

**Minutes of the WEEFC Board Meeting
January 10, 2023, 9 a.m., Case House**

ATTENDEES

Board members	Kate Dickie (chair), Cassie Bordeau, Emily Golin, Ashley Hanser, Cara McGrath, Taylor McIntire, Vidya Naru, Angela Rostami, Laura Wilson
Administration	Kimo Carter (assistant superintendent for teaching and learning)
School Committee	Jeff Lucas

BUSINESS

1. Grant discussion by Dr. Kimo Carter

1/10/2023				
TO:		School Committee		
FROM:		Kimo Carter, Assistant Superintendent for Teaching & Learning		
RE:		Request for Approval of WEEFC Grants		
Account No.				
Grants	Applicant(s)	Project Description	School	Amount
823-813-23	PTO Performing Artists and Authors Committee	Performing Artists for 2022-2023, Kindergarten & Grade 3	Country & Woodland Schools	\$2,400.00
			Total Grants	\$2,400.00

- a. Kimo presented the \$2,400 grant requested by the PTO’s Performing Artists and Authors Committee. This grant would fund the visit of authors and artists to students in kindergarten and Grade 3.
 - b. Emily moved to approve the grant, and it was seconded. The committee unanimously approved the grant.
- 2. Grant request for engineering and robotics lab space in WMS.** Kate said that WEEFC’s next fundraising appeal would launch Feb. 1, and she suggested to Kimo that it would be helpful to have details for the WMS lab-space grant request so that the lab space could be a focus of the appeal. Questions were asked and discussion ensued.
- 3. Financial update.** Cara said that the STARS campaign in December did well, generating approximately \$3,800 in donations. School year to date, fundraising efforts have brought in approximately \$117,000, and the committee has approved approximately \$52,000 in grants, so the balance is approximately \$60,000. Questions were asked and a discussion ensued.

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4. **February appeal.** Kate reiterated that February 1 is the proposed launch date for WEEFC's next fundraising appeal. Emily said that starting Feb. 1 enables a jump start on the February break, with one final communication after everyone returns from break. Questions were asked and discussion ensued.
5. **Spring STARS appeal.** Emily confirmed the committee is in good shape for the spring STARS appeal, which will be timed with Teacher Appreciation Week. Questions were asked and discussion ensued.
6. **Fall 2023 event planning.** Kate said it's time to start planning the fall fundraising event. The first step is to form the event committee, and she asked WEEFC committee members to send her recommendations for people to be involved; she is hoping that volunteers involved in last year's event will continue to be involved in this year's event. Kate anticipates that the committee will meet every other week, beginning in late March. Kate plans to organize the committee so that it has three primary focuses: the auction, sponsorships, and event logistics. Questions were asked and discussion ensued.
7. **Approval of minutes from committee's December meeting.** Emily moved to approve the minutes, and Ashley seconded the motion. The minutes were approved unanimously.

NEXT MEETING

February 7, 2023, 9 a.m. at Case House.

WEEFC supports innovative and creative grants that enrich the learning experience beyond the regular school budget.