

**RECREATION MASTER PLAN STEERING COMMITTEE
MEETING MINUTES
FRIDAY, JANUARY 22, 2021, 7:00 AM**

Pursuant to Gov. Baker's Executive Order dated March 12, 2020 modifying the requirements of the Open Meeting Law, the Recreation Master Plan Steering Committee, to ensure the safety of all participants, held its meeting remotely via Zoom: MEETING LINK: <https://us02web.zoom.us/j/88963460782>, Meeting ID: 889 6346 0782.

Members present: Trevor MacDonald, Alex Cobb, Melissa Crocker, Mark Ferris, Pam Martin, Charlie Hipwood, Shirley Small-Rougeau, Ben Polimer, Mike McGrath, Christopher Fitzgerald, Pete Foley

Members absent: Michelle Callanan

Guest: Gary Jarowski, Facilities Director

The meeting began at 7:04 AM.

Resident Comments: None.

Minutes: The minutes from the December 18 meeting were reviewed and approved.

Introduction of Pam Martin

Ms. Martin was introduced by the chair as the Lacrosse representative and gave some introductory remarks. She is happy to be part of the Committee, has lived in Weston for 15-years, and has coached her children in various sports.

Re-visit Master Plan Timeline

Mr. Fitzgerald re-introduced a draft timeline that was last talked about before COVID, asking for feedback, adjustments and comfort level with the plan. Ms. Crocker advocated for pushing the creation of pickleball courts earlier in the plan, and to add temporary courts on the tennis courts at Burchard Park if space allows. The current draft showed new pickleball courts to go in to design in FY 22 and construction in FY 23, further discussion indicated a willingness from some members to consider vetting this further with a target of Fall Town Meeting for funding requests.

The remainder of the plan was discussed briefly, it was determined that more supporting information needs to be included to clarify how the cost estimates were determined. Mr. Jarowski clarified that long term planning cannot be fully accurate and that there needs to be some flexibility, as some capital items could need attention sooner than expected and others could last longer than initially planned.

The plan will be updated with the supporting information that is available and discussed at future meetings.

Update on CPC Application for Burchard Park work

Mr. Hipwood stated that the application was submitted to the CPC on time and that he will be invited to a future CPC meeting, most likely in February, to present the request.

Annual Report

A draft of the 2020 Annual Report was distributed prior to the meeting. The Committee briefly discussed the process and a strategy for editing. A final draft will be presented at the February meeting for a vote to be submitted.

Field and Grounds update

Attached.

Next meeting:

Friday, February 26, 2021, 7 AM.

Meeting adjourned at 8:08 AM.

Attachment 1: Field and Grounds Report.

Fields and Grounds Coordinator Update-January 22nd, 2021

- Spring 2021 sportsturf aeration and treatment bids were sent out to perspective vendors for work from April to June. Aeration bid results have been received. Included this spring will be Burchard Park, total core aeration will be 36 acres.
- School grounds working on winter tree pruning, tree/brush removal list. About 40 + different small projects on the list for the winter.
- Recreation grounds removed invasives around Memorial Pool filter house, and trimmed large white pine for maintenance access.
- Contractor removed potentially dangerous trees around the Public Library/Alphabet Lane on December 31.
- Working with tree contractor on plant health care options for Beech trees around Case House.
- Received multiple quotes for tree removals for dying or severely damaged trees at the Case Campus.
- Outside consultant working on submitting an NOI for hydroraking HS Pond.
- Regular winter service maintenance of equipment: hot power wash equipment, oil/filter changes, blade sharpening.
- Major repair- G6 plow, new manifold needed.
- School grounds storage area cleaned and organized.
- Securing large planters for vehicle control in front of Field School and the Council of Aging. 6 planters will be installed in early spring.
- State vehicle inspections for 6 school grounds vehicles completed on January 11th.
- Irrigation as built maps have been laminated and attached to controllers
- Coordinated DPW with repairs on 2 catch basins at the HS/MS.
- Attended STMA virtual conference on January 12-13.
- Received proposal for permanent disc golf course at HS and MS. Reviewing documents.
- Recorded 2 webinars for Ohio Turfgrass Foundation's annual conference which was held remotely on January 6th and 7th. Topics were using plant growth regulators on sports fields and synthetic turf maintenance. Live Q&A followed the presentations.

-Attended New England Sports Turf Manager's Association board of director's meeting on January 20th, 2021.

-Attended New England Regional Turfgrass Foundation board of director's meeting on January 21st, 2021.

-Participated in multiple zoom calls in developing national best management practices for sportsfields. Final draft will be out for review in the next month.

-Grounds crew member watched a webinar on ANSI 300 standards for correct pruning techniques.

-Daily and weekly COVID protocols in place that include daily disinfecting vehicles, equipment, tools, and grounds garage.

-School grounds continue to move equipment/setups for custodial staff, Food Service, IT Department, wastewater treatment plant deliveries, large or heavy interoffice mail, deliveries, scrap metal pickup, etc. Will continue regular moves for the district. COVID supplies moved for the school district regularly.