b>		<b>3,662,939</b>	<b>4,250,511</b>	<b>4,250,511</b>	<b>-</b>	<b>4,250,511</b>	<b>-</b>	<b>(80,000)</b>	<b>4,170,511</b>	<b>507,572</b>	<b>13.9%</b>
<b>BROOK SCHOOL APTS ENTERPRISE FUND</b>											
Brook School Apartments											
Salaries		201,271	197,755	197,755	-	197,755			197,755	(3,516)	-1.7%
Expenses		401,600	392,250	392,250		392,250			392,250	(9,350)	-2.3%
Repairs & Replacements	x	174,802	185,290	185,290		185,290			185,290	10,488	6.0%
Payment in Lieu of Taxes		25,162	25,791	25,791		25,791			25,791	629	2.5%
Capital Improvements	x	100,000	100,000	100,000		100,000			100,000	-	0.0%
Debt Service		247,874	239,354	239,354		239,354			239,354	(8,520)	-3.4%
<b>total</b>		<b>1,150,709</b>	<b>1,140,440</b>	<b>1,140,440</b>	<b>-</b>	<b>1,140,440</b>	<b>-</b>	<b>-</b>	<b>1,140,440</b>	<b>(10,269)</b>	<b>-0.9%</b>

**APPENDIX 8: CONSOLIDATED FY2022 REVENUE PROJECTIONS**

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2022	FY2022
	ACTUAL	ACTUAL	ACTUAL	TAX RECAP	PROJECTED	\$ CHANGE	% CHANGE
<b>PROPERTY TAX LEVY-OPERATIONS</b>	67,378,498	69,037,362	70,912,464	73,715,767	75,842,519	2,126,752	2.9%
new growth	1,246,222	1,398,864	1,035,609	1,031,604	800,000	(231,604)	-22.5%
(unused levy capacity)	(1,457,893)	(1,476,032)	(259,273)	(1,808,283)	888,695	2,696,978	-149.1%
override	-	-	-	-	-	-	-
<b>Total Tax Levy- Operations</b>	<b>67,166,826</b>	<b>68,960,194</b>	<b>71,688,800</b>	<b>72,939,088</b>	<b>77,531,214</b>	<b>4,592,126</b>	<b>6.3%</b>
<b>STATE AID - CHERRY SHEET</b>							
Chapter 70 (school aid)	3,579,112	3,728,527	3,958,724	3,949,220	4,007,060	57,840	1.5%
Unrestricted General Government Aid	373,690	386,769	397,212	397,212	411,114	13,902	3.5%
Dist., reimb., offsets	42,599	22,036	25,616	40,081	35,913	(4,168)	-10.4%
<b>Total State Aid</b>	<b>3,995,401</b>	<b>4,137,332</b>	<b>4,381,552</b>	<b>4,386,513</b>	<b>4,454,087</b>	<b>67,574</b>	<b>1.5%</b>
<b>LOCAL RECEIPTS</b>							
motor vehicle excise (00015)	3,235,989	3,171,726	3,059,295	2,800,000	2,700,000	(100,000)	-3.6%
penalties and interest	308,647	619,753	175,970	150,000	150,000	-	0.0%
payment in lieu of taxes (00013-418**)	39,856	41,477	29,953	30,614	31,532	918	3.0%
charges for services-solid waste	388,525	387,892	369,375	340,000	340,000	-	0.0%
fees	162,347	178,607	177,908	170,000	150,000	(20,000)	-11.8%
rentals	332,319	133,705	135,627	125,000	125,000	-	0.0%
departmental revenue-cemeteries	44,793	40,755	49,445	30,000	30,000	-	0.0%
other departmental revenue	556,060	598,312	583,391	515,000	415,000	(100,000)	-19.4%
licenses and permits	1,200,430	1,136,454	1,026,039	1,020,000	900,000	(120,000)	-11.8%
finances and forfeits	76,995	85,872	74,274	70,000	50,000	(20,000)	-28.6%
investment income (00017-41700)	425,003	710,852	680,683	430,000	300,000	(130,000)	-30.2%
solar credits*	-	-	-	450,000	450,000	-	0.0%
misc. non recurring (00081-48*)	278,087	134,477	310,210	21,908	20,518	(1,390)	-6.3%
misc. recurring	-	-	-	-	-	-	-
cherry sheet overestimates	-	-	-	-	-	-	-
<b>Total Local Receipts</b>	<b>7,049,050</b>	<b>7,239,882</b>	<b>6,672,170</b>	<b>6,152,522</b>	<b>5,662,050</b>	<b>(490,472)</b>	<b>-8.0%</b>
<b>PRIOR YEAR BALANCES/OTHER</b>							
unreserved fund balance (free cash)	2,922,000	2,500,000	3,000,000	3,500,000	3,150,000	(350,000)	-10.0%
free cash to be used for one-time capital projects	-	260,000	120,000	522,413	634,000	111,587	21.4%
overlay surplus	300,000	325,000	256,000	268,253	463,593	195,340	72.8%
reserved for appropriation (accr'd inc. litigation settlement)	7,500	7,500	7,500	-	-	-	-
reserved for appropriation (well litigation settlement - FY21 last year)	125,000	125,000	125,000	169,427	-	(169,427)	-100.0%
cemetery trust fund	35,000	60,000	60,000	20,000	20,000	-	0.0%
Josiah Smith Tavern trust fund	6,000	6,000	6,000	6,000	6,000	-	0.0%
reappropriate continuing balances	-	81,836	-	-	-	-	-
<b>Total Prior Year Balances/Other</b>	<b>3,395,500</b>	<b>3,365,336</b>	<b>3,574,500</b>	<b>4,486,093</b>	<b>4,273,593</b>	<b>(212,500)</b>	<b>-4.7%</b>
<b>TOTAL PROJECTED REVENUES</b>	<b>81,606,777</b>	<b>83,702,744</b>	<b>86,317,021</b>	<b>87,964,216</b>	<b>91,920,945</b>	<b>3,956,729</b>	<b>4.5%</b>
<b>REDUCTIONS IN REVENUES</b>							
cherry sheet assessments	307,590	335,186	369,766	316,463	319,332	2,869	0.9%
cherry sheet offsets	21,119	21,032	22,018	26,437	26,437	-	0.0%
overlay (abatements)	427,107	430,187	463,846	423,874	450,000	26,126	6.2%
overlay deficits	-	-	-	-	-	-	-
premium post modernization act	-	-	23,299	21,908	20,518	(1,390)	-6.3%
contribution to recreation enterprise fund	510,306	531,256	560,438	909,790	719,221	(190,569)	-20.9%
<b>Total Reductions in Revenue</b>	<b>1,266,122</b>	<b>1,317,661</b>	<b>1,439,366</b>	<b>1,698,472</b>	<b>1,535,508</b>	<b>(162,964)</b>	<b>-11.3%</b>
<b>SUBTOTAL</b>	<b>80,340,655</b>	<b>82,385,084</b>	<b>84,877,655</b>	<b>86,265,744</b>	<b>90,385,437</b>	<b>4,119,694</b>	<b>4.9%</b>
<b>OTHER REVENUES</b>							
transfer from water enterprise fund	336,002	338,086	343,157	272,013	355,271	83,258	30.6%
transfer from brook school apts enterprise fund	209,730	189,025	191,860	194,738	198,633	3,895	2.0%
<b>Total Other Revenues</b>	<b>545,732</b>	<b>527,111</b>	<b>535,018</b>	<b>466,751</b>	<b>553,904</b>	<b>87,153</b>	<b>18.7%</b>
<b>TOTAL AVAIL. FOR OPERATING APPROP.</b>	<b>80,886,387</b>	<b>82,912,195</b>	<b>85,412,673</b>	<b>86,732,495</b>	<b>90,939,341</b>	<b>4,206,847</b>	<b>4.9%</b>
<b>AVAILABLE FOR EXCLUDED DEBT SERVICE</b>							
<b>PROPERTY TAX LEVY - DEBT SERVICE</b>	8,094,771	7,916,465	8,657,029	9,981,289	9,830,640	(150,649)	-1.5%
school construction (FY20 final year)	665,538	665,538	665,535	-	-	-	-
prior year reserve	-	-	155,499	118,310	-	(118,310)	-100.0%
bond premium offset	145,450	159,479	146,418	133,743	120,977	(12,766)	-9.5%
<b>TOTAL AVAIL. FOR EXCL. DEBT SERVICE</b>	<b>8,905,759</b>	<b>8,741,482</b>	<b>9,624,481</b>	<b>10,233,342</b>	<b>9,951,617</b>	<b>(281,725)</b>	<b>-2.8%</b>
<b>TOTAL TAX LEVY- OPERATIONS &amp; DEBT</b>	<b>75,261,597</b>	<b>76,876,659</b>	<b>80,345,829</b>	<b>82,920,377</b>	<b>87,361,854</b>	<b>4,441,477</b>	<b>5.4%</b>

**TOWN OF WESTON  
PRELIMINARY RECAP SHEET  
COMPARISON OF FISCAL YEAR 2020 TO 2022**

	Actual FY2020 Recap	Actual FY2021 Recap	Preliminary FY2022 Recap	INCREASE (DECREASE)
<b>REVENUES</b>				
LOCAL RECEIPTS	5,686,623	6,130,614	5,641,532	(489,082)
LOCAL RECEIPTS-Post Modernization Act Premium	23,299	21,908	20,518	(1,390)
Community Preservation Act Surcharge	2,724,802	2,751,382	0	(2,751,382)
Community Preservation Act- Reserves	9,234,200	272,000	0	(272,000)
				0
CHERRY SHEET REVENUE	4,399,915	4,386,513	4,454,087	67,574
Other State Aid - MSBA	665,535	0	0	0
Ch 90	476,298	469,124	470,596	1,472
				0
OTHER (Available Funds)				0
Water Enterprise Receipts	4,183,913	3,659,988	4,170,511	510,523
Recreation Enterprise Receipts	1,257,688	1,327,008	1,078,831	(248,177)
Brook School Apartments Receipts	1,212,572	1,048,758	1,040,440	(8,318)
Capital Reserve from Retained Earnings BSA	100,000	100,000	100,000	0
Recreation - Retained Earnings	80,000	30,000	0	(30,000)
Water Retained Earnings	0	0	0	0
BSA Retained Earnings	0	0	0	0
For Debt Exclusion	278,617	230,145	100,459	(129,686)
Water Enterprise Indirect Costs		348,305	355,271	6,966
Brook School Enterprise Indirect Costs		194,738	198,633	3,895
FREE CASH & Other Avail Funds				0
To balance budget & Overlay, cemetery, JST, etc.	3,454,500	3,963,680	3,639,593	(324,087)
For appropriation STM & ATM	541,000	522,413	634,000	111,587
<b>TOTAL REVENUES</b>	<b>34,318,962</b>	<b>25,456,576</b>	<b>21,904,471</b>	<b>(3,552,105)</b>
<b>EXPENDITURES</b>				
UNCLASSIFIED EXPENSES		19,240,708	20,113,526	872,818
TOWN EXPENSES	40,632,692	22,921,311	23,998,407	1,077,096
SCHOOL EXPENSES	41,441,391	42,906,809	43,817,917	911,108
REG VOCATIONAL SCHOOL EXPENSES	100,000	150,000	150,000	0
Art. 11 - Weston Media ctr	0	0	0	0
Art 3, 5/20 (FY20)-Snow & Ice,DPW Expense (FinCom Reserve Xfer)	421,000	0	0	0
CAPITAL ARTICLE 5/20	0	522,413	634,000	111,587
sub-total	82,595,083	85,741,241	88,713,850	2,972,609
STM - Authorizations (Dec)	55,000			0
SPECIAL ARTICLES				0
Ch 90	476,298	469,124	470,596	1,472
Stabilization & OPEB Trust Funds	2,214,656	1,023,254	2,225,491	1,202,237
Budgeted Debt Service	9,624,481	10,233,342	9,951,617	(281,725)
OPEB xfer				0
OTHER EXPENDITURES				0
Allowance for Abatements	463,846	423,874	450,000	26,126
Cherry Sheet Offsets	21,564	26,437	26,437	0
Cherry Sheet Charges	330,267	316,463	319,332	2,869
Post Modernization Act Premium				0
Water Enterprise Fund Expenditures	3,905,756	3,736,280	4,170,511	434,231
Recreation Enterprise Fund Expenditures	1,898,126	2,234,798	1,798,052	(436,746)
Brook School Enterprise Fund	1,120,712	1,148,758	1,140,440	(8,318)
				0
Community Preservation Act Unreserved	1,857,458	371,050	0	(371,050)
Community Preservation Act Reserved	10,101,544	2,652,332	0	(2,652,332)
<b>TOTAL EXPENDITURES</b>	<b>114,664,791</b>	<b>108,376,953</b>	<b>109,266,326</b>	<b>889,373</b>
NET AMOUNT TO BE RAISED (Total Expenditures less Total Revenues. This amount is subject to the levy limit)	80,345,829	82,920,377	87,361,855	4,441,478
PRIOR FISCAL YEAR LEVY LIMIT - before debt exclusion	78,090,817	81,078,696	84,137,268	3,058,571
2 1/2% Increase	1,952,270	2,026,967	2,103,432	76,464
Current New Growth (Value increases from new building)	1,035,609	1,031,604	800,000	(231,604)
Override Articles	0	0	0	0
LEVY LIMIT - before adding current year debt exclusion	81,078,696	84,137,268	87,040,700	2,903,432
One Year Capital Override -				0
PROP 2 1/2 DEBT EXCLUSION School Debt, Town Hall/Police Station, Joint Library	8,657,030	9,981,289	9,830,640	(150,649)
LEVY LIMIT - Maximum Allowable Levy (Net Amount To Be Raised cannot be higher than this)	89,735,726	94,118,557	96,871,340	2,752,783
LESS: Amount to be provided for negotiated settlement of a disputed legal claim	0	0	0	0
GAP - Levy Limit minus the Net Amount To Be Raised. (If this amount is negative it is beyond the Levy Limit and is not allowable without an override)	9,389,898	11,198,180	9,509,485	(1,688,695)
PROPERTY VALUATION	6,262,340,500	6,388,318,700	6,484,143,481	95,824,780
TAX RATE -(Net Amount to be Raised divided by Property Valuation x 1000)	12.83	12.98	13.47	0.49

Please note: \$100,000 of expenditures equals approximately \$0.02 on the tax rate

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**ARTICLE 5: ACCEPT CHAPTER 90 ROAD IMPROVEMENT FUNDS**

To authorize the Select Board to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town Ways and to authorize the expenditure of such sums of money as may be received for the fiscal year commencing July 1, 2021 provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Department of Transportation; or take any other action relative thereto.

*Article 5 Explanation:* Massachusetts law requires that Town Meeting approve the use of funds received from the Commonwealth for road construction purposes, including engineering or addressing traffic improvements. In fiscal year 2022, the Town is expected to receive \$470,596.

The Finance Committee voted xxx.

**ARTICLE 6: APPROVE PROPERTY TAX DEFERRAL INCOME LIMITS**

To establish Fiscal Year 2022 income eligibility limits under Chapter 421 of the Acts of 2004, An Act Authorizing the Town of Weston to Regulate Certain Property Tax Exemption Eligibility Requirements for the Elderly; or take any other action relative thereto.

*Article 6 Explanation:* Several years ago, Weston obtained special legislation to change the eligibility criteria for the property tax deferral program, allowing the Select Board to set the interest rate for residents over 60 who defer their property taxes. For fiscal year 2021, the rate remains set at 4%. This legislation also allows the Select Board, with Town Meeting approval, to establish the income eligibility limit for this program each year. The Select Board is recommending that the income limit be increased to \$90,650 for fiscal year 2021, which is the limit for a two-person household at 100% of the area median income and is also the limit for moderate income housing funded by the Community Preservation Act. Ratification of this amount is required by Town Meeting.

Commented [GL1]: To be updated

The Finance Committee voted xxxx.

**ARTICLE 7: APPROPRIATE FISCAL YEAR 2022 WATER ENTERPRISE BUDGET**

To raise and appropriate and transfer from receipts and retained earnings the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2022, under the provisions of M.G.L. Chapter 44, section 53F½:

	Expended <u>FY19</u>	Expended <u>FY20</u>	Appropriated <u>FY21</u>	Recommended <u>FY22</u>
Salaries	\$292,098	\$311,086	\$308,570	\$322,019
Expenses	170,480	190,083	260,850	255,850
MWRA Assessment/Water Purchases	2,499,852	2,419,299	2,406,000	2,856,200
Debt Service (non-exempt)	518,125	522,406	617,068	671,442
Capital Outlay+	<u>106,196</u>	<u>95,134</u>	<u>67,500</u>	<u>65,000</u>
Total	\$3,586,751	\$3,568,008	\$3,659,988	\$4,170,511

Or take any other action relative thereto.

*Article 7 Explanation:* Debt service includes amounts for previously approved projects and the water main rehabilitation project to be considered under Article xx. The operating expenses for the Water Division are entirely funded by water fee revenue.

Commented [GL2]: To be added



2021 ANNUAL TOWN MEETING

The Finance Committee voted xxxx.

**ARTICLE 8: APPROPRIATE FOR WATER MAIN REHABILITATION**

To appropriate a sum of money to pay costs of laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, and all incidental and related costs, to be spent under the direction of the Town Manager, the money so appropriated to be raised by borrowing under the authority of G.L. C.44, §8, or any other enabling authority, and to authorize the Town Treasurer, with the approval of the Select Board, to issue bonds or notes for this purpose; and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; or take any other action relative thereto.

*Article 8 Explanation: This request is part of an ongoing program to replace old cast iron and asbestos transite cement water mains. This material is no longer used to construct water mains. This appropriation is to replace roughly 1,336 linear feet of transite water main on Brook Road and 501 linear feet on Valley View Rd. that was installed in 1948. The design for this project will be completed by the DPW's engineering division. The amount to be requested under this article is \$401,000, to be funded by borrowing. A two-thirds vote of Town Meeting is required for approval of this article.*

The Finance Committee voted xxxx.

**ARTICLE 10: APPROPRIATE FISCAL YEAR 2022 BROOK SCHOOL APARTMENTS ENTERPRISE BUDGET**

To raise and appropriate and transfer from receipts and retained earnings the following sums of money to operate the Brook School Apartments during Fiscal Year 2022, under the provisions of Chapter 76 of the Acts of 2009 and M.G.L. Chapter 44, section 53F½:

	Expended <u>FY19</u>	Expended <u>FY20</u>	Appropriated <u>FY21</u>	Recommended <u>FY22</u>
Salaries	\$169,598	\$184,725	\$199,320	\$197,755
Expenses	372,848	313,383	401,600	392,250
Payments in Lieu of Taxes	23,949	24,548	25,162	25,791
Debt Service	265,133	256,568	247,874	239,354
Repairs & Replacements+	160,835	69,408	174,802	185,290
Capital Improvements+	<u>24,134</u>	<u>73,096</u>	<u>100,000</u>	<u>100,000</u>
Total	\$1,016,496	\$921,727	\$1,148,758	\$1,140,440

Or take any other action relative thereto.

*Article 10 Explanation: Funding for the operation of the Brook School Apartments comes from rental income and the Community Preservation Fund, which is covering the cost of the debt service for construction of thirteen affordable units completed as part of the expansion project in 2004.*

The Finance Committee voted xxxx.

**ARTICLE 11: APPROPRIATE FISCAL YEAR 2022 PUBLIC ACCESS OPERATIONS**

To see if the Town will transfer from the PEG and Cable Related Fund a sum of money as a grant to Weston Media, Inc. for Cable Access and PEG purposes for FY2021, and to authorize the Town Manager to enter into a grant agreement with Weston Media, Inc. upon such terms and conditions as the Town Manager deems appropriate, or take any other action relative thereto.

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Article 11 Explanation: Recently the Commonwealth established rules governing the method by which cable franchise fees are used to support public access operations in the state. This article follows guidance from the Commonwealth by accepting a provision of the law designed for this purpose and transfers to the account franchise fees collected by the Town and intended for public access operations.

The Finance Committee voted xxxx.

**ARTICLE 12: DEPARTMENTAL REVOLVING FUNDS – AMEND GENERAL BY-LAWS AND AUTHORIZE SPENDING LIMITS**

To, consistent with the provisions of G.L. c.44, §53E ½, amend Article XXXIV of the By-laws of the Town of Weston, Departmental Revolving Funds, by:

Adding a Medical Testing Revolving Fund in the list of revolving funds in Section 5, with the text to be added shown in bold as follows:

Program or Purpose	Representative or Board Authorized to Spend	Revenue Source	Use of Fund
<b>Medical Testing</b>	<b>Fire Chief/Emergency Management Director</b>	<b>Fees for Providing Medical Tests through the Fire Department and federal/state grants or awards.</b>	<b>Program Costs and Operations Including Staffing</b>

And, further, to set the Fiscal Year 2022 spending limit for the Board of Health revolving fund at \$60,000 and the Medical Testing at \$xxx, with such expenditure limit to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 for the ensuing fiscal year, to revise the same; provided, however, that in accordance with state law, the Board of Selectmen, with the approval of the Finance Committee, increase the limit for that fiscal year only; or take any other action relative thereto.

Commented [GL3]: update

Article 12 Explanation: This article amends the Departmental Revolving Fund bylaw to add a Medical Testing Revolving Fund to allow the Fire Department to provide COVID-19 and other similar medical tests. The article also sets the Board of Health Revolving Fund expenditure limit at \$60,000 instead of \$40,000 to provide for additional resources for the Board of Health to address costs associated with the Town's COVID-19 response.

**COMMUNITY PRESERVATION ACT (ARTICLES xxx)**

Commented [GL4]: amend

**ARTICLE 17: APPROPRIATE FOR FISCAL YEAR 2022 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET**

To hear and act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for fiscal year 2022; and further, to reserve for future appropriation for purposes consistent with the Community Preservation Act the amounts as recommended by the Community Preservation Committee for open space, including land for recreational use, historic resources and community housing; and further, to appropriate from the Community Preservation Fund a sum of money for payment of debt service on

**2021 ANNUAL TOWN MEETING**

Community Preservation projects previously approved by Town Meeting, all as recommended by the Community Preservation Committee, or take any other action relative thereto.

*Article 17 Explanation:* The Community Preservation property tax surcharge will raise more than \$2,300,000 in fiscal year 2022, which is expected to be matched, in part, by the State. By law, a minimum of 10% of Community Preservation funds raised by the surcharge and as matching funds from the state must be spent or set aside for future spending in each of three categories: open space, including land for recreational use; historic resources; and community housing. The remaining 70% of available funds may be allocated to any one or a combination of the three categories, all as specified in G.L. c.44B, §5(b)(2), as most recently amended.

The administrative expense budget, limited by law to no more than 5% of annual Community Preservation Fund revenues, is estimated to be \$132,000 and is funded from the Community Preservation Fund. Any administrative funds remaining unused at the end of the fiscal year are returned to the Unallocated allocation of the Community Preservation Fund. The administrative expense budget covers the cost of a part-time staff person for the Committee and Committee expenses such as appraisal fees, legal fees, and advertising for public hearings.

The appropriation for debt service includes \$5,280 for Brook School Apartments, \$361,988 for the Weston Art and Innovation Center, \$331,096 for Case Estates, \$192,775 for 500 Wellesley St., and \$580,093 for the Josiah Smith Tavern.

**The Finance Committee voted xxx.**

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**ARTICLE 19: APPROPRIATE FOR COMMUNITY HOUSING – REGIONAL HOUSING SERVICES OFFICE & HOUSING TRUST STAFF SUPPORT**

To appropriate a sum of money for community housing purposes under the Community Preservation Program in order to provide funds needed to participate in a regional housing services office and for staff assistance for all community housing activities authorized by G.L. c.44B, §5(b)(2), as most recently amended; to be spent under the direction of the Town Manager, and as funding therefor, to transfer said sum from the Community Housing allocation of the Community Preservation Fund; or take any other action relative thereto.

*Article 19 Explanation:* Weston collaborates with the Towns of Acton, Bedford, Concord, Lexington, Lincoln, Maynard, Sudbury, and Wayland to provide a regional housing services office (“RHSO”). Professional staff with expertise in affordable housing offer a variety of services related to lottery, monitoring, administration of the subsidized housing inventory, and consultation on specific projects. In addition, staff support is provided through the RHSO for the Weston Affordable Housing Trust. The amount to be requested under this article is \$38,000.

**The Finance Committee voted \_\_\_\_\_.**

Commented [GL5]: new amount to be reviewed by CPC

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**ARTICLE 23: APPROPRIATE FOR OPEN SPACE – CASE ESTATES TREE PRESERVATION**

To appropriate a sum of money for open space purposes under the Community Preservation Program for the preservation of 2 trees located on Case Estates, including all related incidental costs; to be spent under the direction of the Town Manager, and as funding therefor, to transfer said sum from the Unallocated allocation of the Community Preservation Fund; or take any other action relative thereto.

*Article 23 Explanation:* In 2016, the Town acquired Case Estates with a combination of CPA and General Funds. Case Estates is a 62.5-acre property located in the geographic center of Weston adjacent to Case

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*Campus whose landscape features forests, fields, wetlands, and remnants of horticultural gardens. A newly established accessible trail system promotes enjoyment of these natural resources.*

*The Butternut Tree and the Persimmon Tree are located in the Hillcrest Corridor of Case Estates and are legacy orchard trees descended from the time when Case Estates was a functioning orchard. The Town's Tree Advisory Group is requesting funding to conduct structural pruning, invasive species removal, and cabling of these two trees in order to improve their health and longevity, thereby preserving examples of Weston's agricultural history. The amount to be requested under this article is \$3,215.*

**The Finance Committee voted** \_\_\_\_\_.

**ARTICLE 24: APPROPRIATE FOR COMMUNITY HOUSING**

Commented [GL6]: Add this earlier?

To transfer from the Community Preservation Fund to reserve for future appropriation additional sums of money for the acquisition, creation, preservation and support of community housing, as recommended by the Community Preservation Committee, and as funding therefor, to appropriate said sums from Community Preservation Fund Fiscal Year 2021 annual revenues, or take any other action relative thereto.

*Article 24 Explanation: The Community Preservation Act requires that 10% of revenues be set aside annually for Community Housing. At the time of the 2020 Annual Town Meeting, for purposes of annual allocations, we projected a state match of 29%. We actually received a state match of nearly 32%. The amount that was set aside at Annual Town Meeting for Community Housing is insufficient and must be increased to comply with the Community Preservation Act. An additional amount of \$7,000 for community housing will be requested.*

**The Finance Committee** \_\_\_\_\_