

**Weston Public Library
Board of Trustees**

Meeting Minutes *January 3, 2022*

In Attendance

Jenn Warner, Director
Alli Palmgren, Assistant Director - by phone
Emily Hutcheson, Secretary
(Joe Mullin, Trustee, absent)
Julie Panagakos, Vice-Chair - by phone
Shaheen Parks, Trustee
Susan Scott, Chair
Chris Welles, Trustee
Cecily Cassum, AIC Board Chair
Camille Schmidek, FWPL President

The meeting was called to order by Susan Scott at 9:03AM.

Approval of Minutes

- **Motion:** Chris Welles moved to approve the minutes of December 6, 2021. **Second:** by Shaheen Parks. **Motion passed unanimously.**

Director's report

Despite the surge of Omicron and Delta COVID cases, the Staff is noticing a return of out-of-town patrons, as well as an overall increase in foot traffic. The new larger, quieter air purifiers are working well. Two classes from the Field School have come over for research projects, and have seemed to enjoy the change of scene from school. Their enthusiasm has been a pleasure to see. Alli has developed an on-line method for patrons to book reservations for study rooms. The Conference Room is being used as a study room for up to 4 people. The estate of Lynn T. Brontas designated the Library as the beneficiary of a \$10,000 bequest. The Board is grateful for this generosity, as well as for her many years of support. An overwhelming number of Minuteman library have done away with overdue fines; we are considering doing the same.

AIC report

In preparation for the upcoming meeting with the Select Board, Cecily led a discussion about the projected AIC revenue and expenses.

Financial Planning update

A meeting is being arranged to obtain more information from Susan Kelley, Finance Director.

FY23 Budget Request

Jenn presented the FY23 budget.

- **Motion:** by Chris Welles, to approve the FY23 budget request. **Second:** by Shaheen Parks. **Motion passed unanimously.**

Next meeting: February 7, 2022 at 9:30AM.

Adjournment:

Shaheen Parks moved to adjourn at 10:30.

Respectfully submitted, Emily Hutcheson, Secretary