

## Meeting Minutes

### Weston Permanent Building Committee

January 25, 2017

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Dante Angelucci (DA)	Yes	Melissa Galton (MG) COA	No
Neil Levitt (NL)	Yes	Leslie Glynn (LG) Police Station	No
Josef Gazzola (JG)	No	Sarah Rhatigan (SR) WAHT	No
Bob Ferguson (BF)	Yes	Danielle Black (DB) Case House	Yes
Jim Polando (JNP)	Yes	John Thompson (JT) WAIC	Yes
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Katrina Angelucci	Student/monitor	Chris Fitzgerald (CF)	Rec. Dept. Director

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:30 PM, at the Case House.

Meeting called to order at 7:35 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- Minutes of the 1/11/2017 moved, with correction to Municipal Pool section, and seconded Accepted unanimously.

#### **Municipal Pool Renovations:**

- CF noted that the roofing bid response low-bid is \$9,540.00. PBC moved and seconded acceptance of low bid from YJH & Sons of Stow, MA, seconded. Accepted unanimously.
- CF reported that the electrical bids have been received (Public bid process with proper notices reported) and the low bid is from Richard Losordo Electric in the amount of \$64,980.00. At this time the bids are being tabulated and references checked by BLW engineers. PBC moved, with acceptable reference checks, to accept the low bid, seconded. Accepted unanimously.
- CF noted that the concrete pad and well work are to be bid separately and at a date after the other work has begun, to allow for proper phasing of the work.
- PBC requested a project spreadsheet and schedule be developed for future presentation to the PBC, so we can better monitor the project from a schedule and cost standpoint.

- CF noted that the money approved at Town Meeting was from general funds, in the amount of \$120,000.

**House Doctor Contract:**

- GJ reported that our Architectural House Doctor contract has expired and should be considered for re-advertising for services.
- Based on this GJ distributed a draft RFQ for PBC review and comment.

**OPM, WAIC/Case House Update:**

- GJ reported that DTI is under contract.
- GJ trying to organize kick-off meeting.

**Recreation Center emergency (Stand-by) Generator:**

- GJ noted that the design engineer is working on a plan with the Gas Company (National Grid) for bringing natural gas to the generator, as the existing service line is reportedly too small to accept the new generator load.
- JNP requested that the project be put on hold until a clearer understanding of the scope and all costs are understood. As the generator is on order, but not shipped, it is the best path forward to delay any further expenditure, until the all-in cost is understood.

**Proctor Field:**

- Design is progressing. Discussion about exterior material for durability and maintenance. Brick or block is preferred. Split-faced block is not a preferred material.
- The Architect continues to submit alternate layouts for consideration. Family toilet room has been added.
- Wiring or conduit for security and communication to be included in the design.
- Basement storage option to be incorporated.

**Schools BMS System:**

- GJ reported that the project is not complete and little progress has been made from the last report. The PBC requested holding payment until more resources from Sieman's are assigned, and substantive progress is made. GJ reported that he is holding payment of requisition #3, until Weston can access the system and begin to start system verification. No impact to building operations have been experienced, and is not expected.

**Next Meeting:**

- The next meetings of the PBC will be held on February 1, and 15, 2017, starting at 7:30 PM. Meetings to be held at Case House.

Meeting adjourned: 9:00 PM

Respectfully submitted:

James N. Polando-Chair