

Meeting Minutes

Weston Permanent Building Committee

February 1, 2023

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Daniel Colli (DC)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes (phone)		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Dep. Chief Davenport	Weston FD		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

EHC=Elderly Housing Committee

M/S=Moved and Seconded

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:01 PM.

Public Comment: None

Meeting Minutes:

- January 18, 2023. M/S. A/U.

Fire Department Needs Study:

- The working group will have a meeting at the Town Hall on Monday 2/6.
- This project will be on the Historical Commission's agenda on Tuesday 2/7.

Memorial Pool Renovation Project:

- GJ presented PCO #5 not to exceed \$8,633.00. M/S. A/U.
- GJ presented PCO #4 for a credit of \$269.00. M/S. A/U.

Town Hall Electrification Study:

- GGD Consulting Engineers Inc. would like to have a virtual meeting to discuss their findings and options prior to drafting their report. GJ to send an invite to DC, JNP, PB & Julie Gagen for the week of February 6th. It was requested that this meeting is recorded so it can be viewed later by other PBC members. Anticipate a first draft copy to be presented to the PBC at the February 15th meeting.

Annual Report:

- JNP presented the third draft of the Report of the Permanent Building Committee. Comments and edits were discussed and agreed to edit and send out draft four to the Committee for a final review prior to the next PBC meeting. All comments to be sent to Gary for incorporation into the report.
- The report is due February 24 so it will need to be approved at the next meeting.

F- Wing Roof Replacement:

- GJ presented BWA's invoice 210609 for \$3,179.00. M/S. A/U.
- A schedule for the work from the contractor was presented and reviewed.

Expanded Energy Stretch Code:

- GJ presented a draft memorandum written by Julie Gagen, Weston's Sustainability Coordinator, on a proposed enhanced Stretch Code. The Sustainability Committee voted to bring to a future Town Meeting for adoption by the town. The impacts of these changes on current and future projects in the ToW were discussed.
- GJ to coordinate with Julie Gagen to give a presentation on the code changes to the PBC.

High School/Middle School Master Plan Study:

- GJ, NBL and DC to attend a meeting with School Committee members, School Administration & Staff to discuss the first draft of the Request for Proposal for the Study.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday February 15th & March 1 starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:45 PM

Respectfully submitted:

Theodore A. Bascom