

COUNCIL ON AGING GOVERNANCE COMMITTEE
ONLINE MEETING AGENDA
Tuesday, July 12, 2022, at 9:00am
MEETING LINK: <https://us02web.zoom.us/j/86534753031>
MEETING ID: 86534753031 CALL-IN NUMBER: 1-929-205-6099
www.westonma.gov

Pursuant to Chapter 22 of the Acts of 2022, which includes an extension of Governor Baker's March 12, 2020 Order Suspending Certain provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting will be held via an online meeting platform. No in-person attendance of members of the public is available but every effort will be made to ensure that the public can adequately access the proceedings in real time including a dial-in option.

Please be advised that this meeting is being recorded.

1. Call to Order - Reading of Governor Baker's order
2. Roll Call
3. Review Minutes of Meeting on June 14, 2022
4. Resident Comments
5. Director's Report
6. Budget Report
7. Other Business
8. Review of First Draft of *Board Organizational Guidelines for Procedures*
9. Discussion of Director's job description and performance evaluation process
10. Review Draft 3 of *Board Member Responsibilities*
11. Orientation Session Report
12. Project Updates
13. Next Meeting on September 13, 2022 at 9:00am

Remote Online Attendance and/or Call-in Participation Instructions

- To use Zoom with video on a smart phone or tablet you must download the Zoom app first. After you've downloaded the app, enter the Zoom Meeting ID.
- To use Zoom on a computer, you have to download an installer the first time you join a meeting, which you'll automatically be asked to do. After that, you'll join meetings automatically when you click on the meeting link.
- Use the call-in number to join the meeting in audio-only mode. The call-in number is access if your computer doesn't have a microphone/speaker.
- You will be entered into a "waiting room" prior to joining the meeting.
- If you are calling in on a phone, please keep yourself on mute. You can unmute yourself by pressing *6
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Instructions for Public Comment and Attendance

- All participants will be on mute upon entering the meeting. Please keep yourself on mute
- The public is asked not to speak until the Chair asks for public questions/comments. Anyone who speaks over any member of the Board will be automatically muted
- To be recognized, click on the "Reactions" button on the lower (or upper) bar and activate the 'Raise Hand' icon. You will be placed in a queue and called upon in order.
- For participants calling in on a phone, press *9 to raise the hand icon
- The chat function has been disabled
- Participants do not have the ability to change their name while in the meeting
- Anyone who is seen holding up signs will have their video disconnected
- Anyone who is seen making rude or disruptive gestures will have their video disconnected
- Members of the audience who cannot conduct themselves in a civil manner will be placed in the waiting room for a period of time