

**COUNCIL ON AGING GOVERNANCE SUBCOMMITTEE**  
**ONLINE MEETING AGENDA**  
Tuesday, September 14, 2021 at 9:00am  
MEETING LINK: <https://us02web.zoom.us/j/86534753031>  
MEETING ID: 86534753031 CALL-IN NUMBER: 1-929-205-6099  
[www.westonma.gov](http://www.westonma.gov)

Pursuant to Chapter 20 of the Acts of 2021, which includes an extension of Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting will be held via an online meeting platform. No in-person attendance of members of the public is available but every effort will be made to ensure that the public can adequately access the proceedings in real time including a dial-in option.

Please be advised that this meeting is being recorded.

1. Resident Concerns and Comments
2. Review and approve minutes of last meeting on June 8, 2021 (attached)
3. Review meeting schedule for year
4. Discuss board member recruitment and other governance goals for year
5. Review policies/procedures/documents that need revision or updating
6. Other Business
7. Date of Next Meeting

**Remote Online Attendance and/or Call-in Participation Instructions**

- To use Zoom with video on a smart phone or tablet you must download the Zoom app first. After you've downloaded the app, enter the Zoom Meeting ID.
- To use Zoom on a computer, you have to download an installer the first time you join a meeting, which you'll automatically be asked to do. After that, you'll join meetings automatically when you click on the meeting link.
- Use the call-in number to join the meeting in audio-only mode. The call-in number is access if your computer doesn't have a microphone/speaker.
- You will be entered into a "waiting room" prior to joining the meeting.
- If you are calling in on a phone, please keep yourself on mute. You can unmute yourself by pressing \*6

**Instructions for Public Comment and Attendance**

- All participants will be on mute upon entering the meeting. Please keep yourself on mute
- The public is asked not to speak until the Chair asks for public questions/comments. Anyone who speaks over any member of the Board will be automatically muted
- To be recognized, click on the "Reactions" button on the lower (or upper) bar and activate the 'Raise Hand' icon. You will be placed in a queue and called upon in order.
- For participants calling in on a phone, press \*9 to raise the hand icon
- The chat function has been disabled
- Participants do not have the ability to change their name while in the meeting

- Anyone who is seen holding up signs will have their video disconnected
- Anyone who is seen making rude or disruptive gestures will have their video disconnected
- Members of the audience who cannot conduct themselves in a civil manner will be placed in the waiting room for a period of time