

**Weston Public Library
Board of Trustees**

Meeting Minutes *February 7, 2022*

In Attendance

- Jenn Warner, Director
- Alli Palmgren, Assistant Director
- Emily Hutcheson, Secretary
- Joe Mullin, Trustee
- (Julie Panagakos, Vice-Chair - *resigned*)
- Shaheen Parks, Trustee
- Susan Scott, Chair
- Chris Welles, Trustee
- Cecily Cassum, AIC Board Chair
- Camille Schmidek, FWPL President
- Heidi Hardin, Town Resident interested in running for the Board

The meeting was called to order by Susan Scott at 9:36AM.

Approval of Minutes

- **Motion:** Joe Mullin moved to approve the minutes of January 3, 2022. **Second:** by Shaheen Parks. **Motion passed unanimously.**

Director's report

- Programs on zoom have done well recently, including "Introduction to Frank Lloyd Wright", and "Salzburg, City of Mozart and 'The Sound of Music'".
- A new weekly program, "Meet Your Neighbor", has been a surprising success, and is much appreciated by the patrons who show up in person.
- A waitlist has formed for the program on home schooling because it's oversubscribed with 66 people.
- The Friends are planning a Valentine's pop-up bake sale on Feb. 10 and 11.
- John and Tim did a great job clearing the walks after the January 29th storm.
- After a discussion, **Joe Mullin moved to approve the FY 22 Materials Expenditures from trust funds, as presented by Jenn. Second: by Chris Welles. Motion approved unanimously.**

AIC report

- Cecily reported that the recently ordered laser cutter is expected to draw new patrons.
- The film collaborative that rented the Loft for a week last summer is hosting a week-long stop action animation workshop for teens during February vacation.
- Mac Cameron will offer a two week introduction to makerspace equipment in the summer targeted to rising sophomores and older.

Financial Planning update

- Susan gave a report on what she and her financial colleague have found in their investigation of our trust funds in meetings with Town officials. She explained that the trust funds fall into 3 "buckets": 1. The Fidelity accounts, which are for the Library only, and for which we have an

estimated annual income; 2. The Consolidated Fidelity accounts, which we share with other Town entities and for which we do not have an estimated annual income; 3. Money Market Funds, which do not generate significant income.

(Financial Planning update, cont.)

- Susan has requested that the Town separate the second "bucket", Consolidated Trust Funds, into clearly marked Library accounts so that we can know how much money is available to us.
- She is also investigating whether the third "bucket", Money Market Funds, can be transferred to something that will yield more income, or whether it makes sense to spend those funds outright.

Trustee vacancy

- Julie Panagakos has retired due to moving out of state. We will all miss her firm guidance and hard work, and thank her for her many years of devoted service. We wish her well!
- After a discussion, the Board came to a consensus that we would not interview candidates and select one to send to the Select Board, as we have done recently. Rather, we will rely on the regular process at Town Caucus and the Town Election. Town Hall has let us know that this late in the year, the latter procedure is preferred.

AIC Presentation to the Select Board on February 8, 2022, and discussion

- Susan, Jenn and Cecily gave us a dry run of what they've prepared for tomorrow's Select Board Meeting.
- Trustees gave feedback and encouragement.

Next meeting: March 7, 2022 at 9:30AM

Joe Mullin moved to adjourn at 10:55AM

Respectfully submitted,
Emily Hutcheson, secretary