

**COUNCIL ON AGING BOARD  
HYBRID MEETING AGENDA**

**Thursday, November 17, 2022 at 8:30 am**

**20 Alphabet Lane, Weston, MA 02493**

**MEETING LINK: <https://us02web.zoom.us/j/86534753031> MEETING ID: 86534753031 CALL-IN**

**NUMBER: 1-929-205-6099**

**[www.westonma.gov](http://www.westonma.gov)**

*Chapter 107 of the Acts of 2022, "An Act Relative to Extending Certain State of Emergency Accommodations", authorizes municipal boards to hold fully remote or hybrid meetings through March of 2023. The law does not mandate or prohibit in-person meetings; instead, it allows the Town flexibility in that regard. As required, if a meeting is held fully remotely or as a hybrid meeting, adequate alternative access is provided through a video conferencing link included on the meeting agenda.*

*Please be advised that this meeting is being recorded.*

- Roll call
- Resident Concerns and Comments
- Review and approve October minutes
- Director's Report
- Age-Friendly Program Initiative
- Friends of the COA, Guest Holly Tolley, Chair of the FCOA Board
- Housing Report
- Board Handbook Update
- Board Member Recruitment
- Other Business
- Next Meeting: Thursday, January 19, 2023, at 8:30 am

**Remote Online Attendance and/or Call-in Participation Instructions**

- To use Zoom with video on a smart phone or tablet you must download the Zoom app first. After you've downloaded the app, enter the Zoom Meeting ID.
- To use Zoom on a computer, you have to download an installer the first time you join a meeting, which you'll automatically be asked to do. After that, you'll join meetings automatically when you click on the meeting link.
- Use the call-in number to join the meeting in audio-only mode. The call-in number is access if your computer doesn't have a microphone/speaker.
- You will be entered into a "waiting room" prior to joining the meeting.
- If you are calling in on a phone, please keep yourself on mute. You can unmute yourself by pressing \*6

**Instructions for Public Comment and Attendance**

- All participants will be on mute upon entering the meeting. Please keep yourself on mute

- The public is asked not to speak until the Chair asks for public questions/comments. Anyone who speaks over any member of the Board will be automatically muted
- To be recognized, click on the “Reactions” button on the lower (or upper) bar and activate the ‘Raise Hand ’icon. You will be placed in a queue and called upon in order.
- For participants calling in on a phone, press \*9 to raise the hand icon
- The chat function has been disabled
- Participants do not have the ability to change their name while in the meeting
- Anyone who is seen holding up signs will have their video disconnected
- Anyone who is seen making rude or disruptive gestures will have their video disconnected
- Members of the audience who cannot conduct themselves in a civil manner will be placed in the waiting room for a period of time