

## Meeting Minutes

### Weston Permanent Building Committee

February 15, 2023

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Daniel Colli (DC)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarowski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Dep. Chief Davenport (CD)	Weston FD	Chief Woodside (JW)	Weston FD

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

EHC=Elderly Housing Committee

M/S=Moved and Seconded

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:01 PM.

**Public Comment:** None

**Meeting Minutes:**

- February 1, 2023. M/S with edits. A/U.

**Fire Department Needs Study:**

- GJ showed the slides from the Historical Commission meeting to the PBC.
- CD mentioned that he talked with John Field about a potential variance timing for the South Ave station and John Field believes there would be no issues with maintaining a variance for the time needed, even if it is in excess of 18 months. GJ stated that this should be more formal when appropriate.

- It was made clear that based on the proximity to the lot lines at the Boston Post Rd station this site will most likely require a special permit also.
- Based on the current preferred design solutions a motion to authorize Tecton to proceed with the following was made and seconded. A/U.
  - BPR station with renovated 1916 building, full demolition of the existing addition and building a new addition the same width (East/West) and ~10' longer than the current addition.
  - South Ave station to be demolished and a new station constructed with a minimum set-back from the roadway lot line of 40' (variance) and respecting all other set-backs. A variance may be required for the proposed retaining walls.

#### **Memorial Pool Renovation Project:**

- GJ presented slides of the latest construction progress.
- GJ presented Pay Requisition #4 in the amount of \$305,312.90 and the Architect's letter recommending approval. M/S. A/U.

#### **High School F Wing Roof Replacement Project:**

- GJ noted the project has made progress and the HVAC units have been received, and all materials are in the contractor's possession.
- GJ presented Pay Requisition #1 in the amount of \$109,634.27 and the Architect's letter recommending approval. M/S. A/U.
- PJ presented an invoice from P3 in the amount of \$350.00. M/S. A/U.

#### **Town Hall Electrification Study:**

- GJ distributed the meeting minutes from the 2/6 working group meeting, reported that there are no issues at this point and GGD is in the process of drafting the report.

#### **Annual Report:**

- JNP presented the fourth draft of the Report of the Permanent Building Committee. Comments and edits were detailed and a motion to accept with edits was seconded. A/U.

#### **Next Meetings:**

- The next meetings of the PBC will be held on Wednesday March 8<sup>th</sup> & 29<sup>th</sup> starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:15 PM

Respectfully submitted:

Jim Polando